

515 4 May 1972

OP 635-5

UNCLASSIFIED 1967 REG

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ZEN ICAF

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ZEN IAF

ZEN NWC

ARDIST + DOD  
WRAMC  
DAPE-MPP 5 CYS

DAPO-OP 10 CYS  
DAAG-PSS 10 CYS

J. A. HOLDAWAY, GS-11, OX 37820

JOHN A. O'BRIEN, COL, AGC  
DIR OF PERS SVC SPT, TAGO

*John A. O'Brien*

UNCLASSIFIED

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UNCLAS E F T O

DAAG-PSS

ACTCOM FOR ARMY. USDAO'S, MAAG'S, MILGP'S AND MSN'S RECEIVING  
DIRECT.

SUBJ: INTERIM CHANGES TO AR 635-100 {CHANGE 12} AND AR 635-5 {CHANGE  
16}.

THESE INTERIM CHANGES ARE BEING DISTR THROUGH PUB PINPOINT DISTR SYS  
TO ALL HOLDERS OF AR 635-100 AND AR 635-5.

PART I. AR 635-100, 19 FEB 1969, IS CHANGED AS FOL:

1. PARA 3-58.

A. SUBPARA E IS CHANGED TO READ: OFFICERS DESIGNATED FOR RE-  
LEASE UNDER THIS SECTION MAY BE RELIEVED FROM ACTIVE DUTY ON ANY DATE  
MUTUALLY AGREED UPON BY THE INDIVIDUAL AND THE APPROPRIATE COMMANDER  
{PARA 3-60} BETWEEN THE DATE OF NOTIFICATION AND THE 90TH DAY AFTER  
RECEIPT OF NOTIFICATION. THE DATE OF RELEASE WILL NOT BE LATER THAN  
THE 90TH DAY AFTER RECEIPT OF NOTIFICATION BY THE OFFICER CONCERNED.  
THE OFFICER WILL NOT BE RELEASED PRIOR TO THE 90TH DAY WITHOUT HIS  
CONSENT. THE STATEMENT AT FIGURE 3-3 WILL BE COMPLETED AND SIGNED BY  
THE OFFICER CONCERNED AND WILL BE PLACED IN HIS MPRJ {DA FORM 201} AS

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PERMANENT MATERIAL, AS AN EXCEPTION TO AR 640-10.

B. SUBPARA G IS ADDED AS FOL: RELEASE FROM ACTIVE DUTY UNDER THIS SECTION IS INVOLUNTARY; THEREFORE, RELEASE PRIOR TO THE 90TH DAY AFTER NOTIFICATION WILL HAVE NO AFFECT ON ENTITLEMENT TO READJUSTMENT PAY. SEE RULE 1, TABLE 4-4-8, DOD MILITARY PAY AND ALLOWANCES ENTITLEMENTS MANUAL, CONCERNING COMPUTATION OF READJUSTMENT PAY.

2. PARA 3-60.

A. SUBPARA B IS CHANGED TO READ: MAJOR COMMANDERS ARE AUTHORIZED TO EFFECT EARLIER RELEASE, WITH THE CONSENT OF THE OFFICER CONCERNED {PARA 3-58E AND FIG. 3-3}. THIS AUTHORITY MAY BE FURTHER DELEGATED TO COMMANDERS OF GENERAL OFFICER GRADE AND COMMANDERS OF INSTALLATIONS HAVING GENERAL COURTS-MARTIAL JURISDICTION.

B. SUBPARA C IS CHANGED TO READ: FINAL RELIEF ORDERS AND SEPARATION FORMS WILL CITE: PARAGRAPH 3-58A OR 3-58B, AS APPLICABLE, AND THE SPN SHOWN IN APPENDIX A, AR 635-5, FOR THE APPLICABLE PARAGRAPH.

3. FIG. 3-3 IS ADDED TO SEC XV, CHAP 3, AS FOL:

{DATE}

SUBJ: RELEASE DATE UNDER SECTION XV, CHAPTER 3, AR 635-100

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1. I RECEIVED OFFICIAL NOTIFICATION ON {DATE} THAT I AM TO BE INVOLUNTARILY RELEASED FROM ACTIVE DUTY UNDER THE PROVISIONS OF SECTION XV, CHAPTER 3, AR 635-100, NO LATER THAN THE 90TH DAY AFTER THE DATE OF MY NOTIFICATION.
2. I HEREBY CONSENT TO BE RELEASED FROM ACTIVE DUTY ON {DATE}
3. I UNDERSTAND THAT MY RELEASE PRIOR TO THE 90TH DAY AFTER I RECEIVED NOTIFICATION WILL HAVE NO BEARING ON MY ENTITLEMENT TO RE-ADJUSTMENT PAY.

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 {SIGNATURE OF INDIVIDUAL}
 

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{TYPED NAME, GRADE AND SSN}

## FIGURE 3-3

PART II. AR 635-5, 23 JANUARY 1967, IS CHANGED AS FOL:

1. SEC I, APPENDIX A.

A. UNDER "RELIEF FROM ACTIVE DUTY--VOLUNTARY" THE FOLLOWING SPN'S ARE RESCINDED, TOGETHER WITH THEIR AUTHORITIES AND REASONS: 625 AND 689.

B. UNDER "RELIEF FROM ACTIVE DUTY--INVOLUNTARY":

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{1} CHANGE THE REASON FOR SPN 645 TO READ "ANNUAL SCREENING."

{2} CHANGE THE REASON FOR SPN 690 TO READ "REDUCTION IN STRENGTH."

2. SEC III, APPENDIX A. DELETE SPN'S 625 AND 689, TOGETHER WITH THEIR REASONS AND AUTHORITIES.

PART III. THESE CHANGES ARE EFF ON THE DATE OF THIS MSG AND APPLY TO OFFICERS WHO HAVE RECD NOTIFICATION OF THEIR INVOLUNTARY SEP UP SEC XV, CHAP 3, BUT HAVE NOT REPEAT NOT YET BEEN SEP.

PART IV. CHANGE 11, AR 635-100, WILL BE DISTR IN NEAR FUTURE.

S/S 23 May 72

Changes in force: C 1 through C 4, C 8, C 9, C 11, C 12, C 14, and C 15

AR 635-5

\*C 15

CHANGE

No 15

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, DC, 4 February 1972

**PERSONNEL SEPARATIONS  
SEPARATION DOCUMENTS**

*Effective 15 March 1972, except the changes in paragraph 62 are effective in accordance with the messages superseded below*

*This change outlines the responsibility for preparation of separation documents, revises paragraphs 62a(14) and 62b(18), and updates appendix A.*

AR 635-5, 23 January 1967, is changed as follows:

*Page 3. Paragraph 3 is superseded as follows:*

**3. General.** *a. Purpose.* The purpose of a separation document is to provide the individual with documentary evidence of his military service. It is a vital record for interested Government agencies which assists the veteran in obtaining the rights and benefits to which he is entitled. It is important that information entered thereon be complete and accurate. Accordingly, local procedures will be established to insure that entries on the forms are verified against source documents for completeness and accuracy.

*b. Preparation.* Except for general officers being retired, the separation documents will be prepared at the processing transfer station, transfer point, unit personnel section, or personnel service division authorized to accomplish separation.

*Page 4. Paragraph 5 is superseded as follows:*

**5. Certificate of Retirement (DD Form 363A).** A certificate of retirement will be issued to each officer and enlisted person of all components eligible for retired pay, except those placed on the Temporary Disability Retired List.

*Page 4. Paragraph 6.1 is added as follows:*

**6.1. Chief of Staff Certificate of Appreciation (DA Form 3563).** This certificate may be issued to each officer and enlisted person retired under the provisions of chapter 4, AR 635-100; chapter 12, AR 635-200; or retired for permanent physical disability with 20 or more years of active Federal

service. This certificate may be withheld when it is considered that the character of service rendered does not warrant a Certificate of Appreciation even though the member is entitled to retirement.

*Page 15. Paragraph 62a(14) is superseded as follows:*

(14) Indicate Indochina and Korea service on or after 5 August 1964 by entering inclusive dates of service for Vietnam and indicating "yes" or "no" for service in Indochina and Korea. Where the record reflects assignment to an organization in Burma, Laos, Thailand, Cambodia, or Vietnam show "yes" for Indochina. Sample entries are as follows:

(a) To show service in Vietnam only, "Vietnam—25 Apr 70 through 28 May 71, Indochina—yes, Korea—no."

(b) To show service in Indochina (other than Vietnam) only, "Indochina—yes, Vietnam—no, Korea—no."

(c) To show service in Korea only, "Indochina—no, Vietnam—no, Korea—yes."

*Page 17. Paragraph 62b(18) is superseded as follows:*

(18) Indicate Indochina and Korea service on or after 5 August 1964 by entering inclusive dates of service for Vietnam and indicating "yes" or "no" for service in Indochina and Korea. Where the record reflects assignment to an organization in Burma, Laos, Thailand, Cambodia, or Vietnam

\*This change supersedes DA message DAAG-PSS-S, 15 December 1971, subject: Interim Change to AR 635-5 (Change 15), which was distributed by pinpoint distribution, and electrically transmitted DA message DAAG-PSS-S, 231824Z Dec 71 (U), same subject. (The two messages are identical.)

show "yes" for Indochina. Sample entries are as follows:

(a) To show service in Vietnam only, "Vietnam—25 Apr 70 thru 28 May 71, Indochina—yes, Korea—no."

(b) To show service in Indochina (other

than Vietnam) only, "Indochina—yes, Vietnam—no, Korea—no."

(c) To show service in Korea only, "Indochina—no, Vietnam—no, Korea—yes."

✓ *Pages 22 through 29.* Appendix A is superseded as follows:

## APPENDIX A

## SEPARATION PROGRAM NUMBERS AND AUTHORITY GOVERNING SEPARATIONS

## Section I. Officers

(By type of separation and regulatory authority)

Authority		SPN	Reason
Regulatory	10 USC		
<i>Relief from Active Duty—Voluntary</i>			
Sec III, chap. 3, AR 635-100	681(a)	602	National health, safety, or interest.
Sec IV, chap. 3, AR 635-100	681(a)	604	Hardship.
Sec VII, chap. 3, AR 635-100	681(a)	601	Enlistment in regular establishment for purpose of retirement.
Sec VIII, chap. 3, AR 635-100	681(a)	610	Marriage.
Sec IX, chap. 3, AR 635-100	681(a)	616	Selection for entrance to a service academy.
Sec XIV, chap. 3, AR 635-100	681(a)	611	Expiration of active duty commitment—voluntarily serving on active duty.
Sec XIV, chap. 3, AR 635-100	681(a)	612	Expiration of active duty commitment—involuntarily serving on active duty.
Para 3-58a, AR 635-100	681(a)	625	Annual screening—voluntary release prior to 90th day subsequent to receipt of notification.
Para 3-58b, AR 635-100	681(a)	689	Reduction in strength—voluntary release prior to 90th day subsequent to receipt of notification.
Sec XVIII, chap. 3, AR 635-100	3380	618	In lieu of serving in lower grade than Reserve grade.
Sec XX, chap. 3, AR 635-100	681(a)	619	By request—includes MC and DC officers.
Sec XXI, chap. 3, AR 635-100	681(a)	606	Dual status officer to revert to regular Warrant Officer.
Sec XXII, chap. 3, AR 635-100	681(a)	600	To enlist in the regular establishment.
Sec XXIV, chap. 3, AR 635-100	681(a)	609	To attend school or to accept a teaching position.
Sec XXV, chap. 3, AR 635-100	681(a)	681	To accept employment with a legally established law enforcement agency.
Sec XXVI, chap. 3, AR 635-100		79A	Relief from active duty as USAR warrant officer (aviator) to accept USAR commission (aviator) with concurrent active duty.
Chap. 6, RA 635-100		599	Lack of jurisdiction.
AR 614-120	681(a)	620	Interdepartmental transfer of other than Medical officers.
AR 614-120	681(a)	623	Interdepartmental transfer of Medical officers.
Para 3-2d, AR 635-120	681(a)	621	In lieu of unqualified resignation.
	681(a)	624	Release from ADT to enter on 24 months active duty.



Authority		BPN	Reason
Regulatory	19 USC		
<i>Relief from Active Duty—Involuntary</i>			
Para 3-31a(1), AR 635-100.....		647	Maximum service— Commissioned officers.
Para 3-31a(2), AR 635-100.....	Chap. 363.....	648	Completion of proscribed years of service.
Para 3-31b, AR 635-100.....	1164.....	646	Maximum service— Warrant officers.
Sec VI, chap. 3, AR 635-100.....	Chap. 363.....	627	Maximum age.
Sec X, chap. 3, AR 635-100.....	681(a).....	672	Medical service personnel who receive unfavorable background investigation and/or National Agency Check.
Sec XII, chap 3, AR 635-100.....	681(a).....	649	Withdrawal of ecclesiastical indorsement.
Sec XIV, chap. 3, AR 635-100.....	681(a).....	603	Due to disapproval of request for extension of service.
Para 3-58a, AR 635-100.....	681(a).....	645	Annual screening—release on 90th day subsequent to receipt of notification.
Para 3-58b, AR 635-100.....	681(a).....	690	Reduction in strength—release on 90th day subsequent to receipt of notification.
Sec XVI, chap. 3, AR 635-100.....	681(a) and 3846.....	631	Failure of selection for permanent reserve promotion—discharged.
Sec XVI, chap. 3, AR 635-100.....	681(a) and 3846.....	632	Failure of selection for permanent reserve promotion—commission retained.
Sec XVII, chap. 3, AR 635-100.....	681(a).....	633	Failure of selection for promotion—temporary.
Sec XIX, chap. 3, AR 635-100.....	681(a).....	640	Commissioned officer under sentence of dismissal and warrant officer under sentence of dishonorable discharge awaiting appellate review.
AR 135-20.....	681(a).....	651	Release of reserve unit and return to reserve status.
AR 135-20.....	681(a).....	652	Release of unit of NG or NG(US) and return to state control.
AR 135-300.....	681(a).....	650	Physically disqualified upon order to active duty.
	681(a).....	655	Revert to retired list -not by reason of physical disability.
	1209.....	657	Physical disability. Revert to inactive status for purpose of retirement under chapter 67, 10 USC in lieu of discharge with entitlement to receive disability severance pay.
<i>Relief From Active Duty—Voluntary and Involuntary</i>			
	681(a), 3447(c), 3448(b).	644	Convenience of Government, other reasons, or as specified by Secretary of the Army.

Authority		BPN	Reason
Regulatory	10 USC		
<i>Resignation</i>			
Chap. 3, AR 635-120.....		524	Unqualified, or other miscellaneous reasons.
Chap. 3, AR 635-120.....		500	Hardship.
Chap. 3, AR 635-120.....		501	National health, safety, or interest.
Chap. 3, AR 635-120.....		502	Completion of required service.
Chap. 3, AR 635-120.....		503	Enlistment in the Regular establishment--Regular officer.
Chap. 3, AR 635-120.....		504	Withdrawal of ecclesiastical indorsement.
Chap. 3, AR 635-120.....		508	To attend school.
Chap. 4, AR 635-120 and AR 604-10.		510	Interest of National security (in lieu of elimination).
Chap. 4, AR 635-120 and chap. 5, AR 635 100.		511	In lieu of elimination--homosexuality.
Chap. 4, AR 635-120.....		509	In lieu of elimination because of substandard or unsatisfactory performance of duty.
Chap. 4, AR 635-120.....		518	In lieu of elimination because of unfitness or unacceptable conduct.
Chap. 5, AR 635-120.....		522	In lieu of elimination because of conduct triable by courts-martial or in lieu thereof.
Chap. 5, AR 635-120.....		505	Serving under a suspended sentence to dismissal.
Chap. 6, AR 635-120.....		528	Marriage.
Chap. 7, AR 635-120.....		529	Pregnancy.
Chap. 8, AR 635-120.....		530	Parenthood--minor children.
Chap. 16, AR 635-120.....		685	Failure to meet medical fitness standards at time of appointment.
Chap. 17, AR 635-120.....		79B	Resignation as RA WO (aviator) to accept USAF commission (aviator) with concurrent active duty.
<i>Discharge--Voluntary</i>			
AR 635-20.....		558	Conscientious objection.
Chap. 5, AR 635-100.....	1166, 3786	589	Discharge for reasons involving board action or in lieu thereof, due to substandard performance of duty.
Chap. 3, AR 635-120 and para 4-14a, AR 635-100.	3911	539	Termination of RA or AUS warrant of member serving on active duty in RA or AUS warrant to retire in commissioned status.
Chap. 10, AR 635-120.....	3786	536	Discharge because of substandard performance of duty--voluntary request.
	1163	597	Administrative discharge.

Authority		SPN	Reason
Regulatory	10 USC		
<i>Discharge—Physical Disability</i>			
Para 5-8e(3), AR 635-40.....	1203, 1206.....	660	Physical disability with entitlement to severance pay.
Para 5-8e(4), AR 635-40.....	1162(a), 1165, 3814	662	Physical disability—EPTS—established by physical evaluation board. Not entitled to disability severance pay.
Para 5-8e(5), AR 635-40.....	1207.....	661	Physical disability resulting from intentional misconduct, or willful neglect or incurred during a period of unauthorized absence. Not entitled to receive disability severance pay.
<i>Discharge—Involuntary</i>			
Sec II, chap. 3, AR 635-100.....	1162.....	555	Failure to complete basic, company officer, or associate company officer course—USAR officers.
Sec II, chap. 3, AR 635-100.....	1162.....	556	Failure to complete basic, company officer, or associate company officer course—ARNGUS officers.
Chap. 5, AR 635-100.....	1166, 3796.....	588	Reasons involving board action, or in lieu thereof—unfitness or unacceptable conduct.
Chap. 5, AR 635-100.....	564, 1165.....	546	Failure of selection for permanent promotion—warrant officers.
Para 5-29c, AR 635-100.....	.....	686	Failure to resign under chap. 16, AR 635-120, when determined to be in the best interests of the Government and the individual.
Chap. 7, AR 635-120.....	.....	595	Pregnancy.
Chap. 8, AR 635-120.....	.....	596	Parenthood, minor children.
Chap. 10, AR 635-120.....	3796.....	537	Unfitness—unacceptable conduct.
Chap. 10, AR 635-120 and chap 5, AR 635-100.	3796.....	586	Discharge for reasons involving board action or in lieu thereof—homosexual.
Chap. 11, AR 635-120.....	3303(d)(3).....	545	Failure of selection for permanent promotion—commissioned officers.
Chap. 12, AR 635-120.....	871(a), 874(b), 818.	551	Administrative discharge—GCM—involuntary.
Chap. 14, AR 635-120.....	1161, 1162, 1165-3448, 3814.	550	Reasons as specified by Headquarters, Department of the Army.
AR 635-120 and AR 604-10.....	3796.....	590	Interest of National security.
<i>Dismissal</i>			
Chap. 12, AR 635-120.....	818-871, 1161	552	Dismissal—general court-martial—homosexual.
Chap. 12, AR 635-120.....	818-871, 1161	554	Dismissal—general court-martial.

Authority		SPN	Reason
Regulatory	18 USC		
<i>Dismissed from Rollo</i>			
Chap. 13, AR 635-120.....	1161(b), 1163	668	Absent without authority—conviction and confinement by civil authorities.
Chap. 13, AR 635-120.....	1161(b), 1163	669	Absent without authority—desertion.
<i>Retirement—Voluntary</i>			
AR 135-180.....	1331.....	77J	Placement on retired list at age 60—voluntary retirement.
Para 4-14, AR 635-100.....	3911.....	77S	Voluntary retirement—Regular Army and Reserve commissioned officers.
Para 4-14a, AR 635-100.....	3911.....	77X	Warrant officer voluntary retired as a commissioned officer.
Para 4-14a and b, AR 635-100.....	3911, 1293.....	77P	Voluntary retirement in lieu of or as a result of elimination board proceedings. Regular Army and Reserve commissioned officers and warrant officers.
Para 4-14b, AR 635-100.....	1293.....	77T	Voluntary retirement—Regular Army and Reserve warrant officers.
Para 4-14c, AR 635-100.....	3911.....	77V	Enlisted personnel—voluntary retirement as a commissioned officer.
Para 4-14c, AR 635-100.....	1293.....	77W	Enlisted personnel—voluntary retirement as a warrant officer.
Para 4-15, AR 635-100.....	3918.....	77U	Voluntary retirement—Regular Army commissioned officers with 30 or more years service.
<i>Retirement—Mandatory</i>			
Para 5-8c(1), AR 635-40.....	1201, 1204.....	77M	Retirement—permanent—by reason of physical disability.
Para 5-8c(1), AR 635-40.....	1201, 1204.....	77R	Permanent disability retirement (in lieu of or as a result of elimination proceedings).
Para 5-8c(2), AR 635-40.....	1202, 1205.....	77N	Placed on Temporary Disability Retired List.
Para 5-8c(2), AR 635-40.....	1202, 1205.....	77Q	Temporary Disability Retirement (in lieu of or as a result of elimination proceedings).
Para 4-17, AR 635-100, sec 5, Act of 31 July 85, and sec 3, Act of Jun 40.		77Z	Regular Army commissioned officers with WW I service.
Para 4-25a, AR 635-100.....	3884.....	70C	Age 60—Regular Army major general whose retirement has been deferred.
Para 4-25a, AR 635-100.....	3883.....	70J	Age 60—regular commissioned officers below major general.
Para 4-25a, AR 635-100.....	3885.....	70B	Age 62—Regular Army major general.

Authority		EPN	Reason
Regulatory	10 USC		
<i>Retirement—Mandatory—Continued</i>			
Para 4-25a and b, AR 635-100.....	3886.....	70D	Age 64—Regular Army major generals whose retirement has been deferred and each permanent professor and the Registrars of the US Military Academy.
Para 4-25c, AR 635-100.....	1263.....	70M	Age 62—Regular warrant officers.
Para 4-26a, AR 635-100.....	3923.....	70A	35 years service/5 years in grade—Regular major general.
Para 4-26b, AR 635-100.....	3922.....	70E	30 years service/5 years in grade—Regular brigadier general.
Para 4-26c, AR 635-100.....	3921.....	70F	30 years service/5 years in grade—Regular colonels.
Para 4-26d, AR 635-100.....	3916.....	70G	28 years service—Regular lieutenant colonel.
Para 4-27a, AR 635-100.....	3016.....	741	Failure of selection for promotion—established retirement date—commissioned officers.
Para 4-27a, AR 635-100.....	3913.....	744	Failure of selection for promotion—early retirement date—commissioned officers.
Para 4-27a, AR 635-100.....	3913.....	747	Failure of selection for promotion—retained for retirement—commissioned officers.
Para 4-27b, AR 635-100.....	564.....	742	Failure of selection for promotion—established retirement date—warrant officers.
Para 4-27b, AR 635-100.....	564.....	745	Failure of selection for promotion—early retirement date—warrant officers.
Para 4-27b, AR 635-100.....	564.....	748	Failure of selection for promotion—retained for retirement—warrant officers.
Para 4-28a, AR 635-100.....	3920.....	70K	More than 30 years active service professors US Military Academy.
Para 4-28b, AR 635-100.....	1305.....	70L	30 years or more active service—Regular warrant officer.
Para 4-29, AR 635-100.....	3919.....	77E	Surplus in grade after 30 years service. Removal from active list (Regular Army).
Para 4-30a, AR 635-100.....	3786, 3796.....	771	Commissioned officers—unfitness or substandard performance of duty.
Para 4-30b, AR 635-100.....	1166.....	772	Warrant officers—unfitness or substandard performance of duty.
	1402(b).....	78A	Formerly retired other than for disability who while on active duty incurred a disability of at least 30 percent.
	1402(c).....	78B	Formerly retired for disability who while on active duty suffered aggravation of disability for which he was formerly retired.
	4338(b).....	77Y	Retirement of Director of Music, USMA, as the President may direct.

## Section II. Enlisted Personnel

(By regulatory authority)

Authority		SPN	Reason
Regulatory	10 USC		
AR 135-20.....		743	Release of unit of the ARNG or the ARNGUS from active Federal service and return to State control.
AR 135-20.....		753	Release of Reserve units.
AR 604-10.....		489	Military personnel security program.
AR 635-20.....		318	Conscientious objection.
Para 5-8c(3), AR 635-40.....		273	Physical disability with entitlement to receive severance pay.
Para 5-8c(4), AR 635-40.....		278	Physical disability EPTS established by physical evaluation board proceedings. Not entitled to severance pay.
Para 5-8c(5), AR 635-40.....		274	Physical disability resulting from intentional misconduct or willful neglect or incurred during period of unauthorized absence. Not entitled to severance pay.
Chap. 9, AR 635-40.....		277	Physical disability EPTS established by medical board. Discharge by reason of physical disability upon application by individual. Not entitled to severance pay.
Sec VI, chap. 2, AR 635-200.....		201	Expiration of term of service (includes personnel on ADT as initial trainees).
Para 5-3, AR 635-200 and DA message AGPO 272026Z Aug 71.		279	Release from EAD and revert to retired list at ETS.
Sec II, chap 5, AR 635-200.....		21L	Separation for good and sufficient reason when determined by secretarial authority.
Sec II, chap. 5, AR 635-200.....		213	Discharge for retirement as an officer.
Sec II, chap. 5, AR 635-200.....		749	Early release of Puerto Rican personnel who fail to qualify for training.
Sec III, chap. 5, AR 635-200.....		214	To accept commission as officer in the Army, or to accept recall to active duty as Army Reserve officer.
Sec III, chap. 5, AR 635-200.....		215	To accept appointment as warrant officer in the Army, or accept recall to active duty as Army Reserve warrant officer.
Sec III, chap. 5, AR 635-200.....		217	To accept commission or appointment in the Armed Forces of the United States (other than Army).
Sec III, chap. 5, AR 635-200.....		219	Erroneous induction.
Sec III, chap. 5, AR 635-200.....		311	Alien without legal residence in the US.
Sec III, chap. 5, AR 635-200.....		312	Separation of members of Reserve components on active duty who, due to age, would be precluded from attaining eligibility for retired pay as provided by 10 USC 1331-1337.

Authority		SPN	Reason
Regulatory	10 USC		
Sec III, chap. 5, AR 635-200.....		313	To immediately enlist or reenlist.
Sec III, chap. 5, AR 635-200.....		375	Discharge because of not meeting medical fitness standards at time of enlistment.
Sec III, chap. 5, AR 635-200.....		429	Discharge because of not meeting medical fitness standards for flight training.
Sec III, chap. 5, AR 635-200.....		418	Discharge of enlisted personnel on unspecified enlistment who complete 30 years' active Federal service and do not submit application for retirement.
Sec III, chap. 5, AR 635-200.....		419	Discharge of enlisted personnel on unspecified enlistment over 55 years of age who have completed 20 years' active Federal service and do not submit application for retirement.
Sec III, chap. 5, AR 635-200.....		41D	Discharge of enlisted personnel on unspecified enlistment who completed 20 years' active Federal service, do not submit application for retirement; commander determines discharge will be in best interest of the Government.
Sec III, chap. 5, AR 635-200.....		425	Discharge (inductees) to enlist for Warrant Officer Flight Training.
Sec III, chap. 5, AR 635-200.....		426	Discharge (inductees) to enlist to attend critical MOS school.
Sec III, chap. 5, AR 635-200.....		427	Discharge (inductees) to enlist for Officer Candidate School.
Sec III, chap. 5, AR 635-200.....		428	Discharge for failure to complete Officer Candidate School.
Sec IV, chap. 5, AR 635-200.....		314	Importance to National health, safety, or interest.
Sec V, chap. 5, AR 635-200.....		316	Release—lack of jurisdiction.
Sec VI, chap. 5, AR 635-200.....		415	Early release of inductees who have served on active duty prior to their present tour of duty.
Sec VII, chap. 5, AR 635-200.....		21T	Release of REP 63 trainees due to emergency conditions.
Sec VII, chap. 5, AR 635-200.....		411	Early separation of oversea returnees.
Sec VII, chap. 5, AR 635-200.....		412	Enlisted members of medical holding detachments or units who, upon completion of hospitalization, do not intend to immediately enlist or reenlist in the Regular Army.
Sec VII, chap. 5, AR 635-200.....		416	Physical disqualification for duty in MOS.
Sec VII, chap. 5, AR 635-200.....		420	Discharge or release of individuals with less than 3 months remaining to serve who fail to continue as students (academic failure) at service academies.
Sec VII, chap. 5, AR 635-200.....		701	Early release of personnel assigned to installations or units scheduled for inactivation, permanent change of station, or demobilization.

Authority		SPN	Reason
Regulatory	to USC		
Sec VII, chap. 5, AR 635-200.....		764	Release of REP 63 trainees upon completion of MOS training.
Sec VIII, chap. 5, AR 635-200.....		413	To enter or return to college, university, or equivalent educational institution.
Sec VIII, chap. 5, AR 635-200.....		41C	To accept a teaching position.
Sec IX, chap. 5, AR 635-200.....		414	To accept or return to employment of a seasonal nature.
Sec XI, chap. 5, AR 635-200.....		229	Surviving family members.
Sec XII, chap. 5, AR 635-200.....		320	To accept employment with a legally established law enforcement agency.
Sec XIII, chap. 5, AR 635-200.....		319	Erroneous enlistment.
Sec XIII, chap. 5, AR 635-200.....		377	Non-fulfillment of enlistment commitment.
Sec XIV, chap. 5, AR 635-200.....		430	Early separation of personnel denied reenlistment under Qualitative Management Program.
Chap. 6, AR 635-200.....		226	Dependency.
Chap. 6, AR 635-200.....		227	Hardship.
Chap. 7, AR 635-200.....		225	Minority.
Chap. 7, AR 635-200.....		976	Minority--void enlistment or induction.
Sec II, chap. 8, AR 635-200.....		220	Marriage, female only.
Sec III, chap. 8, AR 635-200.....		221	Pregnancy.
Sec IV, chap. 8, AR 635-200.....		222	Parenthood.
Sec XV, chap. 5, AR 635-200.....		431	Reduction in authorized strength.
Chap. 9, AR 635-200.....		240	Unconditional resignation of enlisted personnel serving on unspecified enlistment.
Chap. 9, AR 635-200.....		241	Resignation of enlisted personnel on unspecified enlistment in lieu of reduction for misconduct or inefficiency.
Chap. 9, AR 635-200.....		242	Resignation of enlisted personnel on unspecified enlistment for the good of the service.
Chap. 9, AR 635-200.....		243	Resignation of enlisted personnel on unspecified enlistment in lieu of board action when based on unfitness.
Chap. 9, AR 635-200.....		244	Resignation of enlisted personnel on unspecified enlistment in lieu of board action when based on unsuitability.
Chap. 9, AR 635-200.....		245	Resignation of enlisted personnel on unspecified enlistment in lieu of separation for disloyalty or subversion.
Chap. 9, AR 635-200.....		249	Resignation of enlisted personnel on unspecified enlistment (homosexual).
Chap. 10, AR 635-200.....		246	Discharge for good of the service.
Chap. 11, AR 635-200.....		290	Desertion (court-martial).



Authority		SPN	Reason
Regulatory	10 USC		
Chap. 11, AR 635-200		292	Other than desertion (court-martial).
Sec V, AR 635-206		280	Misconduct. Fraudulent entry.
Sec V or VII, AR 635-206		282	Misconduct. Prolonged unauthorized absence for more than 1 year (desertion).
Sec VI, AR 635-206		284	Misconduct. Convicted or adjudged a juvenile offender by a civil court during current term of active military service.
Sec VII, AR 635-206		283	Misconduct. AWOL, trial waiver or deemed inadvisable.
Sec IX, AR 635-206		212	Honorable wartime service subsequent to desertion.
AR 635-212		28B	Unfitness—frequent involvement in incidents of a discreditable nature with civil or military authorities.
AR 635-212		388	Unfitness—sexual perversion, including but not limited to lewd and lascivious acts, indecent exposure, indecent acts with or assault upon a child, or other indecent acts or offenses.
AR 635-212		384	Unfitness—drug abuse, as defined in para 6a(3), AR 635-212.
AR 635-212		386	Unfitness—an established pattern for shirking.
AR 635-212		28F	Unfitness—an established pattern showing dishonorable failure to pay just debts.
AR 635-212		28G	Unfitness—an established pattern for showing dishonorable failure to contribute adequate support to dependents or failure to comply with order, decrees, or judgments of a civil court concerning support of dependents.
AR 635-212		257	Unfitness—homosexual acts.
AR 635-212		260	Unsuitability—inaptitude.
AR 635-212		264	Unsuitability—character and behavior disorders.
AR 635-212		46A	Unsuitability—apathy, defective attitudes and inability to expend effort constructively.
AR 635-212		262	Unsuitability—enuresis.
AR 635-212		362	Unsuitability—homosexual tendencies, desires, or interest, but without overt homosexual acts, in service.
AR 635-212		289	Unsuitability—alcoholism.
	1201, 1204	271	Permanently retired by reason of physical disability.
	1202, 1205	270	Placed on temporary disability retired list.
	3914	230	Retirement after 20 but less than 30 years' active Federal service.
	3914	238	Service retirement in lieu of other administrative action.

Authority		BPN	Reason
Regulatory	10 USC		
	3917	231	Retirement after 30 years' active Federal service.
	1209	370	Released from EAD by reason of physical disability and revert to inactive status for the purpose of retirement under 10 USC 1331-1337, in lieu of discharge with entitlement to receive severance pay.
DA message DAPE-MPP 121008Z Oct 71.		432	Early release to serve one year in an ARNG or USAR unit.
Para 5-3, AR 635-200 and DA message DAPE-MPP 121008Z Oct 71.		433	Involuntary release of personnel on compassionate assignment.
DA message DAPE-MPP 242110Z Sep 71.		21U	Separation for failure to demonstrate adequate potential for promotion advancement.
Part III and part IV, DA message DAPE-MPP 102035Z Dec 71.		434	Early release of AUS and first term RA personnel—phase down release programs.

Section III. Separation Program Numbers

(Numerical Listing)

BPN	Reason for separation	Authority	
		Regulatory	10 USC
201	Enlisted Personnel—Expiration of term of service (includes personnel on ADT as initial trainees).	Sec VI, chap. 2, AR 635-200	
21L	Enlisted Personnel—Separation for good and sufficient reason when determined by secretarial authority.	Sec II, chap. 5, AR 635-200	
21T	Enlisted Personnel—Release of REP 63 trainees due to emergency conditions.	Sec VII, chap. 5, AR 635-200	
212	Enlisted Personnel—Honorable wartime service subsequent to desertion.	Sec IX, AR 635-206	
213	Enlisted Personnel—Discharge for retirement as an officer.	Sec II, chap. 5, AR 635-200	
214	Enlisted Personnel—To accept commission as officer in the Army, or to accept recall to active duty as Army Reserve officer.	Sec III, chap. 5, AR 635-200	
215	Enlisted Personnel—To accept appointment as warrant officer in the Army, or accept recall to active duty as Army Reserve warrant officer.	Sec III, chap. 5, AR 635-200	
217	Enlisted Personnel—To accept commission or appointment in the Armed Forces of the United States (other than Army).	Sec III, chap. 5, AR 635-200	
219	Enlisted Personnel—Erroneous induction.	Sec III, chap. 5, AR 635-200	
220	Enlisted Personnel—Marriage, female only.	Sec II, chap. 8, AR 635-200	
221	Enlisted Personnel—Pregnancy.	Sec III, chap. 8, AR 635-200	

**C 15, AR 635-5**

SPN	Reason for separation	Authority	
		Regulatory	10 USC
222	Enlisted Personnel--Parenthood.....	Sec IV, chap. 8, AR 635-200.....	
225	Enlisted Personnel--Minority.....	Chap. 7, AR 635-200.....	
226	Enlisted Personnel--Dependency.....	Chap. 6, AR 635-200.....	
227	Enlisted Personnel--Hardship.....	Chap. 6, AR 635-200.....	
21U	Enlisted Personnel--Separation for failure to demonstrate adequate potential for promotion advancement.	DA message DAPE-MPP 242110Z Sep 71.	
220	Enlisted Personnel--Surviving family members.....	Sec XI, chap. 5, AR 635-200.	
230	Enlisted Personnel--Retirement after 20 but less than 30 years' active Federal service.		3914
231	Enlisted Personnel--Retirement after 30 years' active Federal service.		3917
238	Enlisted Personnel--Service retirement in lieu of other administrative action.		3914
240	Enlisted Personnel--Unconditional resignation of enlisted personnel serving on unspecified enlistment.	Chap. 9, AR 635-200.	
241	Enlisted Personnel--Resignation of enlisted personnel on unspecified enlistment in lieu of reduction for misconduct or inefficiency.	Chap. 9, AR 635-200.	
242	Enlisted Personnel--Resignation of enlisted personnel on unspecified enlistment for the good of the service.	Chap. 9, AR 635-200.	
243	Enlisted Personnel--Resignation of enlisted personnel on unspecified enlistment in lieu of board action when based on unfitness.	Chap. 9, AR 635-200.	
244	Enlisted Personnel--Resignation of enlisted personnel on unspecified enlistment in lieu of board action when based on unsuitability.	Chap. 9, AR 635-200.	
245	Enlisted Personnel--Resignation of enlisted personnel on unspecified enlistment in lieu of separation for disloyalty or subversion.	Chap. 9, AR 635-200.	
246	Enlisted Personnel--Discharge for good of the service.....	Chap. 10, AR 635-200.	
249	Enlisted Personnel--Resignation of enlisted personnel on unspecified enlistment (homosexual).	Chap. 9, AR 635-200.	
257	Enlisted Personnel--Unfitness, homosexual acts.....	AR 635-212.	
260	Enlisted Personnel--Unsuitability, inaptitude.....	AR 635-212.	
262	Enlisted Personnel--Unsuitability, enuresis.....	AR 635-212.....	
264	Enlisted Personnel--Unsuitability, character and behavior disorders.	AR 635-212.....	
270	Enlisted Personnel--Placed on Temporary Disability Retired List.		1202, 1205
271	Enlisted Personnel--Permanently retired by reason of physical disability.		1201, 1204
273	Enlisted Personnel--Physical disability with entitlement to receive severance pay.	Para 5-8c(3), AR 635-40.....	

SPN	Reason for separation	Authority	
		Regulatory	10 USC
274	Enlisted Personnel—Physical disability resulting from intentional misconduct or willful neglect or incurred during period of unauthorized absence. Not entitled to severance pay.	Para 5-8c(5), AR 635-40.....	
277	Enlisted Personnel—Physical disability, EPTS, established by medical board. Discharge by reason of physical disability upon application by individual. Not entitled to severance pay.	Chap. 9, AR 635-40.....	
278	Enlisted Personnel—Physical disability, EPTS, established by physical evaluation board proceedings. Not entitled to severance pay.	Para 5-8c(4), AR 635-40.....	
279	Enlisted Personnel—Release from EAD and revert to retired list at ETS.	Para 5-3, AR 635-200 and DA mag AGPO 272026Z Aug 71	
28B	Enlisted Personnel—Unfitness, frequent involvement in incidents of a discreditable nature with civil or military authorities.	AR 635-212.....	
28F	Enlisted Personnel—Unfitness, an established pattern showing dishonorable failure to pay just debts.	AR 635-212.....	
28G	Enlisted Personnel—Unfitness, an established pattern for showing dishonorable failure to contribute adequate support to dependents or failure to comply with order, decrees, or judgments of a civil court concerning support of dependents.	AR 635-212.....	
280	Enlisted Personnel—Misconduct, fraudulent entry.....	Sec V, AR 635-206.....	
282	Enlisted Personnel—Misconduct, prolonged unauthorized absence for more than 1 year (desertion).	Sec V or VII, AR 635-206.....	
283	Enlisted Personnel—Misconduct, AWOL, trial waived or deemed inadvisable.	Sec VII, AR 635-206.....	
284	Enlisted Personnel—Misconduct, convicted or adjudged a juvenile offender by a civil court during current term of active military service.	Sec VI, AR 635-206.....	
289	Enlisted Personnel—Unsuitability, alcoholism.....	AR 635-212.....	
290	Enlisted Personnel—Desertion (court-martial).....	Chap. 11, AR 635-200.....	
292	Enlisted Personnel—Other than desertion (court-martial).....	Chap. 11, AR 635-200.....	
311	Enlisted Personnel—Alien without legal residence in the United States.	Sec III, chap. 5, AR 635-200.....	
312	Enlisted Personnel—Separation of members of Reserve components on active duty who, due to age, would be precluded from attaining eligibility for retired pay as provided by 10 USC 1331-1337.	Sec III, chap. 5, AR 635-200.....	
313	Enlisted Personnel—To immediately enlist or reenlist.....	Sec III, chap. 5, AR 635-200.....	
314	Enlisted Personnel—Importance to National, health, safety, or interest.	Sec IV, chap. 5, AR 635-200.....	
316	Enlisted Personnel—Release, lack of jurisdiction.....	Sec V, chap. 5, AR 635-200.....	
318	Enlisted Personnel—Conscientious objection.....	AR 635-20.....	

SPN	Reason for separation	Authority	
		Regulatory	10 USC
310	Enlisted Personnel—Erroneous enlistment.	Sec XIII, chap. 5, AR 635-200.	
320	Enlisted Personnel—To accept employment with a legally established law enforcement agency.	Sec XII, chap. 5, AR 635-200.	
302	Enlisted Personnel—Unsuitability, homosexual tendencies, desires, or interest, but without overt homosexual acts, in service.	AR 635-212.	
370	Enlisted Personnel—Released from EAD by reason of physical disability and revert to inactive status for the purpose of retirement under title 10, USC sections 1331-1337, in lieu of discharge with entitlement to receive severance pay.		1209
375	Enlisted Personnel—Discharge because of not meeting medical fitness standards at time of enlistment.	Sec III, chap. 5, AR 635-200.	
377	Enlisted Personnel—Non-fulfillment of enlistment commitment.	Sec XIII, chap. 5, AR 635-200.	
384	Enlisted Personnel—Unfitness, drug abuse, as defined in para 6a(3), AR 635-212.	AR 635-212.	
386	Enlisted Personnel—Unfitness, an established pattern for shirking.	AR 635-212.	
388	Enlisted Personnel—Unfitness, sexual perversion, including but not limited to lewd and lascivious acts, indecent exposure, indecent acts with or assault upon a child, or other indecent acts or offenses.	AR 635-212.	
41C	Enlisted Personnel—To accept a teaching position.	Sec VIII, chap 5, AR 635-200.	
41D	Enlisted Personnel—Discharge of enlisted personnel on unspecified enlistment who completed 20 years' active Federal service, do not submit application for retirement; Commander determines discharge will be in best interest of the Government.	Sec III, chap 5, AR 635-200.	
411	Enlisted Personnel—Early separation of oversea returnee.	Sec VII, chap. 5, AR 635-200.	
412	Enlisted Personnel—Enlisted members of medical holding detachments or units who, upon completion of hospitalization, do not intend to immediately enlist or reenlist in the Regular Army.	Sec VII, chap. 5, AR 635-200.	
413	Enlisted Personnel—To enter or return to college, university, or equivalent educational institution.	Sec VIII, chap. 5, AR 635-200.	
414	Enlisted Personnel—To accept or return to employment of a seasonal nature.	Sec IX, chap. 5, AR 635-200.	
415	Enlisted Personnel—Early release of inductees who have served on active duty prior to their present tour of duty.	Sec VI, chap. 5, AR 635-200.	
416	Enlisted Personnel—Physical disqualification for duty in MOS.	Sec VII, chap. 5, AR 635-200.	

EPN	Reason for separation	Authority	
		Regulatory	10 USC
418	Enlisted Personnel—Discharge of enlisted personnel on unspecified enlistment who complete 30 years' active Federal service and do not submit application for retirement.	Sec III, chap. 5, AR 635-200...	
419	Enlisted Personnel—Discharge of enlisted personnel on unspecified enlistment over 55 years of age who have completed 20 years' active Federal service and do not submit application for retirement.	Sec III, chap. 5, AR 635-200...	
420	Enlisted Personnel—Discharge or release of individuals with less than 3 months remaining to serve who fail to continue as students (academic failure) at service academies.	Sec VII, chap 5, AR 635-200...	
425	Enlisted Personnel—Discharge (inductees) to enlist for Warrant Officer Flight Training.	Sec III, chap. 5, AR 635-200...	
426	Enlisted Personnel—Discharge (inductees) to enlist to attend critical MOS school.	Sec III, chap. 5, AR 635-200...	
427	Enlisted Personnel—Discharge (inductees) to enlist for Officer Candidate School.	Sec III, chap. 5, AR 635-200...	
428	Enlisted Personnel—Discharge for failure to complete Officer Candidate School.	Sec III, chap. 5, AR 635-200...	
429	Enlisted Personnel—Discharge because of not meeting medical fitness standards for flight training.	Sec III, chap. 5, AR 635-200...	
430	Enlisted Personnel—Early separation of personnel denied reenlistment under Qualitative Management Program.	Sec XIV, chap. 5, AR 635-200	
431	Enlisted Personnel—Reduction in authorized strength.....	Sec XV, chap. 5, AR 635-200...	
432	Enlisted Personnel—Early release to serve one year in an ARNG or USAR unit.	DA message DAPE-MPP 121008Z Oct 71.	
433	Enlisted Personnel—Involuntary release of personnel on compassionate assignment.	Para 5-3, AR 635-200 and DA message DAPE-MPP 121008Z Oct 71.	
434	Enlisted Personnel—Early release of AUS and first term RA personnel—phase down release programs.	Part III and Part IV, DA message DAPE-MPP 102035Z Dec 71.	
46A	Enlisted Personnel—Unsuitability, apathy, defective attitudes and inability to expend effort constructively.	AR 635-212.....	
489	Enlisted Personnel—Military Personnel Security Program.....	AR 604-10.....	
500	Resignation—Hardship.....	Chap. 3, AR 635-120.....	
501	Resignation—National health, safety, or interest.....	Chap. 3, AR 635-120.....	
502	Resignation—Completion of required service.....	Chap. 3, AR 635-120.....	
503	Resignation—Enlistment in the Regular Army—Regular Officer.	Chap. 3, AR 635-120.....	
504	Resignation—Withdrawal of ecclesiastical indorsement.....	Chap. 3, AR 635-120.....	
505	Resignation—Serving under a suspended sentence to dismissal.	Chap. 5, AR 635-120.....	

SPN	Reason for separation	Authority	
		Regulatory	18 USC
508	Resignation—To attend school.....	Chap. 3, AR 635-120.....	
509	Resignation—In lieu of elimination because of substandard or unsatisfactory performance of duty.....	Chap. 4, AR 635-120.....	
510	Resignation—Interest of National security (in lieu of elimination).....	Chap. 4, AR 635-120 and AR 604-10.....	
511	Resignation—In lieu of elimination (homosexuality).....	Chap. 4, AR 635-120 and chap. 5, AR 635-100.....	
518	Resignation—In lieu of elimination because of unfitness or unacceptable conduct.....	Chap. 4, AR 635-120.....	
522	Resignation—In lieu of elimination because of conduct triable by courts-martial or in lieu thereof.....	Chap. 5, AR 635-120.....	
524	Resignation—Unqualified, or other miscellaneous reasons.....	Chap. 3, AR 635-120.....	
528	Resignation—Marriage.....	Chap. 6, AR 635-120.....	
529	Resignation—Pregnancy.....	Chap. 7, AR 635-120.....	
530	Resignation—Parenthood—minor children.....	Chap. 8, AR 635-120.....	
536	Voluntary Discharge—Substandard performance of duty.....	Chap. 10, AR 635-120.....	3786
537	Involuntary Discharge—Unfitness—unacceptable conduct.....	Chap. 10, AR 635-120.....	3796
539	Voluntary Discharge—Termination of RA or AUS warrant or member serving on active duty in RA or AUS warrant to retire in commissioned status.....	Chap. 3, AR 635-120 and para 4-14a, AR 635-100.....	3911
545	Involuntary Discharge—Failure of selection for permanent promotion—commissioned officers.....	Chap. 11, AR 635-120.....	3303(d)(3)
546	Involuntary Discharge—Failure of selection for permanent promotion—warrant officers.....	Chap. 5, AR 635-100.....	564, 1165
550	Involuntary Discharge—Reasons as specified by HQDA.....	Chap. 14, AR 635-120.....	1161, 1162, 1165-3448, 3814
551	Involuntary Discharge—Administrative discharge, GCM.....	Chap. 12, AR 635-120.....	871(a), 874(b), 818
552	Dismissal—General court-martial—homosexual.....	Chap. 12, AR 635-120.....	818-871, 1161
554	Dismissal—General court-martial.....	Chap. 12, AR 635-120.....	818-871, 1161
555	Involuntary Discharge—Failure to complete basic, company officer, or associate company officer course—USAR officers.....	Sec II, chap. 3, AR 635-100.....	1162
556	Involuntary Discharge—Failure to complete basic, company officer, or associate company officer course—ARNGUS officers.....	Sec II, chap. 3, AR 635-100.....	1162
558	Voluntary Discharge—Conscientious objection.....	AR 635-120.....	
586	Involuntary Discharge—For reasons involving board action on in lieu thereof—homosexual.....	Chap. 10, AR 635-20 and chap. 5, AR 635-100.....	3796
588	Involuntary Discharge—Reasons involving board action, or in lieu thereof—unfitness or unacceptable conduct.....	Chap. 5, AR 635-100.....	1166 3796

BPN	Reason for separation	Authority	
		Regulatory	10 USC
589	Voluntary Discharge—Reasons involving board action, or in lieu thereof, due to substandard performance of duty.	Chap. 5, AR 635-100.....	1166, 2786
590	Involuntary Discharge—Interest of National security.....	AR 635-120 and AR 604-10....	3796
595	Involuntary Discharge—Pregnancy.....	Chap. 7, AR 635-120.....	
596	Involuntary Discharge—Parenthood—minor children.....	Chap. 8, AR 635-120.....	
597	Voluntary Discharge—Administrative.....	.....	1162
599	Voluntary REFRAD—Lack of jurisdiction.....	Chap. 6, AR 635-100.....	
600	Voluntary REFRAD—To enlist in Regular Army.....	Sec XXII, chap. 3, AR 635-100..	681(a)
601	Voluntary REFRAD—To enlist in Regular Army for purpose of retirement.	Sec VII, chap. 3, AR 635-100...	681(a)
602	Voluntary REFRAD—National health, safety, or interest..	Sec III, chap. 3, AR 635-100...	681(a)
603	Involuntary REFRAD—Due to disapproval of request for extension of service.	Sec XIV, chap. 3, AR 635-100..	681(a)
604	Voluntary REFRAD—Hardship.....	Sec IV, chap. 3, AR 635-100....	681(a)
606	Voluntary REFRAD—Dual status officer to revert to regular Warrant Officer.	Sec XXI, chap. 3, AR 635-100..	681(a)
609	Voluntary REFRAD—To attend school or to accept a teaching position.	Sec XXIV, chap. 3, AR 635-100..	681(a)
610	Voluntary REFRAD—Marriage.....	Sec VIII, chap. 3, AR 635-100..	681(a)
611	Voluntary REFRAD—Expiration of active duty commitment, voluntarily serving on active duty.	Sec XIV, chap. 3, AR 635-100..	681(a)
612	Voluntary REFRAD—Expiration of active duty commitment, involuntarily serving on active duty.	Sec XIV, chap. 3 AR 635-100...	681(a)
616	Voluntary REFRAD—Selection for entrance to a service academy.	Sec IX, chap. 3, AR 635-100....	681(a)
618	Voluntary REFRAD—In lieu of serving in lower grade than Reserve grade.	Sec XVIII, chap. 3, AR 635-100.	3380
619	Voluntary REFRAD—By request, includes MC and DC officers.	Sec XX, chap. 3, AR 635-100....	681(a)
620	Voluntary REFRAD—Interdepartmental transfer of other than Medical officers.	AR 614-120.....	681(a)
621	Voluntary REFRAD—In lieu of unqualified resignation....	Para 2-2d, AR 635-120.....	618(a)
623	Voluntary REFRAD—Interdepartmental transfer of Medical officers.	AR 614-120.....	681(a)
624	Voluntary REFRAD—Release from ADT to enter on 24 months active duty.	.....	681(a)
625	Voluntary REFRAD—Annual screening, voluntary release prior to 90th day subsequent to receipt of notification.	Para 3-58a, AR 635-100.....	681(a)
627	Involuntary REFRAD—Maximum age.....	Sec VI, chap. 3, AR 635-100....	Chap 363
631	Involuntary REFRAD—Failure of selection for permanent reserve promotion—discharged.	Sec XVI, chap. 3, AR 635-100..	681(a), 3846



SPN	Reason for separation	Authority	
		Regulatory	10 USC
632	Involuntary REFRAD—Failure of selection for permanent reserve promotion—commission retained.	Sec XVI, chap. 3, AR 635-100..	681(a), 3846
633	Involuntary REFRAD—Failure of selection for promotion, temporary.	Sec XVII, chap. 3, AR 635-100..	681(a)
640	Involuntary REFRAD—Commissioned officer under sentence of dismissal and warrant officer under sentence of dishonorable discharge awaiting appellate review.	Sec XIX, chap. 3, AR 635-100..	681(a)
644	Voluntary and Involuntary REFRAD—Convenience of Government, or as specified by Secretary of the Army.	-----	681(a), 3447(c), 3448(b)
645	Involuntary REFRAD—Annual screening, release on 90th day subsequent to receipt of notification.	Para 3-5Sa, AR 635-100.....	681(a)
646	Involuntary REFRAD—Maximum service, warrant officers.	Para 3-31b, AR 635-100.....	1104
647	Involuntary REFRAD—Maximum service, commissioned officers.	Para 3-31a(1), AR 635-100.....	
648	Involuntary REFRAD—Completion of prescribed years of service.	Para 3-31a(2), AR 635-100.....	Chap. 363
649	Involuntary REFRAD—Withdrawal of ecclesiastical indorsement.	Sec XII, chap. 3, AR 635-100...	681(a)
650	Involuntary REFRAD—Physically disqualified upon order to active duty.	AR 135-300.....	681(a)
651	Involuntary REFRAD—Release of reserve unit and return to reserve status.	AR 135-20.....	681(a)
652	Involuntary REFRAD—Release of unit of NG or NG(US) and return to State control.	AR 135-20.....	681(a)
655	Involuntary REFRAD—Revert to retired list, not by reason of physical disability.	-----	681(a)
657	Involuntary REFRAD—Physical disability. Revert to inactive status for purpose of retirement under chapter 67, 10 USC in lieu of discharge with entitlement to receive disability severance pay.	-----	1209
660	Physical Disability Discharge—Entitlement to severance pay.	Para 5-8c(3), AR 635-40.....	1203, 1206
661	Physical Disability Discharge—Disability resulting from intentional misconduct, or willful neglect or incurred during a period of unauthorized absence. Not entitled to receive disability severance pay.	Para 5-8c(5), AR 635-40.....	1207
662	Physical Disability Discharge—EPTS, established by physical evaluation board. Not entitled to disability severance pay.	Para 5-8c(4), AR 635-40.....	1162(a), 1165, 3814
668	Dropped from Rolls—AWOL, conviction and confinement by civil authorities.	Chap. 13, AR 635-120.....	1161(b), 1163
669	Dropped from Rolls—AWOL, desertion.....	Chap. 13, AR 635-120.....	1161(b), 1163

SPN	Reason for separation	Authority	
		Regulatory	10 USC
672	Involuntary REFRAD—Medical service personnel who receive unfavorable background investigation and/or National Agency Check.	Sec X, chap. 3, AR 635-100....	681(a)
681	Voluntary REFRAD—To accept employment with a legally established law enforcement agency.	Sec XXV, chap. 3, AR 635-100..	681(a)
685	Resignation—Failure to meet medical fitness standards at time of appointment.	Chap. 16, AR 635-120.....	
686	Involuntary Discharge—Failure to resign under chap. 16, AR 635-120, when determined to be in the best interests of the Government and the individual.	Para 5-29c, AR 635-100.....	
689	Voluntary REFRAD—Reduction in strength, voluntary release prior to 90th day subsequent to receipt of notification.	Para 3-58b, AR 635-100.....	681(a)
690	Involuntary REFRAD—Reduction in strength, release on 90th day subsequent to receipt of notification.	Para 3-58b, AR 635-100.....	681(a)
70A	Mandatory Retirement—35 years service/5 years in grade, Regular Army major general.	Para 4-20a, AR 635-100.....	3923
70B	Mandatory Retirement—Age 62, Regular Army major general.	Para 4-25a, AR 635-100.....	3886
70C	Mandatory Retirement—Age 60, Regular Army major general whose retirement has been deferred.	Para 4-25a, AR 635-100.....	3884
70D	Mandatory Retirement—Age 64, Regular Army major general whose retirement has been deferred and each permanent professor and the Registrar of the US Military Academy.	Para 4-25a and b, AR 635-100..	3888
70E	Mandatory Retirement—30 years service/5 years in grade, Regular Army brigadier general.	Para 4-26b, AR 635-100.....	3923
70F	Mandatory Retirement—30 years service/5 years in grade, Regular colonels.	Para 4-26c, AR 635-100.....	3921
70G	Mandatory Retirement—28 years service/Regular lieutenant colonels.	Para 4-26d, AR 635-100.....	3916
70J	Mandatory Retirement—Age 60, regular commissioned officers below major general.	Para 4-25a, AR 635-100.....	3883
70K	Mandatory Retirement—More than 30 years active service, professors US Military Academy.	Para 4-28a, AR 635-100.....	3920
70L	Mandatory Retirement—30 years or more active service, Regular warrant officers.	Para 4-28b, AR 635-100.....	1305
70M	Mandatory Retirement—Age 62, Regular warrant officers..	Para 4-25c, AR 635-100.....	1263
701	Enlisted Separation—Early release of personnel assigned to installations or units scheduled for inactivation, permanent change of station, or demobilization.	Sec VII, chap. 5, AR 635-200...	
741	Mandatory Retirement—Failure of selection for promotion, established retirement date, commissioned officer.	Para 4-27a, AR 635-100.....	3913
742	Mandatory Retirement—Failure of selection for promotion, established retirement date, warrant officer.	Para 4-27b, AR 635-100.....	564

RPN	Reason for separation	Authority	
		Regulatory	10 USC
743	Enlisted Separation—Early release of personnel upon release of unit of the ARNG or the ARNGUS from active Federal service and return to State control.	AR 135-20.....	
744	Mandatory Retirement—Failure of selection for promotion, early retirement date, commissioned officers.	Para 4-27a, AR 635-100.....	3913
745	Mandatory Retirement—Failure of selection for promotion, early retirement date, warrant officers.	Para 4-27b, AR 635-100.....	564
747	Mandatory Retirement—Failure of selection for promotion, retained for retirement, commissioned officer.	Para 4-27a, AR 635-100.....	3913
748	Mandatory Retirement—Failure of selection for promotion, retained for retirement, warrant officer.	Para 4-27b, AR 635-100.....	564
749	Enlisted Separation—Early release of Puerto Rican personnel who fail to qualify for training.	Sec II, chap. 5, AR 635-200.....	
753	Enlisted Separation—Early release of reserve personnel upon release of Reserve units.	AR 135-20.....	
764	Enlisted Separation—Release of REP 63 trainees upon completion of MOS training.	Sec VII, chap. 5, AR 635-200...	
77E	Mandatory Retirement—Surplus in grade after 30 years service, removal from active list (Regular Army).	Para 4-29, AR 635-100.....	3919
77J	Voluntary Retirement—Placement on retired list at age 60.	AR 135-180.....	1331
77M	Mandatory Retirement—Permanent retirement by reason of physical disability.	Para 5-8e(1), AR 635-40.....	1201, 1204
77N	Mandatory Retirement—Placed on Temporary Disability Retired List.	Para 5-8e(2), AR 635-40.....	1202, 1205
77P	Voluntary Retirement—In lieu of or as a result of elimination board proceedings. Regular Army and Reserve commissioned officers and warrant officers.	Para 4-14a and b, AR 635-100.....	3911, 1293
77Q	Mandatory Retirement—Temporary Disability Retirement in lieu of or as result of elimination proceedings.	Para 5-8e(2), AR 635-40.....	1202, 1205
77R	Mandatory Retirement—Permanent disability retirement in lieu of or as result of elimination proceedings.	Para 5-8e(1), AR 635-40.....	1201, 1204
77S	Voluntary Retirement—Regular Army and Reserve commissioned officer.	Para 4-14, AR 635-100.....	3911
77T	Voluntary Retirement—Regular Army and Reserve warrant officers.	Para 4-14b, AR 635-100.....	1293
77U	Voluntary Retirement—Regular Army commissioned officers with 30 or more years service.	Para 4-15, AR 635-100.....	3918
77V	Voluntary Retirement—Enlisted personnel, voluntarily retired as a commissioned officer.	Para 4-14c, AR 635-100.....	3911
77W	Voluntary Retirement—Enlisted personnel, voluntarily retired as a warrant officer.	Para 4-14c, AR 635-100.....	1298
77X	Voluntary Retirement—Warrant officer voluntarily retired as a commissioned officer.	Para 4-14a, AR 635-100.....	3911

SPN	Reason for separation	Authority	
		Regulatory	28 USC
77Y	Mandatory Retirement—Retirement of Director of Music, USMA, as the President may direct.		4338(b)
77Z	Mandatory Retirement—Regular Army commissioned officers with WW I service.	Para 4-17, AR 635-100, sec 5, Act of 31 Ju' 25, and sec 3, Act of June 40.	
771	Mandatory Retirement—Commissioned officers, unfitness or substandard performance of duty.	Para 4-30a, AR 635-100	3786, 3796
772	Mandatory Retirement—Warrant officers, unfitness or substandard performance of duty.	Para 4-30b, AR 635-100	1186
78A	Mandatory Retirement—Formerly retired other than for disability who while on active duty incurred a disability of at least 30 percent.		1402(b)
78B	Mandatory Retirement—Formerly retired for disability who while on active duty suffered aggravation of disability for which he was formerly retired.		1402(c)
79A	Voluntary REFRAD—as USAR warrant officer (aviator) to accept USAR commission (aviator) with concurrent active duty.	Sec XXVI, chap. 3, AR 635-100.	
79B	Resignation—As RA WO (aviator) to accept USAR commission (aviator) with concurrent AD.	Chap. 17, AR 635-120	
976	Enlisted Personnel—Minority, void enlistment or induction	Chap. 7, AR 635-200	

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to publications) direct to HQDA (DAAG-P55-S), WASH., DC 20314.

By Order of the Secretary of the Army:

Official:

VERNE L. BOWERS,  
Major General, United States Army,  
The Adjutant General.

W. C. WESTMORELAND,  
General, United States Army,  
Chief of Staff.

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for AR, Personnel Separations.

Active Army: A (qty rqr block No. 542).

ARNG: B (qty rqr block No. 543).

USAR: A (qty rqr block No. 542).

S/S C15

AR 635-5

JOINT MESSAGEFORM					SECURITY CLASSIFICATION UNCLAS					
PAGE 1 OF 1	DRAFTER OR RELEASER TIME	PRECEDENCE		LMF	CLASS	CIC	FOR MESSAGE CENTER/COMMUNICATIONS CENTER ONLY			
		ACT	INFO				DATE - TIME	MONTH	YR	
		RR			EEEE			15	DEC	71
BOOK NO	MESSAGE HANDLING INSTRUCTIONS									

FROM: DA (TAG)  
TO: AIG 7401

UNCLAS E F T O

DAAG-PSS. ACTCOM FOR ARMY. USADO'S, MAAG'S, MILGP'S AND MSN'S  
RECEIVING DIRECT.

SUBJECT: INTERIM CHANGE TO AR 635-5 (CHANGE 15).

THIS INTERIM CHANGE IS BEING DISTRIBUTED THROUGH PUBLICATIONS  
PINPOINT DISTRIBUTION SYSTEM TO ALL HOLDERS OF AR 635-5.

AR 635-5, 23 JANUARY 1967, IS CHANGED AS FOLLOWS:

- PAGE 15. PARAGRAPH 62A(14) IS SUPERSEDED AS FOLLOWS:  
(14) INDICATE INDOCHINA AND KOREA SERVICE ON OR AFTER  
5 AUGUST 1964 BY ENTERING INCLUSIVE DATES OF SERVICE FOR  
VIETNAM AND INDICATING "YES" OR "NO" FOR SERVICE IN INDOCHINA  
AND KOREA. WHERE THE RECORD REFLECTS ASSIGNMENT TO AN  
ORGANIZATION IN BURMA, LAOS, THAILAND, CAMBODIA, OR VIETNAM  
SHOW "YES" FOR INDOCHINA. SAMPLE ENTRIES ARE AS FOLLOWS:  
(A) TO SHOW SERVICE IN VIETNAM ONLY, "VIETNAM--  
25 APR 70 THRU 28 MAY 71, INDOCHINA--YES, KOREA--NO".

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**DISTR:**  
ARDIST, WRAMC  
DAAG-PSS-S 10 COPIES

DRAFTER TYPED NAMED, TITLE, OFFICE SYMBOL AND PHONE CLYDE W. MCKIRK MIL PERS/MGT SP 37820		SPECIAL INSTRUCTIONS
TYPED NAME, TITLE, OFFICE SYMBOL AND PHONE		
RELEASER	SIGNATURE <i>R. W. Franz</i>	SECURITY CLASSIFICATION UNCLAS
	R. W. FRANZ, COLONEL, AGC DIR OF PERS SVC SPT, TAGO	

<b>JOINT MESSAGEFORM</b>						SECURITY CLASSIFICATION			
PAGE 2 2 OF	DRAFTER OR RELEASER TIME	PRECEDENCE		LMF	CLASS	CIC	FOR MESSAGE CENTER/COMMUNICATIONS CENTER ONLY		
		ACT	INFO				DATE - TIME	MONTH	YR.
		RR			EEEE				
BOOK NO	MESSAGE HANDLING INSTRUCTIONS								
<p style="text-align: center;"><b>FROM:</b></p> <p style="text-align: center;">(B) TO SHOW SERVICE IN INDOCHINA (OTHER THAN VIETNAM) <b>TO:</b> ONLY, "INDOCHINA--YES, VIETNAM--NO, KOREA--NO".</p> <p style="text-align: center;">(C) TO SHOW SERVICE IN KOREA ONLY, "INDOCHINA--NO, VIETNAM--NO, KOREA--YES".</p> <p>2. PAGE 17, PARAGRAPH 62B(18) IS SUPERSEDED AS FOLLOWS:</p> <p>(18) INDICATE INDOCHINA AND KOREA SERVICE ON OR AFTER 5 AUGUST 1964 BY ENTERING INCLUSIVE DATES OF SERVICE FOR VIETNAM AND INDICATING "YES" OR "NO" FOR SERVICE IN INDOCHINA AND KOREA. WHERE THE RECORD REFLECTS ASSIGNMENT TO AN ORGANI- ZATION IN BURMA, LAOS, THAILAND, CAMBODIA, OR VIETNAM SHOW "YES" FOR INDOCHINA. SAMPLE ENTRIES ARE AS FOLLOWS:</p> <p style="text-align: center;">(A) TO SHOW SERVICE IN VIETNAM ONLY, "VIETNAM--25 Apr 70 THRU 28 MAY 71, INDOCHINA--YES, KOREA--NO".</p> <p style="text-align: center;">(B) TO SHOW SERVICE IN INDOCHINA (OTHER THAN VIETNAM) ONLY, "INDOCHINA--YES, VIETNAM--NO, KOREA--NO".</p> <p style="text-align: center;">(C) TO SHOW SERVICE IN KOREA ONLY, "INDOCHINA--NO, VIETNAM--NO, KOREA--YES".</p>									
<b>DISTR:</b>									
DRAFTER TYPED NAMED, TITLE, OFFICE SYMBOL AND PHONE					SPECIAL INSTRUCTIONS				
R E L E A S E R	TYPED NAME, TITLE, OFFICE SYMBOL AND PHONE								
	SIGNATURE								
SECURITY CLASSIFICATION									

0 4 3 5 6

CHANGE }  
No. 14 }

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, DC 8 November 1971

PERSONNEL SEPARATIONS  
SEPARATION DOCUMENTS

*Effective in accordance with the messages superseded below*

*This change incorporates all message changes not previously printed as changes to AR 635-5.*

AR 635-5, 23 January 1967, is changed as follows:

✓ Page 4. Paragraph 5.1 is superseded as follows.

**5.1. Presidential Certificate of Appreciation (DD Form 1725).** A Certificate of Appreciation, signed by the President as Commander in Chief of the Armed Forces, has been established for the purpose of extending the Nation's appreciation for military service. This certificate is an expression of gratitude to the individual and is not intended to have any legal effect on entitlement to veterans' benefits. Accordingly, a copy of the certificate, or a notation that the member has or has not received the certificate, will not be made a part of the member's permanent military record.

a. A Certificate of Appreciation (DD Form 1725) will be presented to each officer and enlisted person honorably separated from active duty, including retirees, except for the following:

(1) Personnel serving on active duty for less than 90 days, and personnel performing an initial tour of active duty for training.

(2) Personnel discharged under the provisions of AR 635-20; AR 635-206; AR 635-212; chapter 5, AR 635-100; paragraphs 9-5 through 9-9 and chapter 10, AR 635-200; and chapters 4, 5, 10, 12, 13, and 14, AR 635-120.

(3) Personnel separated under the authority of the Secretary of the Army, when Department of the Army directive precludes issuance.

b. The Certificate of Appreciation will be completed with name (in signature order), grade, military service, and inclusive dates of service. It will be presented, whenever practicable, prior to the time of the member's departure from the separation activity on the effective date of separation or on the date travel time, when authorized, com-

mences. The certificate will be mailed to the individual when separation is accomplished under conditions precluding physical delivery, or when the individual departs well in advance of normal departure time, i.e., transferred to a Veterans Administration hospital, or to his home awaiting separation for physical disability.

c. Officer and enlisted personnel separated subsequent to 19 January 1969 who have never received a DD Form 1725, who meet the criteria in a above will be issued a certificate of appreciation upon request, as follows:

(1) *General officers.* Forward request to HQDA (DAAG-PSR-O), Washington, DC 20315.

(2) *All others.* Forward to the Commanding General, RCPAC, 9700 Page Boulevard, St. Louis, MO 63132.

d. DD Form 1725 may be requisitioned through normal supply channels.

✓ Page 14. Paragraph 52 is superseded as follows:

**52. Items 23a and b.** In item 23a enter primary MOS code number, title, and date of award. In addition, enter PMOS evaluation score and date of score. If the enlisted person has not received a PMOS evaluation score, enter "None". If more space is required, enter "See 30" and continue remark in item 30. If the specialty represented by the MOS has a related civilian occupation, enter in item 23b the appropriate job title and code number from the Dictionary of Occupational Titles. If not applicable, enter "NA".

✓ Page 14. Paragraph 61 is superseded as follows:

**61. Item 29.** An X will be placed in the appropriate box indicating the individual's election to

✓ \*This change supersedes C 13, 11 June 1971 and the following DA Messages: AGPO 22210Z Dec 70 (U), Subject: Interim Change to AR 635-5; AGPO 301219Z Aug 71 (U), Subject: Interim Change to AR 635-5; and Part II, AGPO 111800Z Aug 71 (U), Subject: Interim Changes to AR 635-100 and AR 635-5.

participate in the Servicemen's Group Life Insurance (SGLI). In the absence of a waiver for reduced coverage or declination of coverage, dated subsequent to 25 June 1970, enter \$15000. If using an edition of DD Form 214 without a box for \$15000, use the box entitled "None" and enter \$15000. The amount of coverage will be taken from DA Form 3054 (Elections of Amount, Beneficiary Designation, and Settlement Operations for SGLI), or VA Form 29-8286 (Servicemen's Group Life Insurance Election).

✓ Page 21. Paragraph 73 is superseded as follows:

Page 22. Appendix A is changed as follows:

**73. Veterans' Administration Copy (No. 6).** *a.* The day's accumulation of No. 6 copies will be forwarded each day in one envelope, or other suitable package, to the Veterans Administration, Data Processing Center (214), Austin TX 78772, except as indicated below.

*b.* When an individual is discharged and immediately reenlists, is relieved from active duty or discharged and continues on active duty in another status, or is released from active duty for training to enter on 24 months' active duty, the No. 6 copy will be forwarded to the finance and accounting officer paying the member.

9/5  
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Authority		SPN	Reason
Regulatory	10 U.S.C.		
<i>Relief from Active Duty—Voluntary</i>			
<i>Delete:</i>			
Sec XV, AR 135-173.....	681a	625	Annual screening—voluntary release prior to 90th day subsequent to receipt of notification.
<i>Add:</i>			
Para 3-58a, AR 635-100.....	681a	625	Annual screening—voluntary release prior to 90th day subsequent to receipt of notification.
Para 3-58b, AR 635-100.....	681a	689	Reduction in strength—voluntary release prior to 90th day subsequent to receipt of notification.
<i>Relief from Active Duty—Involuntary</i>			
<i>Delete:</i>			
Sec XV, AR 135-173.....	681a	645	Annual screening—release on 90th day subsequent to receipt of notification.
<i>Add:</i>			
Para 3-58a, AR 635-100.....	681a	645	Annual screening—release on 90th day subsequent to receipt of notification.
Para 3-58b, AR 635-100.....	681a	690	Reduction in strength—release on 90th day subsequent to receipt of notification.



The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) direct to HQDA (DAAG-PSS-S), Washington, DC 20314.

By Order of the Secretary of the Army:

Official:

VERNE L. BOWERS,  
*Major General, United States Army,  
The Adjutant General.*

W. C. WESTMORELAND,  
*General, United States Army,  
Chief of Staff.*

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for AR, Personnel Separations.

*Active Army*: A (qty rqr block No. 542).

*ARNG*: B (qty rqr block No. 543).

*USAR*: A (qty rqr block No. 542).

SSC14  
Changes in force: C 1 through 4, C 8, C 9, C 11, C 12, and C 13  
AR 635-5  
\*C 13

CHANGE  
No. 13

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, DC, 11 June 1971

**PERSONNEL SEPARATIONS  
SEPARATION DOCUMENTS**

*Effective 11 May 1971 in accordance with DA message AGPO  
112105Z May 71*

*This change provides a current address for the Veterans Administration  
Office.*

✓ AR 635-5, 23 January 1967, is changed as follows:

Page 21, Paragraph 73 is superseded as follows:

**73. Veterans Administration copy (No. 6).** a. The day's accumulation of No. 6 copies will be forwarded each day in one envelope, or other suitable package, to the Veterans Administration, Data Processing Center, Austin, TX 78741, except as indicated below.

b. When an individual is discharged and immediately reenlists, is relieved from active duty or discharged and continues on active duty in another status, or is released from active duty for training to enter on 24 months' active duty, the No. 6 copy will be forwarded to the finance and accounting officer paying the member.

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) direct to The Adjutant General, ATTN: AGPO-P, Department of the Army, Washington, DC 20314.

By Order of the Secretary of the Army:

W. C. WESTMORELAND,  
General, United States Army,  
Chief of Staff.

Official:

VERNE L. BOWERS,  
Major General, United States Army,  
The Adjutant General.

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for AR,  
Personnel Separations:

Active Army: A (qty rqr block No. 542).

ARNG: B (qty rqr block No. 543).

USAR: A (qty rqr block No. 542).

Ø \*This change supersedes DA message AGPO 112105Z May 71(U), subject: Interim Change to AR 635-5.

CHANGE }  
No. 12 }

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, DC, 18 June 1970

## PERSONNEL SEPARATIONS SEPARATION DOCUMENTS

*Effective 20 May 1970 in accordance with DA message AGPO-P 201821Z May 70*

*This change provides for the issuance of a Presidential Certificate of Appreciation and outlines the criteria for issuance of the certificate.*

✓ AR 635-5, 23 January 1967, is changed as follows:

Page 4. Paragraph 5.1 is added as follows:

**5.1. Presidential Certificate of Appreciation (DD Form 1725).** A Certificate of Appreciation, signed by the President as Commander in Chief of the Armed Forces, has been established for the purpose of extending the nation's appreciation for military service. This certificate is an expression of gratitude to the individual and is not intended to have any legal effect on entitlement to veterans benefits. Accordingly, a copy of the certificate, or a notation that the member has or has not received the certificate, will not be made a part of the member's permanent military record.

*a.* A Certificate of Appreciation (DD Form 1725) will be presented to each officer and enlisted person honorably separated from active duty short of retirement for length of service except for the following:

(1) Personnel serving on active duty for less than 90 days, and personnel performing an initial tour of active duty for training.

(2) Personnel discharged under the provisions of AR 635-20; AR 635-105; AR 635-206; AR 635-212; chapter 5, AR 635-100; paragraphs 9-5 through 9-9 and chapter 10, AR 635-200; and chapters 4, 5, 10, 12, 13, and 14, AR 635-120.

(3) Personnel separated under the authority of the Secretary of the Army, when Department of the Army directive precludes issuance.

*b.* The Certificate of Appreciation will be completed with name (in signature order), grade, military service, and inclusive dates of service. It will be presented, whenever practicable, prior to

the time of the member's departure from the separation activity on the effective date of separation or on the date travel time, when authorized, commences. The certificate will be mailed to the individual when separation is accomplished under conditions precluding physical delivery, or when the individual departs well in advance of normal departure time, i.e., transferred to a Veterans Administration hospital, or to his home awaiting separation for physical disability.

*c.* Officer and enlisted personnel separated subsequent to 19 January 1969, but before the effective date of this regulation, who meet the criteria in *a* above will be issued a Certificate of Appreciation (DD Form 1725) upon request. The request should be forwarded to the Commanding Officer, U.S. Army Administration Center, 9700 Page Boulevard, St. Louis, MO 63132.

*d.* DD Form 1725 may be requisitioned through normal supply channels.

Page 4. Paragraph 6 is superseded as follows:

**6. Chief of Staff Certificate of Appreciation (DA Form 3522).** *a.* A Certificate of Appreciation signed by the Chief of Staff, U.S. Army, will be issued each officer and enlisted person upon separation when his service is characterized as "honorable" except that the certificate will not be furnished to the following:

(1) Individuals retiring with 20 or more years service.

(2) Individuals discharged under the provisions of AR 635-20; AR 635-105; AR 635-206; AR 635-212; chapter 5, AR 635-100; paragraphs 9-5 through 9-9 and chapter 10, AR 635-200; and chapters 4, 5, 10, 12, 13, and 14, AR 635-120.

\*This change supersedes so much of DA message AGPO-P 201821Z May 70 (U), subject: Interim Changes to AR 635-5 and AR 635-10, as pertains to AR 635-5.

b. Officer and enlisted personnel separated subsequent to 1 August 1964 who meet the criteria of a above will be issued a certificate upon request. Request for a certificate will be forwarded to the

Commanding Officer, U.S. Army Administration Center, 9700 Page Boulevard, St. Louis, MO 63132.

c. DA Form 3522 may be requisitioned through normal supply channels.

**The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) to The Adjutant General, ATTN: AGPO-P, Department of the Army, Washington, DC 20314.**

By Order of the Secretary of the Army:

W. C. WESTMORELAND,  
*General, United States Army,  
Chief of Staff.*

Official:

KENNETH G. WICKHAM,  
*Major General, United States Army,  
The Adjutant General.*

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for AR, Personnel Separations:

*Active Army:* A (quan rqr block No. 542).

*ARNG:* B (quan rqr block No. 543).

*USAR:* A (quan rqr block No. 542).

CHANGE  
No. 11

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, DC, 27 January 1970

PERSONNEL SEPARATIONS  
SEPARATION DOCUMENTS

Effective 2 January 1970 in accordance with DA message AGPO-P 021944Z  
Jan 70 (U)

This change prescribes additional entries regarding inclusive dates of  
service in Vietnam to be entered in "Remarks" section of DD Form 214.

AR 635-5, 23 January 1967, is changed as follows:

Page 11. Paragraph 36a is superseded as follows: (C 10, 26 Nov 69).

a. For USAR individuals. Control Group (Annual Training Reinforcement  
or Standby, as applicable), USAAC, 9700 Page Boulevard, St. Louis, MO  
63132. See paragraph E-1, AR 635-10 (under Separation orders, pages E-5  
and E-6).

Page 15, paragraph 62a. Subparagraph (14) is added as follows:

(14) Enter inclusive dates of service in Vietnam during current period of  
service.

Page 17, paragraph 62b. Subparagraph (18) is added as follows:

(18) Enter inclusive dates of service in Vietnam during current period  
of service.

The proponent agency of this regulation is The Adjutant General's Office,  
Users are invited to send comments and suggested improvements on  
DA Form 2028 (Recommended Changes to Publications) to The Adjutant  
General, ATTN: AGPO-P, Department of the Army, Washington, DC  
20315.

By Order of the Secretary of the Army:

W. C. WESTMORELAND,  
General, United States Army,  
Chief of Staff.

Official:

KENNETH G. WICKHAM,  
Major General, United States Army,  
The Adjutant General.

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for AF,  
Personnel Separations:

Active Army: A (quan rqr block No. 542).

ARNG: B (quan rqr block No. 543).

USAR: A (quan rqr block No. 542).

\*This change supersedes C 10, 26 November 1969 and DA message AGPO-P 021944Z  
Jan 70 (U), subject: Interim Change to AR 635-5, 23 January 1967.

915 C11

Changes in force: C 1 through C 4 and C 8, C 9, and C 10

AR 635-5  
C 10

CHANGE  
No. 10

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, DC, 26 November 1968

**PERSONNEL SEPARATIONS  
SEPARATION DOCUMENTS**

*Effective 1 January 1970*

*This change provides a reference to the pertinent provisions of AR 635-10 concerning the assignment of USAR individuals to the appropriate USAR Control Group upon separation from active duty.*

AR 635-5, 23 January 1967, is changed as follows:

✓ Page 11. Paragraph 36a is superseded as follows:

a. For USAR individuals. Control Group (Annual Training, Reinforcement or Standby, as applicable), USAAC, 9700 Page Boulevard, St. Louis, MO 63132. See paragraph E-1, AR 635-10 (under Separation orders, pages E-5 and E-6).

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) to The Adjutant General, ATTN: AGPO-P, Department of the Army, Washington, DC 20315.

By Order of the Secretary of the Army:

W. C. WESTMORELAND,  
General, United States Army,  
Chief of Staff.

Official:

KENNETH G. WICKHAM,  
Major General, United States Army,  
The Adjutant General.

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for AR, Personnel Separations:

Active Army: A (qty rqr block No. 542).  
NG: B (qty rqr block No. 548).  
USAR: A (qty rqr block No. 542).

CHANGE }  
No. 9 }

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, DC, 15 October 1969

PERSONNEL SEPARATIONS  
SEPARATION DOCUMENTS

Effective 15 November 1969

*This change provides for an entry in DD Form 214 to reflect that all extensions of service are considered to be for convenience of the Government. It also provides a more complete notification to recruiting districts of personnel separated from the Army and provides for the issuance of a Certificate of Appreciation (DA Form 3522) to certain separatees whose service is characterized as "Honorable".*

AR 635-5, 23 January 1967, is changed as follows:

✓ *Page 4.* Paragraph 6 is added as follows:

~~6. Certificate of Application (DA Form 3522).~~

a. A Certificate of Appreciation will be issued each officer and enlisted person upon separation when his service is characterized as "Honorable" except that the certificate will not be furnished the following:

(1) Individuals retiring with 20 or more years service.

(2) Individuals discharged under the provisions of AR 635-20; AR 635-89; AR 635-105; AR 635-206; AR 635-212; Paragraphs 9-5 through 9-9, AR 635-200; chapter 10, AR 635-200; and chapters 4, 5, 10, 12, 13, and 14, AR 635-120.

b. Officer and enlisted personnel separated subsequent to 1 August 1964 who meet the criteria in (a above) will be issued a certificate of appreciation upon request. Request for a certificate will be forwarded to the Commanding Officer, U.S. Army Administration Center, 9700 Page Boulevard, St. Louis, MO 63132. DA Form 3522 may be requisitioned from U.S. Army AG Publications Centers.

*Page 6.* Paragraph 12b is superseded as follows:

b. Requests for replacement will be submitted on Standard Form 180 (Request Pertaining to Military Records) direct to one of the addresses indicated thereon, as appropriate. Standard Form 180 may be requisitioned from U.S. AG Publications Centers.

*Page 6.* Paragraph 13a is superseded as follows: (C 5, 24 Jan 69)

a. After thorough comparison has been made between entries on DD Form 214WS and that on DD Form 214, the worksheet will be retained by the transfer activity for 6 months and then destroyed.

*Page 11.* Paragraph 31d (as added by C 4, 30 Oct 68) is rescinded. (C 7, 11 Apr 69)

✓ *Page 15, paragraph 62a.* Subparagraph (13) is added as follows:

(13) When an officer of a Reserve component, who entered upon active duty for purposes other than to determine physical fitness, has his period of active service extended for any reason, enter "Extension of service was at the request and for the convenience of the Government." (Retention under 10 U.S.C. 972 is not an extension within the meaning of this paragraph.)

✓ *Page 17, paragraph 62b.* Subparagraph (17) is added as follows:

(17) When an enlisted member has his period of service extended for purposes other than to determine physical fitness, enter "Extension of service was at the request and for the convenience of the Government." (Retention under 10 U.S.C. 972 is not an extension within the meaning of this paragraph.)

\*This change supersedes C 5, 24 January 1969; C 6, 19 March 1969; C 7, 11 April 1969; and DA message AGPO-P 131855Z Aug 69 (U), Subject: Interim Change to AR 635-5; and rescinds DD Form 1108, 1 August 1967.

Page 18. Paragraph 69 is superseded as follows: (C6, 14 Mar 69)

69. Record copy (No. 2). In cases of in-service enlistment or reenlistment in the Regular Army, this copy will be forwarded with the new DD Form 4 (original) through the servicing Data Processing Unit, in accordance with AR 601-280. In other than immediate enlistment or reenlistment cases the record copy will be forwarded in accordance with AR 640-10.

Page 18. Paragraph 71 is superseded as follows:

71. Veterans Administration regional office copy (No. 4). a. If the individual makes application for compensation, the VA Form 21-526e and accompanying records as listed in appendix E, AR 635-10, will be attached to the No. 4 copy. In cases where readjustment pay is involved, a copy of the separation orders will also be attached to the No. 4 copy. Distribute as follows:

(1) When the individual has been, or will be, transferred to a VA hospital at time of separation from active duty, the No. 4 copy will be forwarded to the hospital, ATTN: Chief, Medical Administration Division (136).

(2) If the individual files VA Form 21-526e, forward the No. 4 copy to the Veterans' Administration regional office having jurisdiction over the area in which the individual's permanent mailing address is located. Addresses of Veterans' Administration offices are contained in AR 930-10.

b. When an individual is discharged and immediately reenlists, is relieved from active duty or discharged and continues on active duty in another status, or is relieved from ACDUTRA under the Rep 63 program to enter on 24 months active duty, the No. 4 copy will be delivered to the individual following the procedures in paragraph 68.

c. For all other individuals the No. 4 copy will be forwarded to the commander of the recruiting district in which the individual's mailing address, as shown in item 31, DD Form 214, is located. For any of the above individuals who furnish an address located in a foreign country and who refuse to furnish an address within the United States, the No. 4 copy will be forwarded to the Commanding General, U.S. Army Recruiting Command, Hampton, VA 23369. The entire day's accumulation of No. 4 copies for each recruiting district will be forwarded in one envelope or container. Upon completion of processing by the commander

of the recruiting district, the No. 4 copy for WAC personnel will be forwarded to the Army area WAC staff advisor in which the recruiting district headquarters is located.

Page 19. Paragraph 72 is superseded as follows:

72. Notification of Separation copy (No. 5). Distribute as follows:

a. Upon relief from active duty or ACDUTRA. For individuals returned to State control as a member of the Army National Guard or transferred to or returned to the Army Reserve, the No. 5 copy will be filed in the Military History section of the DA Form 201 as permanent material. Disposition of DA Form 201 will be in accordance with AR 640-10. The No. 5 copy serves as notification to the Commanding Officer, U.S. Army Administration Center, St. Louis, MO 63132, the State adjutant general, or the Army area commander, of the individual's separation. It is also used by the Army Reserve for strength accounting and records purposes.

b. Upon discharge from active duty tour.

(1) For Regular Army officers whose resignation is effective upon acceptance of appointment as a Reserve officer of the Army for duty with the Army Reserve, and Regular Army or AUS warrant officers, and enlisted members holding appointments or commissions in a Reserve component, the No. 5 copy will be filed in the Military History section of DA Form 201 as a permanent document.

(2) For enlisted personnel inducted into service who are discharged under paragraph 5-9, AR 635-200, because of failure to meet entrance medical fitness standards, the No. 5 copy will be forwarded to the Commanding General, U.S. Army Recruiting Command, Hampton, VA 23369. Upon completion of processing, the Recruiting Command will forward this copy of DD Form 214 to The Surgeon General, ATTN: MEDPS-SX, Department of the Army, Washington, DC 20314. Standard Forms 88 and 89 completed at time of entry in service and time of discharge will be attached with metal staples.

(3) For individuals discharged from the Regular Army, Army Reserve, or AUS without specifications as to component, other than those indicated in (1) above, the No. 5 copy will be delivered to the individual following the procedure in paragraph 68. The individual will be counseled



to use the No. 5 copy as evidence of his military service in any instance where it may be required.

(4) For individuals of the ARNGUS discharged from their Reserve of the Army status, the No. 5 copy will be forwarded, together with any other records required by AR 640-10, to the adjutant general of the State from which the individual was ordered into active Federal service (item 21, DD Form 214). Action to terminate an individual's status as a member of the Army National Guard is a prerogative of the State adjutant general and will not be taken by Army discharge authorities. The address of the State adjutant general is the capital of the State, except as shown below:

(a) Delaware—Wilmington 19801.

(b) District of Columbia—2001 East Capitol St., Washington, DC 20003.

(c) Florida—St. Augustine 32084.

(d) Hawaii—Fort Ruger, Honolulu, Oahu, Hawaii 96816.

(e) Louisiana—New Orleans 70112.

(f) Maryland—Baltimore 21201.

(g) Pennsylvania—RD No. 2, Annville 17003.

(h) South Dakota—Rapid City 57701.

(i) Utah—Fort Douglas 84113.

(j) Vermont—Building No. 1, Camp Johnson, Winooski Branch, Burlington, VT 05404.

(k) Washington—Camp Murray 98430.

c. Upon discharge from ACDUTRA tour.

(1) For individuals discharged from their Reserve of the Army status, the No. 5 copy will be forwarded, together with any other records required by AR 640-10, to the adjutant general of the State from which the individual was ordered into active Federal service (item 21, DD Form 214 and b(4) above).

(2) For individuals discharged from the Army Reserve, the No. 5 copy will be forwarded to the area commander, ATTN: Data Processing Unit, having jurisdiction over the individual's home of record at time of entry on active duty for training (item 21, DD Form 214). The Data Processing Unit will forward the copy to the individual's organization for clearing their records.

d. Upon placement of active duty and ACDUTRA personnel on the Temporary Disability Retirement List (TDRL).

(1) Officer personnel.

(a) For officers of the Regular Army and

of the Army of the United States without specification as to component, the No. 5 copy will be delivered to the individual following the procedure in paragraph 68. The individual will be counseled to use the No. 5 copy as evidence of his military service in any instance where it may be required.

(b) For officers of the Army National Guard of the United States and Army Reserve, the No. 5 copy will be filed in the Military History section of the DA Form 201 as permanent material (a above).

(2) *Enlisted personnel.* For enlisted members of all components, the No. 5 copy will be filed as a permanent document in the DA Form 201 (Military Personnel Records Jacket), which will be disposed of in accordance with AR 640-10. Appropriate disposition will be made by the Commanding Officer, USAAC, when the status of an enlisted man on TDRL is finally determined.

e. *Upon retirement.*

(1) For individuals who entered on active duty from the Army National Guard of the United States or Army Reserve, the No. 5 copy will be filed in the Military History section of DA Form 201 as permanent material.

(2) For members of the Regular Army, the No. 5 copy will be distributed as follows:

(a) For enlisted personnel retired and transferred to the Army Reserve after completion of 20, but less than 30 years of active military service, the No. 5 copy will be filed in the Military History section of DA Form 201 as permanent material.

(b) For all other personnel, deliver the No. 5 copy to the individual following the procedure in paragraph 68. The individual will be counseled to use the No. 5 copy as evidence of his military service in any instance where it may be required.

f. *When individual continues on active duty after separation, in the same or another status.*

(1) For individuals of the Regular Army, Army Reserve, and AUS without specification as to component, the No. 5 copy will be filed in the Military History section of DA Form 201.

(2) For individuals who entered on active duty from the ARNGUS, the No. 5 copy will be forwarded, together with any other records required by AR 640-10, to the adjutant general of the State from which the individual was ordered into active Federal service (b(4) above).

(8) For other personnel of ARNGUS who continue on active duty after separation, the No. 5 copy will be forwarded, together with any other records required by AR 640-10, to the adjutant general of the State from which the individual was ordered into active Federal service (b(4) above).

*g. Cadets.*

(1) For individuals transferred to or returned to the Army Reserve, the No. 5 copy will be filed in the Military History section of the DA Form 201 as permanent material (a above).

(2) For individuals returned to the Active Army by reassignment from the USMA, the No. 5 copy may be destroyed.

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) to The Adjutant General, ATTN: AGPO-P, Department of the Army, Washington, DC 20315.

By Order of the Secretary of the Army:

W. C. WESTMORELAND,  
*General, United States Army,  
Chief of Staff.*

Official:

KENNETH G. WICKHAM,  
*Major General, United States Army,  
The Adjutant General.*

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for AR, Personnel Separations:  
*Active Army: A (qty rqr block No. 542).  
NG: B (qty rqr block No. 543).  
USAR: A (qty rqr block No. 542).*

CHANGE  
No. 8

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, DC, 11 August 1969

PERSONNEL SEPARATIONS  
SEPARATION DOCUMENTS

Effective 15 July 1969 in accordance with DA message 916348

This change amends paragraph 37 concerning applicable reenlistment codes to be entered in item 15, DD Form 214.

AR 635-5, 23 January 1967, is changed as follows:

Page 12. Paragraph 37 is superseded as follows:

37. **Item 15.** The "Remarks" section of each enlisted person's qualification record will be checked for eligibility for reenlistment. The applicable code defined below will be entered in item 15 to denote eligibility or ineligibility for reenlistment. The provisions of this paragraph do not apply to ACDUTRA personnel nor to personnel released from military control by reason of a void induction. When appropriate, as indicated below, RE coding will be cited in item 15, DD Forms 214. In those cases where dual authority for the RE coding is shown, AR 601-280 will be cited when separation is for the purpose of immediate reenlistment. AR 601-210 will be cited when separation is for other than immediate reenlistment.

a. *RE-1.* Fully qualified for immediate reenlistment.

b. *RE-1A.* Fully qualified for reenlistment; however, ineligible to enlist in the United States Army for 93 days after date of separation.

c. *RE-2.* Fully qualified for reenlistment but separated for convenience of Government under a separation which does not contemplate immediate reenlistment.

d. *RE-2A.* Fully qualified for reenlistment; however, not eligible for reenlistment in grade and ineligible to enlist in the United States Army for 93 days after date of separation.

e. *RE-3.* Not eligible for reenlistment unless waiver is granted. All DD Forms 214 so coded must cite appropriate authority for separation and "Tables 2-4 and 2-5, AR 601-210 or Tables 2-2 and 2-3, AR 601-280 applies" will be entered in item 30.

f. *RE-3A.* Not eligible for reenlistment unless waiver is granted. This code is applicable only to Regular Army enlisted men who do not possess scores of 90 or higher in any three or more aptitude areas of the Army Qualification Battery or the Army Classification Battery, and all DD Forms 214 so coded must cite "Table 3-1, AR 601-280 applies" in item 30.

g. *RE-3B.* Not eligible for reenlistment unless waiver is granted by commander concerned. This code is only applicable to enlisted persons classified ineligible for reenlistment under table 2-5, AR 601-210 or table 2-3, AR 601-280, because of time lost during their last period of service.

h. *RE-4.* Not eligible for reenlistment. All DD Forms 214 so coded must cite appropriate authority for separation and "Tables 2-6 and 2-7, AR 601-210

\*This change supersedes DA message 916348, 15 July 1969.

C 8, AR 635-5

or Table 2-4, AR 601-280 applies" (nonwaiverable qualifications) will be entered in item 30.

i. *RE-4A*. Not eligible for reenlistment. This code is applicable only to enlisted personnel classified for failing to qualify for reenlistment under table 2-3, item b (citizenship), AR 601-210, or who are not eligible to reenlist for one year under table 2-7, item 44 (Marriage), AR 601-210. It is also applicable to women separated from the Army under the provisions of AR 635-212 for inability to perform their military duties due to a language barrier and are ineligible to reenlist under table 2-7, item 52, AR 601-210. All DD Forms 214 so coded will not cite table 2-6 or table 2-7, AR 601-210 as applying.

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) to The Adjutant General, ATTN: AGPO-P, Department of the Army, Washington, DC 20315.

By Order of the Secretary of the Army:

W. C. WESTMORELAND,  
*General, United States Army,*  
*Chief of Staff.*

Official:

KENNETH G. WICKHAM,  
*Major General, United States Army,*  
*The Adjutant General.*

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for AR,  
Personnel Separation:

*Active Army*: A (quan rqr block No. 542).

*ARNG*: B (quan rqr block No. 543).

*USAR*: A (quan rqr block No. 542).

s/s C9

Changes in force: C 1 through C 7

CHANGE }  
No. 7 }

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, D.C., 11 April 1969

PERSONNEL SEPARATIONS  
SEPARATION DOCUMENTS

AR 635-5, 23 January 1967, is changed as follows:

✓ Page 11, Paragraph 31d (as added by C 4, 30 Oct 68) is rescinded.

Page 20, paragraph 72b. Subparagraph (5) is added as follows:

(5) For individuals who were inducted under the Military Selective Service Act of 1967 and who are discharged because of failure to meet entrance medical fitness standards (para 5-9, AR 635-200), the No. 5 copy will be forwarded to The Surgeon General, ATTN: MEDPS-SX, Department of the Army, Washington, D.C. 20315, through the Commanding General, U.S. Army Recruiting Command, Hampton, Va. 23369. Copies of Standard Forms 88 and 89 at time of individual's entry into service and Standard Forms 88 and 89 at time of discharge will be attached to the No. 5 copies with metal staples. The entire day's accumulation of No. 5 copies with Standard Forms 88 and 89 will be forwarded in one container.

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) to The Adjutant General, ATTN: AGPO-P, Department of the Army, Washington, D.C. 20315.

By Order of the Secretary of the Army:

W. C. WESTMORELAND,  
General, United States Army,  
Chief of Staff.

Official:

KENNETH G. WICKHAM,  
Major General, United States Army,  
The Adjutant General.

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for AR,  
Personnel Separations:

Active Army: A (quan rqr block No. 542).

ARNG: B (quan rqr block No. 543).

USAR: A (quan rqr block No. 542).

\*This change supersedes so much of DA message 900218, 7 March 1969, as pertains to AR 635-5.

S/S C9

Changes in force: C 1, C 2, C 3, C 4, C 5, and C 6

AR 635-5  
C 6

CHANGE }  
No. 6 }

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, D.C., 19 March 1969

**PERSONNEL SEPARATION  
SEPARATION DOCUMENTS**

*Effective 1 June 1969*

*This change updates instructions to field commanders concerning the forwarding of DA Form 201 (Military Personnel Records Jacket) when member is separated.*

AR 635-5, 23 January 1967, is changed as follows:

✓ Page 6. Paragraph 12b is superseded as follows:

b. Requests for replacement will be submitted on Standard Form 180 (Request Pertaining to Military Records) direct to one of the addresses indicated thereon, as appropriate.

✓ Page 18. Paragraph 69 is superseded as follows:

69. **Record copy (No. 2).** In cases of in-service enlistment or reenlistment in the Regular Army, this copy will be forwarded with the new DD Form 4 (original) through the servicing Data Processing Unit, in accordance with AR 601-280. In other than immediate enlistment or reenlistment cases the record copy will be forwarded in accordance with AR 640-10.

✓ Page 20. Paragraph 72d(2) is superseded as follows:

(2) *Enlisted personnel.* For enlisted members of all components, the Personnel Records Jacket), which will be forwarded in accordance with AR 640-10. Appropriate disposition will be made by the Commanding Officer, USAAC, when the status of an enlisted man on TDRL is finally determined.

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) to The Adjutant General, ATTN: AGPO, Department of the Army, Washington, D.C. 20315.

C6, AR 635-5

By Order of the Secretary of the Army:

W. C. WESTMORELAND,  
*General, United States Army.*  
*Chief of Staff.*

Official:

KENNETH G. WICKHAM,  
*Major General, United States Army,*  
*The Adjutant General.*

Distribution:

To be distributed in accordance with DA Form 12 9 requirements for AR,  
Personnel Separations:

*Active Army*: A (quan rqr block No. 542).

*ARNG*: B (quan rqr block No. 543).

*USAR*: A (quan rqr block No. 542).

S/S C9

Changes in force C 1, C 2, C 3, C 4, and C 5

AR 635-5  
\*C 5

CHANGE  
No. 5

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, D.C., 24 January 1969

PERSONNEL SEPARATIONS  
SEPARATION DOCUMENTS

✓ AR 635-5, 23 January 1967, is changed as follows:

✓ Page 6. Paragraph 13a is superseded as follows:

a. After thorough comparison has been made between entries on DD Form 214WS and that on DD Form 214, the worksheet will be retained by the transfer activity for 6 months and then destroyed.

✓ Page 1, Change 3. Paragraph 71a(3) is superseded as follows:

(3) For all other individuals, deliver the No. 4 copy to the individual following the procedure in paragraph 68. The individual will be counseled to use the No. 4 copy as evidence of his military service in any instance where it may be required.

✓ Page 19. Paragraph 71b is superseded as follows:

b. If the individual makes application for compensation, the VA Form 21-526e and accompanying records as listed in appendix E, AR 635-10 will be attached to the No. 4 copy. In cases where readjustment pay is involved, a copy of the separation orders will also be attached to the No. 4 copy.

✓ Page 1, Change 3. Paragraph 71c is rescinded.

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements to The Adjutant General, ATTN: AGPO, Department of the Army, Washington, D.C. 20315.

By Order of the Secretary of the Army:

W. C. WESTMORELAND,  
General, United States Army,  
Chief of Staff.

Official:

KENNETH G. WICKHAM,  
Major General, United States Army,  
The Adjutant General.

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for AR, Personnel Separations:

Active Army: A (qty rqr block No. 542).

NG: B (qty rqr block No. 543).

USAR: A (qty rqr block No. 542).

○ This change supersedes DA message 891393, 20 December 1968.



CHANGE  
No. 4

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, D.C., 30 October 1968

PERSONNEL SEPARATIONS  
SEPARATION DOCUMENTS

AR 635-5, 23 January 1967, is changed as follows:

- ✓ Page 3, paragraph 2a. In lines 6, 7, and 8, delete "because of mental incompetency existing at the time of enlistment or induction."
- ✓ Page 3. Paragraph 4a is superseded as follows:
  - a. Except as indicated in c below, DD Form 214 will be issued at time of separation to—
    - (1) Each member of the Regular Army.
    - (2) Each member of the Reserve components, and the AUS without component, called or ordered to active duty.
    - (3) Each member of the Reserve components ordered to ACDUTRA for a period of 90 days or more.
    - (4) Each member of the Army National Guard of the United States ordered to perform full-time training or other full-time duty in his status as a member of the Army National Guard under sections 503, 504, or 505 of title 32, United States Code, for a period of 90 days or more.
    - (5) Each person who is released from custody and control of the Army by virtue of void service.
    - (6) Each person described in (3) and (4) above without regard to the period for which he was ordered to ACDUTRA if he is separated for physical disability.
- ✓ Page 4. Paragraph 6 is rescinded.
- ✓ Page 10, paragraph 29. Subparagraph d is added as follows:
  - d. Void induction. Enter "Released from military control by reason of void induction."
- ✓ Page 11, paragraph 31. Subparagraph d is added as follows:
  - d. ~~When an individual is released from military control by reason of a void induction, enter "AR 635-500, SPN 376, Void Induction."~~
- ✓ Page 12, paragraph 37. The last sentence of the introductory paragraph is changed to read "The provisions of this paragraph do not apply to ACDUTRA personnel nor to personnel released from military control by reason of a void induction."
- ✓ Page 12 paragraph 38. The following sentence is added at end of paragraph. "Enter NA when an individual is released from military control by reason of void induction."
- ✓ Page 17, paragraph 64. Subparagraph b is superseded as follows:
  - b. Force or coercion will not be used to compel an individual to sign the DD Form 214 if he refuses to do so. A notation will be placed on copy No. 2 in item 30 that individual refused to sign DD Form 214.

\*This change supersedes so much of DA message 862677, 4 October 1968, as pertains to AR 635-5.

✓ *Page 18.* Paragraph 68 is superseded as follows:

**68. Individual's copy (No. 1).** Deliver to the individual prior to his departure from the separation activity on the effective date of separation or on the date traveltime, when authorized, commences. The No. 1 copy will be mailed to an individual to arrive on the effective date of separation when separation is accomplished under conditions precluding physical delivery or when the individual departs well in advance of normal departure time; i.e. home awaiting separation for physical disability.

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements to The Adjutant General, ATTN: AGPO-P, Department of the Army, Washington, D.C. 20315.

By Order of the Secretary of the Army:

W. C. WESTMORELAND,  
*General, United States Army,  
Chief of Staff.*

Official:

KENNETH G. WICKHAM,  
*Major General, United States Army,  
The Adjutant General.*

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for AR,  
Personnel Separations:

*Active Army:* A (qty rqr block No. 542).

*NG:* B (qty rqr block No. 543).

*USAR:* A (qty rqr block No. 542).

CHANGE }  
No. 3 }

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, D.C., 25 October 1968

PERSONNEL SEPARATIONS  
SEPARATION DOCUMENTS

AR 635-5, 23 January 1967, is changed as follows:

Page 18. Paragraph 71a(3) is superseded as follows:

S/S  
C5

~~(3) For all other individuals except in c below, the No. 4 copy will be forwarded to the Veterans Administration Office having jurisdiction over the veteran's permanent address as shown in item 31 of DD Form 214. Addresses of Veterans Administration Offices are contained in AR 600-10.~~

Page 19, paragraph 71. Subparagraph c is added as follows:

Res  
C5

~~c. When an individual is discharged and immediately reenlists, is relieved from active duty or discharged and continues on active duty in another status, or is relieved from 6 months' ACUTRA to enter on 24 months' active duty, the No. 4 copy will be delivered to the individual following the procedures in paragraph 68.~~

Page 19. Paragraph 72b(1) is superseded as follows:

(1) For individuals discharged from the Regular Army, Army Reserve, or Army of the United States without specifications as to component, other than those indicated in (3) and (4) below, the No. 5 copy, without attachments, will be forwarded to the commander of the recruiting district in which the individual's mailing address, as shown in item 31, DD Form 214, is located. For any of the above individuals who furnish an address located in a foreign country and who refuse to furnish an address within the United States, the No. 5 copy will be forwarded to the Commanding General, U.S. Army Recruiting Command, Hampton, Va. 23369. The entire day's accumulation of No. 5 copies for each recruiting district will be forwarded in one envelope or container. Upon completion of processing by the commander of the recruiting district, the No. 5 copy for WAC personnel will be forwarded to the Army area WAC Staff Advisor in which the recruiting district headquarters is located.

Page 20. Paragraph 72d(1)(a) is superseded as follows:

(a) For officers of the Regular Army and of the Army of the United States without specification as to component, the No. 5 copy will be forwarded to the commander of the recruiting district in which the individual's mailing address, as shown in item 31, DD Form 214, is located in accordance with procedures indicated in b(1) above.

Page 20. Paragraph 72e(2)(b) is superseded as follows:

(b) For all other personnel, the No. 5 copy will be forwarded to the commander of the recruiting district in which the individual's mailing address, as shown in item 31, DD Form 214, is located, in accordance with procedures indicated in b(1) above.

\*This change supersedes DA message 842980, 7 December 1967.

*Page 24, appendix A.* The following additions are made:

Authority		SPN	Reason
Regulatory	10 U.S.C.		
<i>Resignations</i>			
Chapter 16, AR 635-120		685	Failure to meet medical fitness standards at time of appointment.
<i>Discharge-Involuntary</i>			
Paragraph 2-14c, AR 635-105.		686	Failure to resign under chapter 16, AR 635-120, when determined to be in the best interest of the Government and the individual.

*Page 31.* Appendix C is superseded as follows:

**APPENDIX C**

**REFERENCES**

1. **Character of separation.** AR 604-10; AR 635-20; AR 635-89; AR 635-120; AR 635-200; AR 635-206; AR 635-212.
2. **Medical examinations.** *a.* Physical standards. AR 40-501.  
*b.* Failure to meet standards. AR 40-3; AR 635-40.
3. **Preparation of separation forms.** AR 604-10; AR 55-28; AR 635-40; AR 635-89; AR 635-105; AR 635-200; AR 635-206; AR 635-212.
4. **Resignation of Medical or Dental Corps officers of Reserve components upon relief from active duty.** AR 135-173; AR 310-10; AR 635-10.
5. **Separation-processing steps, pay procedures, distribution of records.** AR 130-22; AR 135-200; AR 635-40; AR 635-10; AR 635-200; AR 640-10; AR 600-10; DOD Military Pay and Allowances Entitlements Manual.
6. **Separation orders.** AR 135-10; AR 135-200; AR 310-10; AR 640-10.
7. **Status of officers on and after separation.** AR 135-173; AR 310-10; AR 635-10.
8. **Termination of AUS appointments.** AR 135-173; AR 635-10.
9. **Transfer or return to Reserve components or assignments to Army Reserve Control Group.** AR 135-15; AR 135-173; AR 135-200; AR 310-10.
10. **Travel time upon separation.** AR 310-10.

*Appendix E is added:*

**APPENDIX E**  
**RECRUITING DISTRICTS**  
**FIRST DISTRICT**

Commanding Officer  
U.S. Army First Recruiting District  
Building 618  
Fort George G. Meade, Md. 20755

<u>STATE</u>	<u>COUNTIES</u>
Connecticut.....	All.
Delaware.....	All.
District of Columbia.....	All.
Kentucky.....	All counties except those shown as assigned to Third District.
Indiana.....	Crawford, Daviess, Dearborn, Dubois, Fayette, Floyd, Franklin, Gibson, Harrison, Jefferson, Knox, Martin, Ohio, Orange, Perry, Pike, Posey, Ripley, Scott, Spencer, Switzerland, Union, Vanderburgh, Warrick, Washington, Wayne.
Maine.....	All.
Maryland.....	All.
Massachusetts.....	All.
New Hampshire.....	All.
New Jersey.....	All.
New York.....	All.
Ohio.....	All.
Pennsylvania.....	All.
Rhode Island.....	All.
Vermont.....	All.
Virginia.....	All.
West Virginia.....	All.

**THIRD DISTRICT**

Commanding Officer  
U.S. Army Third Recruiting District  
1628 Virginia Avenue  
College Park, Ga. 30337

<u>STATE</u>	<u>COUNTIES</u>
Alabama.....	All.
Arkansas.....	Clay, Crittenden, Greene, Lee, Mississippi, Phillips, St. Francis.
Florida.....	All.
Georgia.....	All.
Kentucky.....	Allen, Ballard, Bell, Butler, Calloway, Carlisle, Christian, Fulton, Granes, Harlaw, Knox, Logan, Marshall, Simpson, Todd, Trigg, Warren, Whitley.

**THIRD DISTRICT—Continued**

<u>STATE</u>	<u>COUNTIES</u>
Louisiana.....	East Carroll, Madison.
Mississippi.....	All counties except those shown as assigned to Fourth District, Dunklin, Ozark.
Missouri.....	All.
North Carolina.....	All.
Puerto Rico.....	All.
South Carolina.....	All.
Tennessee.....	All.
Virgin Islands.....	All.

**FOURTH DISTRICT**

Commanding Officer  
 U.S. Army Fourth Recruiting District  
 P.O. Box 8277  
 Wainwright Station  
 San Antonio, Tex. 78208

<u>STATE</u>	<u>COUNTIES</u>
Arizona.....	Apache, Navajo.
Arkansas.....	All counties except those shown as assigned to Third District.
Colorado.....	Dolores, LaPlata, Montezuma.
Kansas.....	Clark, Comanche, Edwards, Grant, Kiowa, Meade, Morton, Seward, Stevens.
Louisiana.....	All counties except those shown as assigned to Third District.
Mississippi.....	Hancock, Harrison, Jackson, Pearl River, Wilkinson.
New Mexico.....	All.
Oklahoma.....	All.
Texas.....	All.

**FIFTH DISTRICT**

Commanding Officer  
 U.S. Army Fifth Recruiting District  
 1819 West Pershing Road  
 Chicago, Ill. 60609

<u>STATE</u>	<u>COUNTIES</u>
Colorado.....	All counties except those shown as assigned to Fourth District.
Illinois.....	All.
Indiana.....	All counties except those shown as assigned to First District.
Iowa.....	All.
Kansas.....	All counties except those shown as assigned to Fourth District.
Michigan.....	All.

## FIFTH DISTRICT—Continued

<u>STATE</u>	<u>COUNTIES</u>
Minnesota.....	All.
Missouri.....	All counties except those shown as assigned to Third District.
Nebraska.....	All.
North Dakota.....	All.
South Dakota.....	All.
Wisconsin.....	All.
Wyoming.....	All counties except those shown as assigned to Sixth District.

## SIXTH DISTRICT

Commanding Officer  
 U.S. Army Sixth Recruiting District  
 Presidio of San Francisco  
 California 94129

<u>STATE</u>	<u>COUNTIES</u>
Alaska.....	All.
Arizona.....	All except those shown as assigned to Fourth District.
California.....	All.
Hawaii.....	All.
Idaho.....	All.
Montana.....	All.
Nevada.....	All.
Oregon.....	All.
Utah.....	All.
Washington.....	All.
Wyoming.....	Big Horn, Hot Springs, Park, Sheridan, Sublette, Sweetwater, Teton, Uinta, Washakie.

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements to The Adjutant General, ATTN: AGPO, Department of the Army, Washington, D.C. 20315.

By Order of the Secretary of the Army:

W. C. WESTMORELAND,  
*General, United States Army,*  
*Chief of Staff.*

Official:

KENNETH G. WICKHAM,  
*Major General, United States Army,*  
*The Adjutant General.*

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for AR,  
Personnel Separations:

*Active Army*: A (quan rqr block No. 542).

*ARNG*: B (quan rqr block No. 548).

*USAR*: A (quan rqr block No. 542).



CHANGE  
No. 2

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, D.C., 24 October 1967

PERSONNEL SEPARATIONS  
SEPARATION DOCUMENTS

AR 635-5, 23 January 1967, is changed as follows:

Page 3. Paragraph 4a(3) is superseded as follows:

(3) Each member of the Army National Guard called into active Federal service for a period of more than 30 days, or for an indefinite period.

Pages 22 through 29, appendix A. The following changes are made:

Officers

Regulatory	Authority	10 U.S.C.	SPN	Reason
	Relief from Active Duty—Involuntary <sup>1</sup>			
<i>Delete:</i>				
Paragraph 28a(6), AR 635-40A.	681(a)-----	658	Physical disability — EPTS — established by physical evaluation board proceedings (not entitled to receive disability severance pay). Eligible for retention in active Reserves.	
Paragraph 33, AR 635-40A.	681(a)-----	659	Physical disability — EPTS — established by medical board and individual made application for relief from active duty by reason of physical disability (not entitled to receive disability severance pay). (Includes ACDUTRA personnel.)	
Paragraph 5c(2)(b), AR 635-40A.	1209-----	657	Physical disability. Revert to inactive status for purpose of retirement under chapter 67, 10 U.S.C. in lieu of discharge with entitlement to receive disability severance pay.	
<i>Add:</i>				
Section XXV, AR 135-173.	681(a)-----	672	Medical Service Personnel who receive unfavorable background investigation and/or National Agency Check.	
	1209-----	657	Physical disability. Revert to inactive status for purpose of retirement under chapter 67, 10 U.S.C. in lieu of discharge with entitlement to receive disability severance pay.	

See footnote at end of table.

<sup>1</sup> \*This change supersedes DA message 804715, 9 March 1967.

*Officers—Continued*

<i>Regulatory</i>	<i>Authority</i>	<i>10 U.S.C.</i>	<i>SPN</i>	<i>Reason</i>
<i>Discharges—Physical Disability</i>				
<i>Add:</i>				
Paragraph 5-8e(4), AR 635-40.	1162(a), 1165, 3814.	662	Physical disability—EPTS—established by physical evaluation board. Not entitled to disability severance pay.	
Paragraph 5-8e(3), AR 635-40.	1203, 1206...	660	Physical disability with entitlement to severance pay.	
Paragraph 5-8e(5), AR 635-40.	1207.....	661	Physical disability resulting from intentional misconduct, or willful neglect or incurred during a period of unauthorized absence. Not entitled to receive disability severance pay.	

*Delete:*

Paragraph 6, AR 635-40A.	1162(a), 1165, 3814.	662	Physical disability—EPTS—established by physical evaluation board. Not entitled to disability severance pay.
Paragraph 33, AR 635-40A.	1162a, 1165, 3814.	663	Physical disability—EPTS—established by medical board and individual made application for discharge by reason of physical disability. Not entitled to receive disability severance pay.
Paragraph 5, AR 635-40A.	1203, 1206...	660	Physical disability with entitlement to severance pay.
Paragraph 6, AR 635-40A.	1207.....	661	Physical disability resulting from intentional misconduct, or willful neglect or incurred during a period of unauthorized absence. Not entitled to receive disability severance pay.

*Retirements—Mandatory**Add:*

Paragraph 5-8e(1), AR 635-40.	1201, 1204...	77M	Retirement—permanent—by reason of physical disability.
Paragraph 5-8e(2), AR 635-40.	1202, 1205...	77N	Placed on Temporary Disability Retired List.
Paragraph 5-8e(2), AR 635-40.	1202, 1205...	77Q	Temporary disability retirement (in lieu of or as result of elimination proceedings).
Paragraph 5-8e(1), AR 635-40.	1201, 1204...	77R	Permanent disability retirement (in lieu of or as result of elimination proceedings).

*Delete:*

Paragraph 5b, AR 635-40A.	1201, 1204...	77M	Retirement—permanent—by reason of physical disability.
Paragraph 5, AR 635-40A.	1202.....	77N	Placed on Temporary Disability Retired List.
Paragraph 5, AR 635-40A.	1202.....	77Q	Temporary Disability retirement (in lieu of or as result of elimination proceedings).
Paragraph 5b, AR 635-40A.	1201.....	77R	Permanent disability retirement (in lieu of or as result of elimination proceedings).

*Enlisted*

*Eligibility for  
immediate  
enlistment or  
reenlistment  
in Regular  
Army*

<i>Authority</i>	<i>SPN</i>	<i>Reason</i>	
<i>Deletes:</i>			
Paragraph 5c(1), AR 635-40A.	273	Physical disability with entitlement to receive disability severance pay.	No.
Paragraph 5c(2), AR 635-40A.	370	Released from EAD by reason of physical disability and revert to inactive status for the purpose of retirement under the provisions of title 10, U.S.C. section 1331-1337, in lieu of discharge with entitlement to receive disability severance pay.	No.
Paragraph 6, AR 635-40A.	274	Physical disability resulting from intentional misconduct or willful neglect or incurred during period of unauthorized absence. Not entitled to severance pay.	No.
Paragraph 6, AR 635-40A.	278	Physical disability—EPTS—established by physical evaluation board proceedings (not entitled to receive severance pay).	No.
Paragraph 33, AR 635-40A.	277	Physical disability—EPTS—established by medical board and individual made application for discharge by reason of physical disability (not entitled to receive disability severance pay).	
Section II, chap. 5, AR 635-200.	21L	Separation for other good and sufficient reason when determined by secretarial authority.	No.
<i>Add:</i>			
Paragraph 5-8c(3), AR 635-40.	273	Physical disability with entitlement to receive disability severance pay.	No.
Paragraph 5-8c(3), AR 635-40.	370	Released from EAD by reason of physical disability and revert to inactive status for the purpose of retirement under the provisions of title 10, U.S.C. section 1331-1337, in lieu of discharge with entitlement to receive disability severance pay.	No.
Paragraph 5-8c(5), AR 635-40.	274	Physical disability resulting from intentional misconduct or willful neglect or incurred during period of unauthorized absence. Not entitled to severance pay.	No.
Chapter 9, AR 635-40.	278	Physical disability—EPTS—established by physical evaluation board proceedings (not entitled to receive severance pay).	No.
Chapter 9, AR 635-40.	277	Physical disability—EPTS—established by medical board and individual made application for discharge by reason of physical disability (not entitled to receive disability severance pay).	No.
Chapter 7, AR 635- 200.	976	Minority—void—enlistment (Induction)....	No.
Section II, chap. 5, AR 635-200.	21L	Separation for other good and sufficient reason when determined by secretarial authority.	( <sup>1</sup> ).

See footnotes at end of table.

[AGPO]

By Order of the Secretary of the Army:

HAROLD K. JOHNSON,  
*General, United States Army,*  
*Chief of Staff.*

Official:

KENNETH G. WICKHAM,  
*Major General, United States Army,*  
*The Adjutant General.*

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for  
Military Personnel Procedures—Officer and Enlisted:  
*Active Army: A. NG: B. USAR: A.*

CHANGE }

No. 1 }

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, D.C., 28 June 1967

**PERSONNEL SEPARATIONS**  
**SEPARATION DOCUMENTS**

AR 635-5, 23 January 1967, is changed as follows:

Page 2. Paragraph 1 is superseded as follows:

**1. Purpose and scope.** This regulation prescribes the separation documents that will be furnished each individual who is separated from the Army including ACDUTRA personnel and Cadets from the U.S. Military Academy, and establishes standardized procedures for the preparation and distribution of these documents.

✓ Page 8. Paragraph 4a(6) is added as follows:

✓ (6) Each Cadet of the U.S. Military Academy.

✓ Page 9. Paragraph 20c is added as follows:

c. Cadets. Enter "ARMY-CADET-USMA."

✓ Page 9. Paragraph 21c is added as follows:

c. Cadets. Enter grade at time of separation.

✓ Page 9. Paragraph 22c is added as follows:

c. Cadets. Enter appropriate pay grade.

✓ Page 9. Paragraph 23c is added as follows:

c. Cadets. Enter date of rank for grade shown in item 5a.

Page 10. Paragraph 29c is added as follows:

✓ c. Cadets. Enter "Transferred to the USAR", "Discharged", "Released to active duty", or "Returned to parent service", whichever is appropriate.

✓ Page 11. Paragraph 31c is added as follows:

c. For Cadets, enter the Special Order number, the headquarters issuing the orders and the date of the orders.

✓ Page 11. Paragraph 33c is added as follows:

c. For Cadets enter "USMA West Point, New York."

✓ Page 12. Paragraph 39c is added as follows: -

c. Cadets. Check "other" and enter "Cadet USMA Appointed."

✓ Page 12. Paragraph 40 is added as follows:

**40. Item 17b. (NA to Officer personnel).** Indicate the term of service (in years) for which enlisted, reenlisted, inducted, or ordered to active duty. For ACDUTRA personnel, enter "NA." For Cadets, enter "4 years."

✓ Page 13. Paragraph 41c is added as follows:

c. Cadets. Enter date of entry into the Academy.

✓ Page 13. Paragraph 42 is superseded as follows:

**42. Item 18.** Enter the number of prior Regular Army enlistments the individual has completed. For officers and cadets, enter "NA."

✓ Page 13. Paragraph 44c is added as follows:

c. Cadets. Enter city and State of residence at time of appointment as a cadet.

✓ Page 13. Paragraph 45c is added as follows:

c. Cadets. Enter home of record at time of appointment as a Cadet.

C 1

✓ Page 13. Paragraph 47c is added as follows:  
 ✓ c. Cadets. Enter total time between dates shown in items 17c and 11d of the DD Form 214.

✓ Page 13. Paragraph 48c is added as follows:

✓ c. Cadets. Enter "NA."

✓ Page 14. Paragraph 51c is added as follows:

✓ c. Cadets. Enter "NA."

✓ Page 14. Paragraph 54c is added as follows:

✓ c. Cadets. Enter "NA."

✓ Page 17. Paragraph 62c is added as follows:

✓ c. Cadets. Enter "Reference item 22—includes service as Cadet, USMA from date shown in item 17c to date of separation."

✓ Page 18. Paragraph 69d is added as follows:

✓ d. For cadets:

(1) Individuals who were serving on active duty at time of appointment as a cadet, to the Commanding Officer, U.S. Army Personnel Services Support Center, Fort Benjamin Harrison, Ind. 46249 with other records required by AR 640-10.

(2) Individuals who were in a Reserve or civilian status at time of appointment as a cadet, to the Commanding Officer, U.S. Army Administration Center, St. Louis, Mo. 63132 with other records required by AR 640-10.

✓ Page 21. Paragraph 72g is added as follows:

g. Cadets.

(1) For individuals transferred to or returned to the Army Reserve, the No. 5 copy will be disposed of in accordance with procedures indicated in a above.

(2) For individuals returned to the active Army by reassignment from the USMA, the No. 5 copy will be destroyed.

[AGPO]

By Order of the Secretary of the Army:

HAROLD K. JOHNSON,  
 General, United States Army,  
 Chief of Staff.

Official:

KENNETH G. WICKHAM,  
 Major General, United States Army,  
 The Adjutant General.

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for Military Personnel Procedures—Officer and Enlisted:

Active Army: A. NG: B. USAR: A.

*S/S 2 May 72*

*C 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15*

ARMY REGULATION

No. 635-5

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, D.C., 23 January 1967

**PERSONNEL SEPARATION**  
**SEPARATION DOCUMENTS**  
*Effective 1 February 1967*

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✓ This regulation supersedes AR 635-5, 13 August 1963, including C 3, 22 Jun 1964, C 4, 20 May 1965, C 6, 4 April 1966, and C 7, 18 October 1966.

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## Section I. GENERAL

**1. Purpose and scope.** This regulation prescribes the separation documents that will be furnished each individual who is separated from the Army, including ACDUTRA personnel, and establishes standardized procedures for the preparation and distribution of these documents.

**2. Definitions.** For the purpose of this regulation, the following definitions apply:

*a. Separation or separated.* Relief from active duty, release from active duty for training, discharge, dismissal, resignation, retirement, placement on the temporary disability retired list, drop from the rolls of the Army,



vacation of commission by reason of acceptance of an incompatible military or civil status, removal from office under the Criminal Code of the United States, or release from military control when enlistment or induction is determined to be void ~~because of mental incompetency existing at the time of enlistment or induction.~~

b. *Officer.* Male and female commissioned and warrant officers.

c. *Active duty for training (ACDUTRA).* The term "ACDUTRA" as used herein refers to all periods of active duty for training performed by a member of a Reserve component and of full-time training or other full-time duty performed by a member of the Army National Guard of the United States in his status

as a member of the Army National Guard under sections 503, 504, or 505 of title 32, United States Code.

d. *Initial trainee.* Members of the Reserve components serving an initial period of ACDUTRA under the provisions of section IV, AR 135-200 and NGR 25-5 (serving under orders showing any statutory authority listed in AR 135-200 and NGR 25-5).

e. *Separation program number (SPN).* A number used in statistical accounting to represent the specific authority and reason for separation. SPNs are an integral part of the authority for separation shown in orders and on the DD Form 214 (Armed Forces of the United States Report of Transfer or Discharge).

## Section II. SEPARATION DOCUMENTS

3. *Purpose.* The purpose of a separation document is to provide the individual with documentary evidence of his military service. It is a vital record for interested Government agencies which assist the veteran in obtaining the rights and benefits to which he is entitled. It is important that information entered thereon is complete and accurate. Accordingly, local procedure will be established to insure that entries on the forms are verified against source documents for completeness and accuracy. Authorized documents are listed in paragraphs 4 through 8.

4. DD Form 214 (Armed Forces of the United States Report of Transfer or Discharge). a. Except as indicated in c below, DD Form 214 will be issued at time of separation to—

- (1) Each member of the Regular Army.
- (2) Each member of the Reserve components, and the AUS without component, called or ordered to active duty or ACDUTRA for a period of 90 days or more.
- (3) Each member of the Army National Guard called into active Federal service for a period of 90 days or more, or for an indefinite period.
- (4) Each member of the Army National Guard of the United States ordered

~~to perform full-time training or other full-time duty in his status as a member of the Army National Guard under sections 503, 504, or 505 of title 32, United States Code, for a period of 90 days or more.~~

- (5) Each person described in (1), (2), or (3) above without regard to the period for which he was called or ordered to active duty if he is separated for physical disability.

b. DD Form 214 will also be furnished the following individuals at time of change of status or extension of active duty:

- (1) Dual status officers who revert to status as warrant officer, Regular Army.
- (2) Reserve commissioned officers who are released from 6 months' ACDUTRA to enter on 24 months' active duty.
- (3) Enlisted personnel who are released to the Army Reserve upon completion of the period for which inducted and immediately ordered to active duty as reservists.
- (4) ARNGUS enlisted personnel whose concurrent discharge from the State Army National Guard as a Reserve enlisted member of the Army is accomplished while on active duty for

the purpose of immediate reenlistment and extension of active duty tour.

- (5) Officers of the Reserve components on active duty who accept appointment in the Regular Army and continue on active duty. When requested by the officer, issuance is authorized when DD Form 214 was not previously furnished.

c. DD Form 214 will not be issued to the following:

- (1) Members of the Reserve components dropped from the rolls of the Army by reason of absence without leave or desertion or who were in an absence without leave status at time of termination of ACDUTRA status.
- (2) Personnel being removed from the Temporary Disability Retired List.
- (3) Enlisted personnel who are dropped from a period of service because of fraudulent enlistment or induction in accordance with section V, AR 635-206.

*5.15*  
 5. ~~Certificate of Retirement (DD Form 363A)~~. A Certificate of Retirement will be issued by The Adjutant General, Department of the Army, to each officer and enlisted person of all components eligible for retired pay as determined by The Adjutant General at the time of retirement, with the exception of those placed on the Temporary Disability Retired List.

*5.1 added - 212 S/S C 14*  
 6. ~~Certificate of Transfer to Retired Reserve (DA Form 977)~~. A Certificate of Transfer to the Retired Reserve will be issued by The Adjutant General, Department of the Army, to each member of the active Reserve at the time of retirement.

*6. added - C9 6.1 added (15)*  
 7. Discharge certificates. a. Certificates issued to enlisted personnel will be in accordance with AR 635-200.

b. Except as provided in c below, or as directed by the Secretary of the Army or Headquarters, Department of the Army, each officer discharged will be issued an appropriate discharge certificate as follows:

- (1) Honorable Discharge Certificate (DD Form 256A). Except under conditions

prescribed in (2) and (3) below, an officer normally will be given an honorable discharge.

- (2) General Discharge Certificate (Under Honorable Conditions) (DD Form 257A).

(a) Unqualified resignation in circumstances involving serious misconduct.

(b) Discharge because of serious misconduct, including misconduct for which punishment has been imposed but for which misconduct has rendered the individual unsuitable for further service.

(c) Discharge for physical disability resulting from intentional misconduct or willful neglect or which was incurred during a period of unauthorized absence.

(d) Discharge under the Military Personnel Security Program if directed by Headquarters, Department of the Army. See AR 604-10.

- (3) Discharge Certificate (Under Other Than Honorable Conditions) (DD Form 794A).

(a) Resignation for the good of the service. See AR 635-89 and AR 635-120.

(b) Discharge, when convicted by the civil authorities of any offense and finally sentenced to confinement in a Federal or State penitentiary or correctional institution.

(c) Discharge under the Military Personnel Security Program if directed by Headquarters, Department of the Army. See AR 604-10.

(d) Discharge, when recommended and approved by the Secretary of the Army in connection with elimination proceedings under the provisions of AR 635-105 for reasons of moral or professional dereliction or in interest of national security.

- (4) Dishonorable Discharge Certificate (DD Form 260A). Warrant officers only as a result of sentence by a court-martial.

c. No formal discharge certificate will be issued in the following circumstances.

- (1) Removal of officers under the Criminal Code of the United States (unless issued by Headquarters, Department of the Army upon specific request).
- (2) Dropped from the rolls of the Army (10 U.S.C. 1161(b); 10 U.S.C. 1163 (b); or section 8, act of 1 September 1954 (68 Stat. 1145; 5 U.S.C. 8319)) (unless issued by Headquarters, Department of the Army, upon specific request when essential for advancement of official interest).
- (3) Dismissal as a result of sentence of court-martial (unless issued by Headquarters, Department of the Army, upon specific request when essential for advancement of official interest).

8. DA Form 1811 (Physical and Mental Status on Release From Active Service). The purpose of DA Form 1811 is to permit the enlistment or reenlistment of qualified individuals without mental tests or medical examinations. It will be issued by transfer activities to enlisted personnel whose DD Forms 214 are coded RE-1, RE-1A, and RE-2A, who do not enlist or reenlist immediately upon separation. The physical qualification for active duty and/or separation is shown in item 77 of the Standard Form 88 (Report of Medical Examination) completed for separation and the scores of the aptitude areas of the Army Classification Battery are recorded in item 23 of DA Form 20 (Enlisted Qualification Record). It will also be issued to officers and warrant officers who express an interest in enlisting after separation, provided they are physically qualified for active duty and/or separation.

9. Preparation of authorized forms. Separation forms will be prepared at the time the individual is processed for separation.

a. *Armed Forces of the United States Report of Transfer or Discharge (DD Form 214)*. See section III for instructions relative to preparation.

b. *Discharge certificates*.

- (1) Entries will be made on the discharge certificates from information contained in the DD Form 214.

- (2) On the line provided under the words, "This is to certify that" enter the individual's name, typed in capital letters in signature order, followed by his service number, grade, and basic branch.

(a) For enlisted personnel, add the component. The component will be spelled out in full if Regular Army; others will be entered as ARNGUS, USAR, or AUS.

(b) For enlisted reservists being discharged under the provisions of AR 135-178, the "basic branch" will not be shown.

- (3) Enter date of separation shown in item 11d, DD Form 214.

(4) In the space between the lines in the lower right section of the certificate, type in capital letters, in signature order, the name of the commanding officer, the officer signing item 34, DD Form 214, or other designated officer, and in upper case letters centered below the name, the officer's grade and branch.

c. DA Form 1811 (Physical and Mental Status on Release From Active Service).

- (1) In the appropriate spaces, enter the date the form is prepared, the individual's name, grade, and service number with authorized prefix.

- (2) Mental status—For enlisted personnel, transcribe latest Army Classification Battery Aptitude Area Scores and latest date tested or retested from item 23, DA Form 20, as follows:

COA \_\_\_\_\_ \*MM \_\_\_\_\_ IN \_\_\_\_\_ \*  
 COB \_\_\_\_\_ \*CL \_\_\_\_\_ AE \_\_\_\_\_ \*  
 EL \_\_\_\_\_ GT \_\_\_\_\_  
 GM \_\_\_\_\_ RC \_\_\_\_\_

AFQT—SCORE IS 81 OR ABOVE  
 YES  NO

\*If not shown on DA Form 20, enter "NONE". For officer personnel, enter "Not applicable".

- (3) Physical status—Enter date of separation as indicated in item 11d, DD Form 214, and the physical profile recorded in item 76 of the Standard Form 88 completed for separation.

- (4) The typed or stamped name, grade, and branch of service of the officer responsible for the preparation of the form, and his written signature, will be entered in the appropriate spaces. To minimize the possibility of fraudulent enlistment, the original and duplicate will be signed in ink. The triplicate copy may be signed or stamped.
- (5) Typographical errors in words and abbreviations only may be corrected by erasure and overtype, provided corrections are neat and legible and do not penetrate or smear the form. Corrections will be initialed on all copies by the authenticating officer. The form will be redone in all other instances of error.

10. Distribution of authorized forms. a. The discharge certificate will be prepared in original copy only and given to the individual concerned, except when otherwise directed by Headquarters, Department of the Army. See AR 635-200.

b. DD Form 214 is prepared in six copies and distributed as indicated in section III.

c. DA Form 1811 will be prepared in triplicate. Two copies will be given to the individual. The third copy will be filed as semipermanent material in the Field File section of the individual's DA Form 201 (Military Personnel Records Jacket, U.S. Army).

d. Separation forms, when mailed, will be protected by a backing material, unstapled, to preclude damage. The envelope forwarding these forms will be stamped or marked "Do not fold or bend." The Commanding Officer,

U.S. Army Administration Center, 9700 Page Boulevard, St. Louis, Mo. 63132 will be shown as the return addressee.

11. Changes and amendments. After issuance, a separation document may be changed or amended only by The Adjutant General. Requests for such action will be addressed as follows:

a. Requests pertaining to individuals who remain on active duty in a commissioned or warrant officer status:

TO: The Adjutant General  
ATTN: AGPF  
Department of the Army  
Washington, D.C. 20310

b. Requests pertaining to individuals who remain on active duty in an enlisted status:

TO: Commanding Officer  
U.S. Army Personnel Services  
Support Center  
Fort Benjamin Harrison, Ind. 46249

c. Requests pertaining to individuals in status other than specified in a and b above:

TO: Commanding Officer  
U.S. Army Administration Center  
9700 Page Boulevard  
St. Louis, Mo. 63132

12. Lost forms. a. Upon satisfactory proof of the loss or destruction of any form authorized in paragraphs 4, 5, 6, 7 and 8, The Adjutant General will issue a replacement.

~~b. Requests for replacement will be submitted on DD Form 1108 (Application for Replacement of Separation Documents) direct to one of the addresses indicated thereon, as appropriate.~~

Section III.

INSTRUCTIONS FOR PREPARATION AND DISTRIBUTION OF THE ARMED FORCES OF THE UNITED STATES REPORT OF TRANSFER OR DISCHARGE (DD FORM 214)

13. General. All available records will be used as a basis for the preparation of DD Form 214WS (Worksheet), including DA Form 20 (Enlisted Qualification Record), DA Form 66 (Officer Qualification Record), and orders,

~~a. After thorough comparison has been made between entries on DD Form 214WS and those~~

~~on DD Form 214, the worksheet for those personnel separated under the provisions of AR 635-89, AR 635-206 and AR 635-212 will be forwarded within 2 days of separation to—~~

~~Commanding General  
U.S. Army Recruiting Command  
ATTN: ATRC-C  
Fort Monroe, Va. 23351~~

~~DD Form 214WS for all other personnel will be retained by the transfer activity for 6 months and then destroyed.~~

b. Item instructions for entries on all copies of DD Form 214, arranged in numerical order, are given below. An entry will be made in each item. If no detailed entry is applicable, enter "None" or "NA." If the information required to complete an item is not available, or if more space is required to complete the item, the words "See remarks" or "See 30" will be entered in the space and an explanation will be made in item 30 (Remarks).

c. Each page must be clear and distinct. Clean type and firm pressure are needed to make each copy completely legible. Prior to distribution, copies of DD Form 214 will be checked for legibility and, if necessary, legible copies will be prepared.

d. As this form will be read by civilians who may not be familiar with military terms, abbreviations will be used sparingly.

e. The DD Form 214 (fig. 1) contains spaces for items deemed appropriate. No additional entries will be made unless specifically authorized by Headquarters, Department of the Army.

f. Observe the marginal instructions printed in the left margin of the form. All entries other than those in the "Personal Data" section apply to the current period of service, except that in those cases when enlisted personnel were not furnished a DD Form 214 upon discharge from a previous enlistment or enlistments, items 17, 19, 20, 22a(1), and 22c through 25 of the DD Form 214, will cover all service not previously covered by a DD Form 214.

14. Alterations and corrections. a. Typographical errors in words and abbreviations only may be corrected by erasure and overtype, provided such corrections are neat and legible and do not penetrate or smear the form. They will be initialed by the authenticating officer on all copies. The form will be remade in all other instances of error.

b. The individual to whom the DD Form 214 is issued will be informed that the making of any change or alteration therein will render the form void.

c. If an error is discovered in the DD Form 214 after the individual has departed from the transfer activity and/or distribution of copies of the form has been made, correction or change will be made *only* by The Adjutant General, Department of the Army. Requests for correction will be addressed in accordance with paragraph 11.

15. Entry of cause for separation. The entry of cause for separation in items 11c and 30 of DD Form 214 will be specified in paragraphs 31 and 62 or as directed by Headquarters, Department of the Army. In no case will an entry which indicates that the individual is mentally incompetent be made on the DD Form 214 or any other record which is furnished the individual.

16. Numbered items. All items of DD Form 214 will be completed in accordance with instructions below. Only items 1, 2, 4, 5a, 11a, 11b, 11d, 13a, 17b, 17c, 22, 26a, 30, 32, 38 and 34, will be completed for ACDUTRA personnel (other than initial REP 63 trainees) unless otherwise separated by reason of physical disability.

17. Item 1. Enter last name, first name, and full middle name or names, if any.

18. Item 2. Enter the individual's service number and authorized prefix.

19. Item 3. Transcribe Social Security account number from DA Form 2139 (Military Pay Voucher).

20. Item 4. a. *Officer personnel.* Enter "ARMY" in capital letters; also enter component and basic branch as recorded in items 3 and 8, DA Form 66. Example: "ARMY-USAR-Inf." For warrant officers, enter the branch as recorded under "control" in item 8, DA Form 66. If officer is serving in a branch in which detailed, a cross-reference will be made in item 30 to account for the detail. This information will be obtained from item 24, DA Form 66. Example: "Item 4-Inf-detailed TC."

b. *Enlisted personnel.* Enter "ARMY" in capital letters; also enter component and branch in which serving immediately prior to separation. Examples: "ARMY-RA-Unasg (AIS)" or "(SS)." The latter will be used with one of branch symbols shown, as appropriate, if imme-

THIS IS AN IMPORTANT RECORD  
SAFEGUARD IT.

1. LAST NAME - FIRST NAME - MIDDLE NAME	2. SERVICE NUMBER			3. SOCIAL SECURITY NUMBER		
DOE JOHN D.	RA 55 301 645			000   00   000		
4. DEPARTMENT, COMPONENT AND BRANCH OR CLASS		5a. GRADE RATE OR RANK	5. PAY GRADE	6. DATE OF RANK		
ARMY - RA - INF		SSG (T) See 30	E-5	10   Jun   1965		
7. U. S. CITIZEN		8. PLACE OF BIRTH (City and State or Country)		9. DATE OF BIRTH		
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		New York, New York		3   Mar   1945		
10a. SELECTIVE SERVICE NUMBER			11. SELECTIVE SERVICE LOCAL BOARD NUMBER, CITY, COUNTY, STATE AND ZIP CODE			12. DATE INDUCTED
22   2   22   222			Local Board No. 1, New York, New York 10017			NA
13a. TYPE OF TRANSFER OR DISCHARGE		13b. STATION OR INSTALLATION AT WHICH EFFECTED				
Discharge		Fort Dix, New Jersey				
14. REASON AND AUTHORITY				15. EFFECTIVE DATE	16. DATE OF RANK	
AR 635-200 SPN 201 Expiration of term of service				14	Apr   1966	
17. LAST DUTY ASSIGNMENT AND MAJOR COMMAND		18. CHARACTER OF SERVICE		19. TYPE OF CERTIFICATE ISSUED		
US MIL ASST COMD VN USARPAC USARV		HONORABLE		DD Form 256A		
20. DISTRICT, AREA COMMAND OR CORPS TO WHICH RESERVIST TRANSFERRED				21. REENLISTMENT CODE		
USAR CONTROL GROUP (REINF) US ARMY ADMIN CEN, ST LOUIS, MO.				RE-1		
22. TERMINAL DATE OF RESERVE/UNITED OBLIGATION		23. CURRENT ACTIVE SERVICE OTHER THAN BY INDUCTION		24. A TERM OF SERVICE (Years)		25. DATE OF ENTRY
2   MAR   69		23. SOURCE OF ENTRY: <input checked="" type="checkbox"/> ENLISTED (First Enlistment) <input type="checkbox"/> ENLISTED (Prior Service) <input type="checkbox"/> REENLISTED <input type="checkbox"/> OTHER		3		15   Apr   1963
26. PRIOR REGULAR ENLISTMENTS		27. GRADE, RATE OR RANK AT TIME OF ENTRY INTO CURRENT ACTIVE SVC		28. PLACE OF ENTRY INTO CURRENT ACTIVE SERVICE (City and State)		
NONE		PVT E-1 (P)		New York, New York		
29. HOME OF RECORD AT TIME OF ENTRY INTO ACTIVE SERVICE (Street, RFD, City, County, State and ZIP Code)				30. STATEMENT OF SERVICE		
1777 E. 61st Street New York, New York 10021				31. IN NET SERVICE THIS PERIOD		
32a. SPECIALTY NUMBER & TITLE				32b. RELATED CIVILIAN OCCUPATION AND D.O.T. NUMBER		33. FOREIGN AND/OR SEA SERVICE
11B10 LT WPNS INF				NA		USARV
34. DECORATIONS, MEDALS, BADGES, COMMENDATIONS, CITATIONS AND CAMPAIGN RIBBONS AWARDED OR AUTHORIZED						
COMBAT INFANTRY BADGE VIETNAM SERVICE MEDAL MARKSMAN (RIFLE) SHARPSHOOTER (RIFLE M-14)						
35. EDUCATION AND TRAINING COMPLETED						
36. HOLIDAY PERIODS/TIME LOST (Preceding Two Years)						
NONE						
37. VA CLAIM NUMBER		38. DAYS ACCRUED LEAVE PAID		39. INSURANCE IN FORCE (RSL or USGLI)		40. MONTH ALLOTMENT DISCONTINUED
C NA		15		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		NA
41. SERVICE-MEN'S GROUP LIFE INSURANCE COVERAGE				42. AMOUNT OF ALLOTMENT		
<input checked="" type="checkbox"/> \$10,000 <input type="checkbox"/> \$5,000 <input type="checkbox"/> NONE				NA		
43. REMARKS						
Item 5a - Pvt E-3 (P) Aptd; 15 May 64 Blood Group "O"						
44. PERMANENT ADDRESS FOR MAILING PURPOSES AFTER TRANSFER OR DISCHARGE (Street, RFD, City, County, State and ZIP Code)				45. SIGNATURE OF PERSON BEING TRANSFERRED OR DISCHARGED		
1777 E. 61st Street, New York, N. Y. 10021						
46. TYPED NAME, GRADE AND TITLE OF AUTHORIZING OFFICER				47. SIGNATURE OF OFFICER AUTHORIZED TO SIGN		
JOHN D. JONES, CAPT, ADJUTANT						

DD FORM 214

PREVIOUS EDITIONS OF THIS FORM ARE OBSOLETE.

ARMED FORCES OF THE UNITED STATES  
REPORT OF TRANSFER OR DISCHARGE

Figure 1.

diately prior to separation the individual was serving in an intelligence or staff specialist position.

*c. add. c. 1*

21. Item 5a. *a. Officer personnel.* Enter grade in which serving at time of separation as shown in item 2, DA Form 66. Since this entry may be an officer's temporary (AUS) or permanent (RA or Res) grade and does not show the date of appointment, additional entries will be made in item 30 to clarify the grade status. Examples for item 30 "Item 5a-temp Major, AUS, aptd 30 Sep 50, perm LTC, USAR, aptd 10 June 56;" "Item 5a-temp CPT AUS, aptd Oct 54, perm CPT, NGUS, aptd 10 May 56"; "Item 5a-temp CPT AUS, aptd 5 May 56, perm 1LT, RA aptd 1 Dec 55"; "Item 5a-perm COL, RA, aptd 1 Nov 55;" "Item 5a-temp CW3, AUS, aptd 10 Jun 55, perm CW2, RA, aptd 1 Nov 54"; "Item 5a-temp CW2, AUS, aptd 1 Jun 55."

*b. Enlisted personnel.* Enter grade in which serving at time of separation, indicating whether permanent or temporary. Example: "MSG (P)" or "MSG (T)."

*c. add. c. 1*  
22. Item 5b. *a. Officer personnel.* Enter pay grade, e.g., "O-6" or "W-2."

*b. Enlisted personnel.* Enter pay grade, e.g., "E-8" or "E-4."

*c. add. c. 1*  
23. Item 6. *a. Officer personnel.* Enter date of rank for the grade shown in item 5a.

*b. Enlisted personnel.* Enter date of rank for the grade shown in item 5a.

(1) If date of rank is different from date of appointment, enter date of appointment in item 30 (Remarks) as shown in paragraph 62.

(2) If grade at time of separation is not permanent, the permanent grade, date of appointment, and date of rank, if different from date of appointment, will be entered in item 30 (Remarks) as shown in paragraph 62.

*c. add. c. 1*  
24. Item 7. Enter from DA Form 20 or DA Form 66, as appropriate.

25. Items 8 and 9. Self-explanatory.

26. Item 10a. Enter the individual's Selective Service number as recorded on DD Form 4, DD Form 47 (Record of Induction) if available, or DA Form 66. The group spacing is important

in this number, therefore, it will be entered (using corresponding blocks) with group spacing unaltered. If the individual is not registered with the Selective Service, enter "None."

27. Item 10b. In all cases in which the Selective Service number is recorded in item 10a, enter in item 10b the Selective Service local board number and the city and State in which located. (County will not be entered in item 10.) If entry in this item is not applicable to the individual being separated, enter "NA."

28. Item 10c. Applicable only to individuals who were inducted (as opposed to enlisted).

29. Item 11a. *a. Officer personnel.* Enter "Discharged," "Dismissed," "Relieved from active duty," "Dropped from the rolls of the Army," or "Retired," whichever is appropriate. (For ACDUTRA personnel who are not discharged, show the following: "Released to ARNG of -----," or "Released to USAR." For

(State)

such personnel who are released to enter on 24 months' active duty, enter "Released from 6 mo ACDUTRA".) For Reserve officers who accept Regular Army appointment enter "Vacated Res apt to accept RA apt."

*b. Enlisted personnel.* Enter "Released to ARNG of -----," "Transferred to USAR," "Retired and transferred to USAR," "Retired and released to USAR in grade of -----," or "Discharged," as appropriate in accordance with the following:

(1) If the enlisted person incurred a Reserve obligation under title 10, United States Code, subsection 651a (formerly the Universal Military Training and Service Act) and is being transferred to the Army Reserve for the purpose of satisfying the obligation, the entry "Transferred to USAR (see 16)" will apply.

(2) If the enlisted person entered on active duty from the Army Reserve and is being separated from active duty prior to the expiration of his enlistment or obligated service in the Army Reserve, the entry, "Released to USAR (see 80)" will apply. In item 80 enter the period for which released to the Army Reserve as shown in paragraph 62.

(3) If the enlisted person entered on active duty from the Army National Guard and is being released from active duty prior to the expiration of his enlistment in the Army National Guard, the entry "Released to ARNG -----

(see 30)" will apply. Enter in <sup>(State)</sup> item 30 the period for which released to the Army National Guard. See paragraph 62.

(4) If the enlisted person is being retired for length of service (30 years' service), or is being separated by reason of physical disability which will result in his being placed on the temporary or permanent disability retired list, the entry "Retired" will apply. Enter in item 11c the reason for retirement, i.e., "Retirement (30 years' service)," "Retirement (Permanent Disability)," or "Retirement (Temporary Disability)."

(5) If the enlisted person is being retired and transferred to the Army Reserve by reason of having completed over 20 but less than 30 years' of active Federal service, the entry "Retired and transferred to USAR" will apply. If he holds a commission or warrant officer appointment in the Reserve and elects to serve the remaining portion of his Reserve service in that status, the entry "Retired and released to USAR in the grade of -----" will apply. Enter in item 11c the reason for retirement, i.e., "Retirement (over 20 years' service)."

(6) For an enlisted person serving on ACDUTRA, one of the following entries is applicable:

(a) For ARNGUS trainee who satisfactorily completes active duty for training, "Released to ARNG of -----"; for trainee discharged from the Reserve of the Army, "Discharged as a reservist of the Army, Army National Guard of the United States, and returned to State National Guard control"; for trainee released from active duty for

training and released to the control of the State prior to satisfactory completion of active duty for training, "Released from active duty for training and returned to National Guard control for disposition under National Guard Regulations."

(b) For USAR trainee who is not discharged, the entry "Release to USAR" will apply; for trainee who is discharged, the entry "Discharged as a Reserve of the Army" will apply.

*C. add. C1 d. - added - see c 4*  
30. Item 11b. Self-explanatory.

31. Item 11c. a. Except as indicated in b below, the authority for transfer or discharge will be entered in this item by reference to the appropriate regulation, circular, bulletin, special separation directive, statute, etc., followed by the SPN and descriptive reason for transfer or discharge (app. A). Examples: "Section III, AR 185-173, SPN 513, Essentiality to National Interest," "10 U.S.C. 1201 or 1204, SPN 271, Retirement (Permanent Disability)," or "10 U.S.C. 3917, SPN 231, Retirement (30 years' service)." In cases of officer personnel dismissed from the service, the general court-martial order number, the headquarters issuing the orders, and the date of the orders will be shown in all cases. For Reserve commissioned officers released from 6 months' ACDUTRA to enter on 24 months' active duty, enter "10 U.S.C. 681(a), SPN 624, to enter on 24 mo. AD (see 30)." *For officers of Reserve components on active duty who accept appointment in the Regular Army, do not enter an SPN.*

b. The following reasons for discharge will not be stated in words on DD Form 214. The authority and SPN will be entered in item 11c:

- (1) Unsuitability.
- (2) Inaptitude.
- (3) Unfitness.
- (4) Misconduct.
- (5) Homosexual.
- (6) Resignation in lieu of elimination.
- (7) Resignation for good of the service.
- (8) Any other reason involving mental or moral issues upon which discharge of the individual may be predicated.



However, reasons based upon established facts such as fraudulent enlistment, desertion, AWOL, and conviction by military or civil court will not be considered issues under circumstances that preclude entry in item

11c.

c. add c1

d. added-see c1

32. Item 11d. Enter date separation is accomplished.

33. Item 12. Last duty assignment and major command.

a. For personnel reassigned on orders to a transfer activity or to a medical holding detachment prior to separation, enter the losing unit of assignment as shown in the standard name line (SNL) and the title of the major command or agency having jurisdiction over the losing unit of assignment as shown in the lead line "Maj Comd/Agcy" of the orders reassigning the individual to the transfer activity or the medical holding detachment.

b. For all other personnel, enter the individual's current unit of assignment and the title of the major command or agency having jurisdiction over that organization. Titles for major commands or agencies are shown in appendix D.

c. add c1

34. Item 13a. Enter one of the following in capital letters. "HONORABLE," "UNDER HONORABLE CONDITIONS," "UNDER CONDITIONS OTHER THAN HONORABLE," "DISHONORABLE." Normally, only the word "HONORABLE" may be used if an officer is released from active duty and reverts to USAR control, or, in case of an officer of the Army National Guard who returns to State control. When an enlisted person is transferred or returned to a Reserve component, enter either "HONORABLE" or "UNDER HONORABLE CONDITIONS" whichever is appropriate. However, for individuals who are undergoing investigation as alleged security risks under the provisions of AR 604-10, at the time of separation, the words "TO BE DETERMINED" will be entered when directed by The Adjutant General. When the investigation has been completed and a final determination is made, The Adjutant General, Headquarters, Department of the Army will render the appropriate characterization. Entry of "TO BE DE-

TERMINED" will be made in other individual cases only when directed by The Adjutant General, who upon final disposition of the case, will render the appropriate characterization.

35. Item 13b. a. All personnel. Enter the form number of the certificate issued, e.g., "DD Form 256A," "DD Form 257A," etc. In cases where no formal certificate is authorized to be issued, enter "None."

b. All enlisted personnel being discharged under the provisions of AR 635-89, AR 635-206 and AR 635-212. Items 27, 28, 29, 30, 37 and 39 of DD Form 4 (Enlistment Record—Armed Forces of the United States) will be checked to ascertain whether the individual was granted a moral waiver upon enlistment. The code entry defined below will be entered immediately following the certificate form number issued when the DD Form 4 indicates a moral waiver has been granted. If DD Form 4 does not indicate that a moral waiver was granted upon enlistment the entry "None" will be entered immediately following the certificate form number.

- (1) MW—Moral Waiver for other than traffic violations.
- (2) MW(T)—Moral Waiver for instances involving the following traffic violations:
  - (a) Speeding.
  - (b) Driving without a license.
  - (c) Failure to comply with traffic sign or signal.
  - (d) Reckless driving.
  - (e) Following too close.
  - (f) No registration.
  - (g) Improper muffler, inadequate lights, or any other mechanical deficiency.
  - (h) Any other traffic violations.

36. Item 14. If at time of separation the individual is transferred or reverts to USAR or ARNGUS (see AR 135-173 and AR 140-10), enter—

~~a. For USAR individuals. Control Group (Annual Training or Reinforcement) and USAAC, 9700 Page Boulevard, St. Louis, Mo., 68182, i.e., transferred (or released to USAR Control Group (Annual Training)), USAAC, St. Louis, Mo.~~

s/s  
c10

b. For personnel retired and transferred to USAR. "USAR Control Group (Retired) USAAC, St. Louis, Mo."

c. For ACDUTRA personnel. Command publishing ACDUTRA orders.

d. For ARNGUS persons. ARNGUS of State of which he is a member, e.g., "Revert ARNGUS of Mass."

~~37. Item 15. The "Remarks" section of each enlisted person's qualification record will be checked for eligibility for reenlistment. The applicable code defined below will be entered in item 15 to denote eligibility or ineligibility for reenlistment. The provisions of this paragraph do not apply to ACDUTRA personnel, nor to~~

~~a. RE-1. Fully qualified for immediate reenlistment.~~

b. RE-1A. Fully qualified for reenlistment, however, ineligible to enlist in the United States Army for 93 days after date of discharge.

c. RE-2. Fully qualified for reenlistment but separated for convenience of Government under a separation which does not contemplate immediate reenlistment.

d. RE-2A. Fully qualified for reenlistment, however, not eligible for reenlistment in grade or in grades authorized for enlistment within 8 months from date of discharge.

e. RE-3. Not eligible for reenlistment unless waiver is granted. All DD Forms 214 so coded must cite appropriate authority for separation and "para 9, AR 601-210 applies" will be entered in item 30.

f. RE-3A. Not eligible for reenlistment unless waiver is granted. This code is applicable only to enlisted persons who do not possess scores of 90 or higher in any three or more aptitude areas of the Army Qualification Battery or the Army Classification Battery, and all DD Forms 214 so coded must cite "para 9, AR 601-210 applies" in item 30.

g. RE-3B. Not eligible for reenlistment unless waiver is granted by commander concerned. This code is only applicable to enlisted persons classified ineligible for reenlistment under paragraph 9, AR 601-210 (time lost 1 to 15 days—waiverable by commanders exercising GCM jurisdiction; 16 to 30 days—waiverable by major commanders; over 30 days—waiverable by

Department of the Army, Office of Personnel Operations). All DD Forms 214 so coded will not cite "para 9, AR 601-210 applies."

h. RE-4. Not eligible for reenlistment. All DD Forms 214 so coded must cite appropriate authority for separation and "para 10, AR 601-210 applies" (nonwaiverable qualifications) will be entered in item 30. S/S CB

i. RE-4A. Not eligible for reenlistment. This code is applicable only to enlisted personnel classified for failing to qualify for reenlistment under paragraph 4, AR 601-210 (Citizenship). All DD Forms 214 so coded will not cite "para 10, AR 601-210 applies."

38. Item 16. If the individual (other than ARNG personnel on ACDUTRA) incurred a service obligation under title 10, United States Code, subsection 651a (formerly the Universal Military Training and Service Act) and is being returned to State control as a member of the Army National Guard or is being transferred or returned to the Army Reserve for the purpose of satisfying the obligation, enter the date (day, month, and year) such service obligation should terminate. Time lost while on active duty does not extend the period of service obligation incurred. Enter NA -- added - see C4

39. Item 17a. a. Officer personnel. For Reserve officers ordered or called to active duty, check "other" and enter "Ordered to AD from USAR." For all other officers, check "other" and enter "Commissioned" or "Commissioned RA" or "Aptd Warrant Officer," as appropriate. For ACDUTRA personnel check "other" and enter "Ordered to ACDUTRA."

b. Enlisted personnel. Check appropriate space to indicate means of entry on current active service. If the enlisted person was ordered or called to active duty from Reserve component, check "other" and enter "Ordered from ARNGUS or USAR" or "Called from ARNG," as appropriate. Enter also any voluntary extensions. Information regarding extensions will include period and date of voluntary extensions. If additional space is required, continue in item 30 (Remarks); e.g., "Vol Ext 1 yr 12 Aug 54." For ACDUTRA personnel, check "other" and enter "Ordered to ACDUTRA."

c. - add. C1  
40. Item 17b. (Enlisted personnel only). Indicate the term of service (in years) for which

enlisted, reenlisted, or ordered to active duty. For ACDUTRA personnel, enter "NA."

41. Item 17c. *a. Officer personnel.* Enter date of entry on current tour of active duty as shown in item 6, DA Form 66. For ACDUTRA personnel, enter date of entry on ACDUTRA.

*b. Enlisted personnel.* Enter date entered on active duty or date enlistment or reenlistment was accomplished. If the qualification record of an enlisted member of the Regular Army indicates that he was discharged from previous enlistment or enlistments and immediately reenlisted without being furnished a DD Form 214, the date to be entered in this item will be the earliest date not previously covered by a DD Form 214. Subsequent reenlistment(s) and discharge(s) between dates shown in this item and item 11d will be entered in item 30 (Remarks) as shown in paragraph 62. For ACDUTRA personnel, enter date of entry on ACDUTRA.

42. Item 18. Enter the number of prior Regular Army enlistments the individual has completed. For officers, enter "NA."

43. Item 19. Enter the grade in which individual actually entered on current tour of active duty. If the qualification record of an enlisted member indicates that he was discharged from previous enlistment or enlistments and immediately reenlisted without being furnished a DD Form 214, enter grade held on entry into earliest period of active service to be covered by this DD Form 214.

44. Item 20. *a. Officer personnel.* For officer personnel ordered from ARNGUS or USAR or called from ARNG, enter city and State as indicated on active duty orders (see para 50e, AR 310-10). For officer personnel who are commissioned from enlisted or warrant status or who are appointed warrant officers from enlisted status, enter the name of the Army installation where officer's current tour began. For Regular Army officers who were appointed in Regular Army while on active duty as Reserve officers, enter the name of the Army installation where officer was located on the date of acceptance of appointment in Regular Army.

*b. Enlisted personnel.* For enlisted personnel ordered or called to active duty, enter city and State as indicated on active duty orders (see

para 50e, AR 310-10). For enlisted personnel who were inducted or enlisted, enter place at which induction or enlistment was accomplished. If the qualification record of an enlisted member indicates that he was discharged from previous enlistment or enlistments and immediately reenlisted without being furnished a DD Form 214, enter the place of entry into the earliest period of active service to be covered by this DD Form 214.

45. Item 21. *a. Officer personnel.* Enter home address shown on orders bringing officer on current tour of active duty (see para 50e, AR 310-10).

*b. Enlisted personnel.* Enter home of record at time of entry into active duty as shown on enlistment or induction record, regardless of place physically located at time of entry on active duty (see paragraph 50e, AR 310-10).

46. Item 22. Detailed instructions for computing creditable service for basic pay are contained in AR 37-104.

47. Item 22a(1). *a. Officer personnel.* Enter total service completed between the inclusive dates of the current tour of duty.

*b. Enlisted personnel.* Enter total service completed between the dates shown in items 10c or 17c and 11d of the DD Form 214, as represented by continual and foreign service, less time lost under title 10, United States Code, section 972, and time lost subsequent to normal expiration of term of service.

48. Item 22a(2). *a. Officer personnel.* Enter all prior service credited for basic pay purposes (37 (U.S.C. 205).

*b. Enlisted personnel.* Enter all prior service excluding any service shown in item 22a(1). This includes any period served in the USAR or ARNGUS as a reservist not on active duty during current enlistment.

49. Item 22a(3). Self-explanatory.

50. Item 22b. Enter total active service the individual has completed beginning with the earliest period of active service up to and including current period of active duty, less any period served in the ARNGUS or USAR not on active duty, and less time lost under title 10, United States Code, section 972. Enter "See 30"

if information to accomplish the foregoing is not readily available, and enter explanation in item 30 (Remarks). In the case of enlisted personnel retired for length of service, the total active service entered in this item must agree with the official total of service for basic pay purposes shown in the letter or electrically transmitted message from The Adjutant General, as provided in AR 635-230.

51. Item 22c. a. *Officer personnel.* Enter from item 17, DA Form 66, the total period of foreign service during the current tour of duty computed as provided in AR 611-103.

b. *Enlisted personnel.* Enter total active duty outside continental limits of the United States for the period covered by the DD Form 214 and the last oversea theater in which service was performed, e.g., "Foreign and/or Sea Service (USAREUR)."

*C. add. c. 1*  
~~52. Items 23a and b. Enter primary MOS code number and title. If the specialty represented by the MOS has a related civilian occupation, enter in item 23b the appropriate job title and code number from the dictionary of occupational titles. If not applicable, enter "NA."~~

53. Item 24. Enter from item 21, DA Form 66 (Officer Qualification Record), or section 9, DA Form 20 (Enlisted Qualification Record) all decorations, service medals, campaign credits, and badges awarded or authorized, omitting authorities cited therein.

54. Item 25. Enter service schools, including major courses which were successfully completed, and military sponsored courses completed in civilian schools and colleges during period covered by the DD Form 214 being prepared. This entry includes the highest civilian education level acquired during this period of military service, if appropriate.

a. *Officer personnel.* Enter other courses of study and education-level tests, if successfully completed, from information contained in item 16 or 33, DA Form 66.

b. *Enlisted personnel.* Enter installation training courses (qualification courses), military correspondence courses, and off-duty courses the enlisted person has completed suc-

cessfully during the period covered by the DD Form 214 being prepared.

*C. add. c. 1*  
 55. Item 26a. Enter inclusive dates of non-pay periods/time lost during the preceding 2 years.

56. Item 26b. Enter the number of days for which individual was paid for accrued leave. DA Form 481 (Military Leave Record) on file in "Military History" section of the individual's DA Form 201 contains number of days of accrued leave.

57. Item 27a. If the individual has Government life insurance (National Service Life Insurance or United States Government Life Insurance), enter an X in the "Yes" block. If the individual has indemnity protection only, enter an X in the "No" block. See AR 608-5.

58. Item 27b. Enter amount of allotment if insurance premiums are currently being paid by allotment; otherwise, enter "NA."

59. Item 27c. If the individual does not have an allotment currently in effect, enter month and year of discontinuance; otherwise, enter "NA."

60. Item 28. The claim number is as important to the Veterans Administration as the service number is to the Armed Forces. If one has been assigned to the individual, it may be obtained from any correspondence he has received in connection with benefits for which he has previously applied.

~~61. Item 29. An X will be made in the appropriate box indicating the individual's election to participate in the Servicemen's Group Life Insurance (SGLI). This information will be taken from DA Form 3054 (Elections of Amount, Beneficiary Designation, and Settlement Options for SGLI), or VA Form 29-8284 (Certification of Servicemen's Group Life Insurance).~~

62. Item 30. The "Remarks" section will be used to complete entries too long for their respective blocks. When used for cross-reference, the item number must precede the continued information. If item 30 is filled and still more space is required, the last line will read "Continued on reverse" and the remarks will be completed on the reverse of the form. Because of the arrangements of the one-time

carbon contained in this form, all items on the face of the form should be completed prior to using the reverse. For ACDUTRA personnel, show number of months ACDUTRA by an entry in capital letters typed or stamped as follows: "-----MONTHS ACDUTRA."

a. *Officer personnel.*

- (1) Enter the highest civilian education level attained as the first entry in this block when not adequately covered in block 25. This information will be taken from DA Form 66.
- (2) "Lapel button issued." Lapel discharge buttons will be issued to officers who served between 8 September 1939 and 31 December 1946, both dates inclusive, who have not received one previously.
- (3) For officers of the Women's Army Corps who were formerly members of the Woman's Army Auxiliary Corps and who have had continuous active military service, enter date of commission in the Women's Army Auxiliary Corps, time served, and grade held at time of termination of Women's Army Auxiliary Corps. This information may be obtained from the officer being separated.
- (4) Enter blood group from the Immunization Record (Standard Form 601) e.g., "Blood Group O."
- (5) If the cause for separation is a physical disqualification which will result in the officer being permanently retired (see AR 635-40A) on the day following separation, enter on all copies: "Separated for permanent disability retirement." Also enter the percentage of disability, e.g., "Disability 40 percent."
- (6) If the cause for separation is a physical disqualification for which the officer will receive severance pay (see AR 635-40A), enter on all copies: "Paid severance pay \$-----" "Disability ----- percent." If the officer is not entitled to severance pay, enter "Severance pay not authorized."
- (7) Enter number of days absent without leave (UCMJ, Art. 86).

- (8) When an officer is to be discharged and furnished a discharge certificate (DD Form 256A, DD Form 257A, DD Form 794A), enter "para 9, AR 601-210 applies."
- (9) When an officer serving on ACDUTRA is hospitalized, an entry will be made indicating that he was in hospital on date of separation, reason and whether in-line-of-duty or not in-line-of-duty.
- (10) When items 11a and c indicate that officer is being released from 6 months' ACDUTRA to enter on 24 months' active duty, enter "11c Ordered to 24 mo. AD by (specify para number, order, issuing authority, and date) effective (enter EDCSA)."
- (11) When an officer accepts an appointment in the Regular Army, enter "Vacated Res Com," "Apt RA" or "Acptd RA apt on -----"

(Date)

- (12) Enter inclusive dates of time lost and of excess leave. Example: "Time lost for 3 days from 16 June through 18 June 1945." "Excess leave of 3 days from 4 November through 6 November 1945." (13) added See C9 (14) added -C11

b. *Enlisted personnel.*

- (1) Enter the highest civilian education level attained as the first entry in this block when not adequately covered in block 25. This information will be taken from DA Form 20.
- (2) Enter blood group from the Immunization Record (Standard Form 601) or the Enlisted Qualification Record (DA Form 20). Example: "Blood Group O."
- (3) When an enlisted person is retained in service beyond the date of expiration of his term of service as authorized in AR 635-200, enter "Retained in service ----- days for convenience of the Government." (Authority DA Message Number ----- if applicable.)
- (4) Whenever separation is accomplished on a temporary Enlisted Qualification record prepared in accordance with AR 600-200, the following statement will be entered: "Separated from serv-

ice on temporary records and soldier's affidavit."

- (5) Enter all separations and immediate enlistment or reenlistments accomplished between the dates shown in items 17c and 11d of the DD Form 214 being prepared, followed, if appropriate, by information regarding voluntary extensions of such enlistments or reenlistments. Example: "Ordered to AD 2 yrs 17 Mar 52—Hon disch 15 Mar 53 COG to enl in RA—Enl RA 16 Mar 53 for 3 yrs (Vol ext 1 yr 9 Dec 55)." During the period July 1953 through April 1957 Regular Army Reserve component personnel were not issued DD Form 214 when discharged and reenlisted at station of discharge within 24 hours.
- (6) If date of appointment is different from the date of rank shown in item 6, enter date of appointment as follows: "Item 6—Date of appointment 15 Aug 55."
- (7) If grade as shown in item 5 is not permanent, enter permanent grade, date of appointment, and date of rank if different from date of appointment, as follows:
  - (a) "Item 5—CPL (P) (E-4) aptd 1 Aug 58."
  - (b) "Item 5—SP5 (T) (E-5) aptd 13 Sep 58, date of rank 1 Aug 58."
- (8) If the entry in item 11a indicates that the enlisted person was released from active duty and returned to the Army National Guard or the Army Reserve, enter "Item 11a—Released from active duty and returned to State National Guard of \_\_\_\_\_ (or Army Reserve, as appropriate) to complete remaining service obligation of \_\_\_\_\_ (show years and months)."  
(State)
- (9) If the entry in item 11c is "AR 635-204, SPN 290 (or SPN 292)," enter the court-martial orders number, source, and date.
- (10) When an enlisted person is retired after completion of 30 or more years' active military service, enter grade to which advanced on the retired list under title 10, United States Code, section 3964, as indicated in Headquarters, Department of the Army Special Orders directing retirement. Example: Advanced on the retired list to grade of Major, title 10, United States Code 3964."
- (11) If the cause for separation is a physical disqualification for which the enlisted man will receive severance pay (see AR 635-40A), enter on all copies "Paid severance pay \$\_\_\_\_\_. Disability \_\_\_\_\_ percent." If the individual is separated for physical disability for which he is not entitled to severance pay, enter "Severance pay not authorized."
- (12) When an enlisted person is retired for disability, under AR 635-40A, in a commissioned or warrant officer grade, enter the grade in which retired as follows "Retired in grade of 1LT or "Retired in grade of CW2."
- (13) If the individual lost any time prior to normal ETS as indicated in section 6, DA Form 20 (Enlisted Qualification Record), enter the total number of days lost with inclusive dates. Example: "4 days lost under 10 U.S.C. 972 from 10 Nov 58 thru 13 Nov 58." Any time lost subsequent to normal expiration of term of service will be shown separately. Example: "2 days lost subsequent to normal ETS from 10 Nov 58 thru 11 Nov 58."
- (14) Enter inclusive dates of excess leave. Example: "Excess leave of 5 days from 5 Nov thru 9 Nov 57."
- (15) The following information will be shown when available from DA Form 2139 on file in the financial data records folder.
  - (a) Last paid reenlistment bonus—reenlistment (1st, 2d, 3d, etc.).
  - (b) Total amount of bonus received on or subsequent to 1 October 1949 \$\_\_\_\_\_. The total bonus figure is arrived at by adding the amounts re-

flected in item 11 of DA Form 2139, plus or minus any underpayments or overpayments annotated thereon, and the amount paid on the voucher. These vouchers are filed on the left side of the financial data records folder.

- (16) Enter the word "Reenlisted" when an individual is separated upon expiration of term of service and it is known that he is reenlisting the day following date of separation.

*c. doc c i (17) added - c9 (18) added - c 11*

63. Item 31. Enter the permanent address for mailing purposes furnished by the individual at time of separation. This should be the place of residence or forwarding address. The address will include the county. If the individual being separated does not know the name of the county in which the town or city is located, it will be obtained from the U.S. Postal Guide or from a standard atlas. The Adjutant General's Office, Department of the Army, will not be accepted as a permanent mailing address for officers of the Reserve components nor for Regular Army officers who accept an appointment in the Reserve upon separation. If the individual is discharged while confined by the civil authorities, the institution wherein he is confined will not be shown as the permanent address for mailing purposes. If he is not present because of AWOL, desertion, confinement in hands of civil authorities or foreign governments, the home of record will be used. For individuals authorized home of selection under paragraph M4158-1a, JTR, this entry will not be construed as selection of a home. Entries for individuals who are citizens of the United States who furnish a permanent address for mailing purposes which is outside the United States will be as follows:

a. If the address is located in a country which is under the jurisdiction (for U.S. Army matters) of an area commander indicated below, that address (number, street, city, and country) will be entered:

- (1) United States Army, Pacific.
- (2) United States Army Forces Southern Command.
- (3) United States Army, Europe.

b. If the address is located in a country other than listed in a above, the individual will be required to furnish an address within the United States, its territories or the Commonwealth of Puerto Rico. This address normally should be the name and address of a responsible individual who can reasonably be expected to forward correspondence to the individual. This information will be entered in item 31 and an additional entry will be made in item 30 "Remarks," indicating the relationship between the individual and the person whose address is furnished. A DD Form 214 will not be issued to any of the following individuals who refuse to furnish an address within the United States, its territories or the Commonwealth of Puerto Rico: a member of the Army Reserve being relieved from active duty or retired; an enlisted member of the Regular Army who is to be transferred to the Army Reserve upon retirement. Instructions for the above cases will be requested by electrically transmitted message from The Adjutant General, ATTN: AGPO, Department of the Army.

64. Item 32. Except as provided below, the individual being separated will sign this item in the presence of the officer signing item 34. The original will be signed in ink in such manner that the signature on carbon copies is legible.

a. When the individual is mentally incompetent, physically in the custody of civil authorities, in a desertion or AWOL status, or otherwise unable to sign the DD Form 214, this item will be left blank. In no case will a statement that the individual is mentally incompetent appear on the DD Form 214.

~~b. Force or coercion will not be used to compel an individual to sign the DD Form 214 if he refuses to do so. In such cases, the DD Form 214 and other separation forms will be mailed to the individual, by certified mail, at the address shown in item 31, and a report of action taken will be made to The Adjutant General, ATTN: AGPF, Department of the Army, Washington, D.C., 20310, in the case of commissioned and warrant officer personnel; and to the Commanding Officer, U.S. Army Personnel Services Support Center, Fort Benjamin Harrison, Ind., 46249, in the case of enlisted personnel.~~ s/s  
c4

65. **Item 33.** The name, grade, and title of the officer responsible for the preparation of DD Form 214 will be typed in the space provided.

66. **Item 34.** The officer whose name is typed in item 33 will sign item 34. The original will be signed in ink in such manner that the signature on carbon copies is legible.

67. **Distribution of copies of DD Form 214.** Copies of DD Form 214 will be distributed in accordance with instructions below no later than 48 hours after effective date of separation. (When limited items only are completed for certain ACDUTRA personnel (para 16), copies 1, 2, 3 and 5 only will be distributed and other copies destroyed.)

68. **Individual's copy (No. 1).** Deliver to the individual at time of separation except when the individual is discharged or released from active duty by reason of expiration of term of service or when travel time is authorized. The forms for individuals who are allowed travel time or who are discharged or released from active duty by reason of expiration of term of service will be prepared for delivery but will be retained in suspense until the day following the actual date of separation. The forms will be dispatched by mail to the address provided by the individual being separated for that purpose the day following the actual date of separation.

69. **Record copy (No. 2).** In cases of immediate enlistment or reenlistment, this copy will be forwarded with the new DD Form 4 (original) through the servicing Data Processing Unit, in accordance with AR 601-210. In other than immediate enlistment or reenlistment, forward to The Adjutant General the record copy together with other records (see AR 635-61 and AR 640-10) as follows:

a. For commissioned officers and warrant officers:

The Adjutant General  
ATTN: AGPF  
Department of the Army  
Washington, D.C. 20310

b. For enlisted persons (ACDUTRA):

Commanding Officer  
U.S. Army Administration Center  
9700 Page Boulevard  
St. Louis, Mo. 68182

c. For ~~enlisted persons other than ACDUTRA:~~

Commanding Officer  
U.S. Army Personnel Services Support  
Center

~~Fort Benjamin Harrison, Ind. 46249~~

d. - add c1

70. **Selective Service copy (No. 3).** a. Forward to servicing Data Processing Unit with the morning report for the day on which separation is accomplished. Standard Forms 88 will be attached to the No. 3 copy of DD Form 214 with metal staples.

b. Upon completion of processing the No. 3 copy together with SF 88, will be forwarded by the Data Processing Unit to the appropriate State Director of Selective Service for the State indicated in item 10b or 21 of the DD Form 214, as appropriate. The entire day's accumulation of copies for each State Director will be mailed in one envelope or container. When address listed in item 10b or 21 is in a foreign country, the No. 3 copy will be forwarded by the Data Processing Unit to National Headquarters, Selective Service System, 451 Indiana Avenue, N.W. Washington, D.C., 20001. A list of addresses of the Directors of Selective Service for the various States, Commonwealths, Dependencies, and Trusts is contained in AR 601-49.

c. In cases where limited items only are completed for certain ACDUTRA personnel (para 16), upon completion of processing, the No. 3 copy will be destroyed by the Data Processing Unit.

71. **Veterans Administration regional office copy (No. 4).** a. Distribute as follows:

(1) When the individual is transferred to a VA hospital at time of separation from active duty, the No. 4 copy will be forwarded to the hospital.

(2) If the individual files VA Form 21-526e, forward the No. 4 copy to the Veterans Administration regional office having jurisdiction over the area in which the individual's permanent mailing address is located. Addresses of Veterans Administration offices are contained in AR 930-10.

(3) ~~For all other individuals, deliver the No. 4 copy to the individual following the procedure in paragraph 68. The~~



~~individual will be counseled to use the No. 4 copy as evidence of his military service in any instance where it may be required.~~

~~b. If the individual makes application for compensation in accordance with paragraph 9, AR 635-15, the VA Form 21-526e and accompanying records as listed in paragraph 37e, AR 635-61, will be attached to the No. 4 copy. In cases where readjustment pay is involved, a copy of the separation orders will also be attached to the No. 4 copy.~~

~~72. Notification of Separation copy (No. 5). Distribute as follows:~~

~~a. Upon relief from active duty or ACDUTRA. For individuals returned to State control as a member of the Army National Guard or transferred to or returned to the Army Reserve, the No. 5 copy will be filed in the "Military History" section of the individual's DA Form 201 as permanent material. Disposition of DA Form 201 will be in accordance with section III, AR 640-10. The No. 5 copy serves as notification to the Commanding Officer, U.S. Army Administration Center, St. Louis, Missouri, 63132, the State adjutant general or the U.S. Army Corps commander of the individual's separation (see AR 135-306 for addresses of corps). It is also used by the Army Reserve for strength accounting and records purposes.~~

~~b. Upon discharge from active duty tour.~~

~~(1) For individuals discharged from the Regular Army, Army Reserve, or Army of the United States without specifications as to component, other than those indicated in (3) and (4) below, the No. 5 copy, without attachments, will be forwarded to the commanding general of the Army command in which the individual's mailing address, as shown in item 31, DD Form 214, is located. For any of the above individuals who furnish an address located in a foreign country not under the jurisdiction (for U.S. Army matters) of an area commander and who refuse to furnish an address within the United States, its territories or the Commonwealth of Puerto Rico (para 63h), the No. 5 copy will~~

~~be destroyed. The entire day's accumulation of No. 5 copies for each Army command will be forwarded in one envelope or container. The envelope will be marked for the attention of the "Military Personnel Procurement Officer." Upon completion of processing by the Military Personnel Procurement Officer, the No. 5 copy for WAC personnel will be forwarded to the WAC Staff Advisor.~~

~~(2) For individuals of the ARNGUS discharged from their Reserve of the Army status, the No. 5 copy will be forwarded, together with any other records required by AR 640-10, to the adjutant general of the State from which the individual was ordered into active Federal service (item 21, DD Form 214). Action to terminate an individual's status as a member of the Army National Guard is a prerogative of the State adjutant general and will not be taken by Army discharge authorities. The address of the State adjutant general is the capital of the State (example: The Adjutant General, State of Connecticut, Hartford, Conn.), except as shown below:~~

- ~~(a) Delaware.....Wilmington~~  
~~(b) District of Columbia.....2001 East Capitol Street Washington, D. C. 20003~~  
~~(c) Florida.....St. Augustine~~  
~~(d) Hawaii.....Fort Ruger, Honolulu, Oahu, Hawaii~~  
~~(e) Louisiana.....New Orleans 70112~~  
~~(f) Maryland.....Baltimore~~  
~~(g) Pennsylvania...RD No. 2, Annville~~  
~~(h) South Dakota...Rapid City~~  
~~(i) Utah.....Fort Douglas~~  
~~(j) Vermont.....Building No. 1, Camp Johnson, Winooski~~  
~~(k) Washington....Camp Murray, Fort Lewis~~

~~(3) For Regular Army officers whose resignation is effective upon acceptance of an appointment as a Reserve~~

S/S C9

~~Commissioned officer of the Army for duty with the Army Reserve, the No. 5 copy will be disposed of in accordance with procedures indicated in a above.~~

- (4) For Regular Army warrant officers and enlisted personnel and AUS warrant officers holding an appointment or commission in a Reserve component, the No. 5 copy will be disposed of in accordance with procedures indicated in a above.

⑤ ~~Upon discharge from ACDUTRA tour.~~

- (1) For individuals discharged from the Army Reserve the No. 5 copy will be forwarded to the area commander, ATTN: Data Processing Unit, having jurisdiction over the individual's home of record at time of entry on active duty for training (item 21, DD Form 214). The Data Processing Unit will forward the copy through the Commanding General, U.S. Army Corps, to the individual's organization for clearing their records.
- (2) For individuals discharged from their Reserve of the Army status, the No. 5 copy will be forwarded, together with any other records required by AR 640-10, to the adjutant general of the State from which the individual was ordered into active Federal service (item 21, DD Form 214) (b(2) above).

d. Upon placement of active duty and ACDUTRA personnel on the Temporary Disability Retirement List (TDRL).

(1) Officer personnel.

- ~~(a) For officers of the Regular Army and of the Army of the United States without specification as to component, the No. 5 copy will be forwarded to the commanding general of the Army command (ATTN: Military Personnel Procurement Officer) in which the individual's mailing address, as shown in item 31, DD Form 214, is located, in accordance with procedures indicated in b(1) above.~~

~~(b) For officers of the Army National Guard of the United States and Army Reserve, the No. 5 copy will be disposed of in accordance with the procedures indicated in a above.~~

~~(2) Enlisted personnel.~~

- ~~(a) For members of the Regular Army and Army of the United States without component, the No. 5 copy will be filed as permanent material in the "Military History" section of the individual's DA Form 201, which will be forwarded to the Commanding Officer, U.S. Army Personnel Services Support Center, Fort Benjamin Harrison, Ind., 46249, with the No. 2 copy and other records required by AR 640-10. Appropriate disposition of the No. 5 copy will be made by the Commanding Officer, AG Personnel Center when the status of an enlisted man on TDRL is finally determined.~~
- ~~(b) For members of the Army National Guard of the United States and Army Reserve, the No. 5 copy will be disposed of in accordance with the procedures indicated in a above.~~

e. Upon retirement.

- (1) For individuals who entered on active duty from the Army National Guard of the United States or Army Reserve, the No. 5 copy will be disposed of in accordance with the procedures in a above.
- (2) For individuals of the Regular Army, the No. 5 copy will be disposed of as follows:
- (a) For enlisted personnel retired and transferred to the Army Reserve after completion of 20, but less than 30 years of active military service, disposition will be made in accordance with the procedures indicated in a above.
- (b) ~~For all other personnel, the No. 5 copy will be forwarded to the commanding general of the Army command (ATTN: Military Personnel Procurement Officer) in which the~~

*S/S*  
*C3*  
~~individual's mailing address, as shown in item 31, DD Form 214, is located, in accordance with procedures indicated in b(1) above.~~

*f. When individual continues on active duty after separation, in the same or another status.*

- S/S*  
*C9*
- (1) For individuals of the Regular Army, Army Reserve, and Army of the United States without specification as to component, the No. 5 copy will be destroyed.
  - (2) For individuals who entered on active duty from the Army National Guard of the United States, the No. 5 copy will be forwarded, together with any other records required by AR 640-10, to the adjutant general of the State from which the individual was ordered into active Federal service (item 21, ~~DD Form 214~~) (b(2) above).

~~(3) For other personnel of the Army National Guard of the United States who continue on active duty after separation, the No. 5 copy will be forwarded, together with any other records required by AR 640-10, to the adjutant general of the State from which the individual was ordered into active Federal service (item 21, DD Form 214) (b(2) above).~~

*S/S*  
*C9*

*J. ...*  
73. ~~Veterans Administration copy (No. 6).~~ The day's accumulation of No. 6 copies of DD Form 214, without attachments, will be forwarded each day in one envelope, or other appropriate container, to the Veterans Administration, (034D) Central Office, Washington, D.C., 20420. Destroy the No. 6 copy when an individual is discharged and immediately reenlists, is relieved from active duty or discharged and continues on active duty in another status or is released from 6 months' ACDUTRA to enter on 24 months' active duty.

*S/S*  
*C13*  
*C14*

*see Sec 6*  
 ↓ *s/s C15*  
**APPENDIX A**

**SEPARATION PROGRAM NUMBER AND AUTHORITY GOVERNING SEPARATIONS**
*Officers*

Authority		SPN	Reason
Regulatory	10 USC		
<i>Relief from Active Duty—Voluntary<sup>1</sup></i>			
Sec III, AR 135-173	681 (a)	602	National health, safety or interest.
Sec IV, AR 135-173	681 (a)	604	Hardship.
Sec VII, AR 135-173	681 (a)	601	Enlistment in regular establishment for purpose of retirement.
Sec VIII, AR 135-173	681 (a)	610	Marriage.
Sec IX, AR 135-173	681 (a)	616	Selection for entrance to a service academy.
Sec X, AR 135-173	681 (a)	617	Conditional release to accept appointment as regular commissioned officer in another service of the Armed Forces.
Sec XIV, AR 135-173	681 (a)	611	Expiration of active duty commitment—voluntarily serving on active duty.
Sec XIV, AR 135-173	681 (a)	612	Expiration of active duty commitment—involuntarily serving on active duty.
Sec XV, AR 135-173	681 (a)	625	Annual screening—voluntary release prior to 90th day subsequent to receipt of notification.
Sec XVIII, AR 135-173	3380	618	In lieu of serving in lower grade than Reserve grade.
Sec XX, AR 135-173	681 (a)	619	By request—includes MC and DC officers.
Sec XXI, AR 135-173	681 (a)	606	Dual status officer to revert to regular Warrant Officer.
Sec XXII, AR 135-173	681 (a)	600	To enlist in the regular establishment.
Sec XXIV, AR 135-173	681 (a)	609	To attend school.
AR 618-100	681 (a)	620	Interdepartmental transfer of other than Medical Officers.
AR 618-118	681 (a)	623	Interdepartmental transfer of Medical Officers.
Para 21c, AR 635-120	681 (a)	621	In lieu of unqualified resignation.
	681 (a)	624	Release from ACDUTRA to enter on 24 months active duty.
Para 6a, TAG Ltr AGAM-P, 5 Apr 63.	681 (a)	671	Cuban volunteer.
<i>Relief from Active Duty—Involuntary<sup>1</sup></i>			
Sec VI, AR 135-173	Ch. 363	627	Maximum age.
Sec XIV, AR 135-173	681 (a)	603	Due to disapproval of request for extension of service.
Sec XV, AR 135-173	681 (a)	645	Annual screening—release on 90th day subsequent to receipt of notification.
Sec XVI, AR 135-173	681 (a) and 3846.	631	Failure of selection for permanent reserve promotion—discharged.
Sec XVI, AR 135-173	681 (a) and 3846.	632	Failure of selection for permanent reserve promotion—commission retained.
Sec XVII, AR 135-173	681 (a)	633	Failure of selection for promotion—temporary.
Sec XIX, AR 135-173	681 (a)	640	Under sentence of dismissal awaiting appellate review.

See footnotes at end of table.

*see c 2*

Authority		SPN	Reason
Regulatory	10 USC		
<i>Relief from Active Duty—Involuntary<sup>1</sup></i>			
Para 28a(8), AR 635-40A	681(a)	658	Physical disability—EPTS—established by physical evaluation board proceedings (not entitled to receive disability severance pay). Eligible for retention in active Reserves.
Para 33, AR 635-40A	681(a)	659	Physical disability—EPTS—established by medical board and individual made application for relief from active duty by reason of physical disability (not entitled to receive disability severance pay). (Includes ACDUTRA personnel.)
Para 5c(2)(b), AR 635-40A	1209	657	Physical disability. Revert to inactive status for purpose of retirement under chapter 67, 10 USC in lieu of discharge with entitlement to receive disability severance pay.
	681(a)	655	Revert to retired list—not by reason of physical disability.
Sec V, AR 135-173		647	Maximum service—Commissioned officers.
Sec V, AR 135-173	Ch. 363	648	Completion of prescribed "years of service."
Sec V, AR 135-173	1164	646	Maximum service—warrant officers.
Sec XII, AR 135-173	681(a)	649	Withdrawal of ecclesiastical indorsement.
SR 140-22-1	681(a)	651	Release of reserve unit and return to reserve status.
AR 130-22	681(a)	652	Release of unit of NG or NG(US) and return to state control.
AR 185-300	681(a)	650	Physically disqualified upon order to active duty.
<i>Relief from Active Duty—Voluntary and Involuntary</i>			
	681(a), 3447(c), 3448(b).	644	Convenience of Government, other reasons, or as specified by Secretary of the Army.
<i>Resignations</i>			
Sec III, AR 635-120		524	Unqualified, or other miscellaneous reasons.
Sec III, AR 635-120 and AR 635-89.		514	Homosexuality (Class III).
Para 19 and 26, AR 635-120 and AR 604-10.		510	Interest of National Security (in lieu of elimination).
Sec IV, AR 635-120 and AR 635-89.		511	In lieu of elimination—homosexuality—general.
Sec IV, AR 635-120 and AR 635-89.		512	Homosexuality (Class I) (in lieu of elimination).
Sec IV, AR 635-120		509	In lieu of elimination because of substandard or unsatisfactory performance of duty.
Sec V, AR 635-120		522	In lieu of elimination because of conduct triable by courts-martial or in lieu thereof.
Sec V, AR 635-120 or para 6, AR 635-89.		518	In lieu of elimination because of homosexuality (Class II).
Sec VI, AR 635-120		528	Marriage.
Sec VII, AR 635-120		529	Pregnancy.
Sec VIII, AR 635-120		530	Parenthood—minor children.
AR 635-120		500	Hardship.
AR 635-120		501	National health, safety or interest.
AR 635-120		502	Completion of required service.
AR 635-120		503	Enlistment in the Regular establishment—Regular officer.
AR 635-120		504	Withdrawal of ecclesiastical indorsement.
AR 635-120		505	Serving under a suspended sentence to dismissal.

<sup>1</sup> See footnotes at end of table.

Authority		SPN	Reason
Regulatory	10 USC		
<i>Resignations</i>			
AR 635-120		508	To attend school.
AR 635-120		518	In lieu of elimination because of unfitness or unacceptable conduct.
<i>Discharges—Voluntary</i>			
AR 635-105	1166, 8786	589	Discharge for reasons involving board action or in lieu thereof, due to substandard performance of duty.
Sec III, AR 635-120 and 6a, AR 635-130.	3911	539	Termination of RA or AUS warrant or member serving on active duty in RA or AUS warrant to retire in commissioned status.
Sec X, AR 635-120	3786	536	Discharge because of substandard performance of duty—voluntary request.
Para 6a, TAG ltr AGAM-P, 5 Apr 63.	3447(c)	54A	Voluntary discharge—Cuban volunteer.
AR 635-20	1162	558	Conscientious objection.
		597	Administrative discharge.
<i>Discharge—Physical Disability</i>			
Para 6, AR 635-40A	1162(a), 1165, 3814.	662	Physical disability—EPTS—established by physical evaluation board. Not entitled to disability severance pay.
Para 33, AR 635-40A	1162a, 1165, 3814.	663	Physical disability—EPTS—established by medical board and individual made application for discharge by reason of physical disability. Not entitled to receive disability severance pay.
Para 5, AR 635-40A	1203, 1206	660	Physical disability with entitlement to severance pay.
Para 6, AR 635-40A	1207	661	Physical disability resulting from intentional misconduct, or willful neglect or incurred during a period of unauthorized absence. Not entitled to receive disability severance pay.
<i>Discharge—Involuntary</i>			
Sec II, AR 135-173	1162	555	Failure to complete basic, company officer, or associate company officer course—USAR officers.
Sec II, AR 135-173	1162	556	Failure to complete basic, company officer, or associate company officer course—ARNGUS officers.
AR 635-105	1166, 3796	588	Reasons involving board action, or in lieu thereof—unfitness or unacceptable conduct.
Sec X, AR 635-120 and AR 635-105.	3796	586	Discharge for reasons involving board action or in lieu thereof—Class II homosexual.
AR 635-105 and sec X, AR 635-120.	3796	587	Discharge for reasons involving board action or in lieu thereof—Class III homosexual.
AR 635-105	564, 1165	546	Failure of selection for permanent promotion—warrant officers.
AR 635-120 and AR 604-10	3796	590	Interest of National security.
Sec X, AR 635-120	3796	537	Unfitness—unacceptable conduct.
Sec XI, AR 635-120		595	Pregnancy.
Sec XI, AR 635-120		596	Parenthood—minor children.
Sec XII, AR 635-120	3303(d) (8)	545	Failure of selection for permanent promotion—commissioned officers.
Para 77, AR 635-120	871(a), 874(b), 818.	551	Administrative discharge—GCM—Involuntary.
Para 78 or 79, AR 635-120	1161, 1162, 1165-3448, 3814.	550	Reasons as specified by Headquarters, Department of the Army.

Added See C3  
See footnotes at end of table.

*Sec 2*

Authority		SPN	Reason
Regulatory	19 USC		
<i>Dropped from Rolls</i>			
AR 635-167	1161(b), 1163(b).	669	Absent without authority—desertion.
AR 635-167 and DASO	1161(b), 1163.	668	Absent without authority—conviction and confinement by civil authorities.
<i>Dismissals</i>			
Para 77, AR 635-120	818-871, 1161	552	Dismissal—general court-martial—Class I homosexual.
Para 77, AR 635-120	818-871, 1161	553	Dismissal—general court-martial—Class II homosexual.
Para 77, AR 635-120	818-871, 1161	554	Dismissal—general court-martial.
<i>Retirements—Mandatory</i>			
Para 16b, AR 635-130	1805	70L	30 years active service or more—Regular warrant officer.
Para 5b, AR 635-40A	1201, 1204	77M	Retirement—permanent—by reason of physical disability.
Para 5, AR 635-40A	1202	77N	Placed on Temporary Disability Retired List.
Para 5, AR 635-40A	1202	77Q	Temporary disability retirement (in lieu of or as result of elimination proceedings).
Para 5b, AR 635-40A	1201	77R	Permanent disability retirement (in lieu of or as result of elimination proceedings).
Para 9, AR 635-130, Sec 5, Act of 31 Jul 35 and Sec 3, Act of June 40.		77Z	Regular Army commissioned officers with WW I service.
Para 12, AR 635-130	3884	70C	Age 60—Regular Army major general whose retirement has been deferred.
Para 12a, AR 635-130	3883	76J	Age 60—regular commissioned officers below major general.
Para 12a, AR 635-130	3886	70D	Age 64—Regular Army major generals whose retirement has been deferred and each permanent predecessor and the Registrar of the U.S. Military Academy.
Para 12a, AR 635-130	3885	70B	Age 62—Regular Army major general.
Para 12c, AR 635-130	1164(a)	70P	Age 62—male Reserve and temporary warrant officers.
Para 12c, AR 635-130	1263	70M	Age 62—male Regular warrant officers.
Para 12d, AR 635-130	1164(b)	70Q	Age 55—female Reserve and temporary warrant officers.
Para 12d, AR 635-130	1255	70N	Age 55—female Regular warrant officers.
Para 13a, AR 635-130	3923	70A	35 years service/5 years in grade—Regular major general.
Para 13b, AR 635-130	3922	70E	30 years service/5 years in grade—Regular brigadier general.
Para 13c, AR 635-130	3921	70F	30 years service/5 years in grade—Regular colonels.
Para 13d, AR 635-130	3916	70G	28 years service—Regular lieutenant colonel.
Para 13e, AR 635-130	3915	70H	25 years service—Regular female major.
Para 14a, AR 635-130	3913	741	Failure of selection for promotion—established retirement date—commissioned officers.
Para 14a, AR 635-130	564	742	Failure of selection for promotion—established retirement date—warrant officers.
Para 14a, AR 635-130	3913	744	Failure of selection for promotion—early retirement date—commissioned officers.
Para 14a, AR 635-130	564	745	Failure of selection for promotion—early retirement date—warrant officers.

See footnotes at end of table.

*See 2*

Authority		SPN	Reason
Regulatory	10 USC		
<i>Retirements—Mandatory</i>			
Para 14a, AR 635-180	3918	747	Failure of selection for promotion—retained for retirement—commissioned officers.
Para 14b, AR 635-180	564	748	Failure of selection for promotion—retained for retirement—warrant officers.
Para 15a, AR 635-180	3786, 3796	771	Commissioned officers—unfitness or substandard performance of duty.
Para 15b, AR 635-180	1166	772	Warrant officers—unfitness or substandard performance of duty.
Para 16a, AR 635-180	3920	70K	More than 30 years active service—professors U.S. Military Academy.
Para 17, AR 635-180	3919	77E	Surplus in grade after 30 years service. Removal from active list (Regular Army).
	1402(b)	78A	Formerly retired other than for disability who while on active duty incurred a disability of at least 30 percent.
	1402(c)	78B	Formerly retired for disability who while on active duty suffered aggravation of disability for which he was formerly retired.
	4338(h)	77Y	Retirement of Director of Music, USMA, as the President may direct.
<i>Retirement—Voluntary</i>			
AR 185-180	1331	77J	Placement on retired list at age 60—voluntary retirement.
Para 6, AR 635-180	3911	77S	Voluntary retirement—Regular Army and Reserve commissioned officers.
Para 6a and 6b, AR 635-180	3911, 1293	77P	Voluntary retirement in lieu of or as a result of elimination board proceedings. Regular Army and Reserve commissioned officers and warrant officers.
Para 6a, AR 635-180	3911	77V	Enlisted personnel—voluntary retirement as a commissioned officer.
Para 6a, AR 635-180	3911	77X	Warrant officer voluntary retired as a commissioned officer.
Para 6b, AR 635-180	1293	77T	Voluntary retirement—Regular Army and Reserve warrant officers.
Para 6b, AR 635-180	1293	77W	Enlisted personnel—voluntary retirement as a warrant officer.
Para 7, AR 635-180	3918	77U	Voluntary retirement—Regular Army commissioned officers with 30 or more years service.

*Enlisted*

Authority	SPN	Reason	Eligibility for immediate enlistment or reenlistment in Regular Army <sup>1</sup>
SR 140-22-1	753	Release of unit of USAR and return thereof to Corps control	No.
AR 180-22	743	Release of unit of the ARNG or the ARNGUS from active Federal service and return thereof to State control.	No.
AR 601-250	276	Release from EAD and revert to retired list prior to ETS	No.
AR 601-250	279	Release from EAD and revert to retired list at ETS	No.
AR 604-10	489	Military Personnel Security Program	No.
Para 5c(1), AR 635-40A	278	Physical disability with entitlement to receive disability severance pay.	No.

See footnotes at end of table.



*Page 2*

Authority	SPN	Reason	Eligibility for immediate enlistment or reenlistment in Regular Army <sup>1</sup>
Para 5c(2), AR 635-40A ---	370	Released from EAD by reason of physical disability and revert to inactive status for the purpose of retirement under the provisions of title 10, U.S.C. section 1331-1337, in lieu of discharge with entitlement to receive disability severance pay.	No.
Para 6, AR 635-40A -----	274	Physical disability resulting from intentional misconduct or willful neglect or incurred during period of unauthorized absence. Not entitled to severance pay.	No.
Para 6, AR 635-40A -----	278	Physical disability—EPTS—established by physical evaluation board proceedings (not entitled to receive severance pay).	No.
AR 635-20 -----	318	Conscientious objection -----	No.
Para 33, AR 635-40A -----	277	Physical disability—EPTS—established by medical board and individual made application for discharge by reason of physical disability (not entitled to receive disability severance pay).	No.
AR 635-89 -----	257	Acceptance of discharge or discharge as result of board action (class II homosexual).	No.
Sec II, ch 5, AR 635-200 ..	21L	Separation for other good and sufficient reason when determined by secretarial authority.	No.
Sec VI, ch 2, AR 635-200 ..	201	Expiration of term of service. (Includes personnel on ACDU-TRA as initial trainees.)	( <sup>4</sup> ).
Sec II, ch 5, AR 635-200 ..	213	Discharge for retirement as an officer -----	No.
Sec II, ch 5, AR 635-200 ..	319	Erroneous enlistment -----	( <sup>4</sup> ).
Sec III, ch 5, AR 635-200 ..	214	To accept commission as officer in the Army, or to accept recall to active duty as Army Reserve officer.	No.
Sec III, ch 5, AR 635-200 ..	215	To accept appointment as warrant officer in the Army, or accept recall to active duty as Army Reserve warrant officer.	No.
Sec III, ch 5, AR 635-200 ..	217	To accept commission or appointment in the Armed Forces of the United States (other than Army).	No.
Sec III, ch 5, AR 635-200 ..	219	Erroneous induction -----	( <sup>4</sup> ).
Sec III, ch 5, AR 635-200 ..	311	Alien without legal residence in the United States -----	No.
Sec III, ch 5, AR 635-200 ..	312	Separation of members of Reserve components on active duty who, due to age, would be precluded from attaining eligibility for retired pay as provided by title 10, U.S.C. sections 1331-1337.	No.
Sec III, ch 5, AR 635-200 ..	418	Discharge of enlisted personnel on unspecified enlistment who complete 30 years' active Federal service and do not submit application for retirement.	No.
Sec III, ch 5, AR 635-200 ..	419	Discharge of enlisted personnel on unspecified enlistment over 55 years of age who have completed 20 years' active Federal service and do not submit application for retirement.	No.
Sec III, ch 5, AR 635-200 ..	41D	Discharge of enlisted personnel on unspecified enlistment who completed 20 years' active Federal service, do not submit application for retirement: Commander determines discharge will be in best interest of the Government.	No.
Sec III, ch 5, AR 635-200 ..	375	Discharge because of not meeting medical fitness standards at time of enlistment (or induction).	No.
Sec III, ch 5, AR 635-200 ..	313	To immediately enlist or reenlist -----	Yes.
Sec III, ch 5, AR 635-200 ..	742	Discharge and reenlistment for purpose of meeting length-of-service requirement for overseas movement of dependents.	Yes.
Sec III, ch 5, AR 635-200 ..	425	Discharge (inductees) to enlist for Warrant Officer Flight Training.	Yes.
Sec III, ch 5, AR 635-200 ..	426	Discharge (inductees) to enlist to attend critical MOS school ..	Yes.
Sec IV, ch 5, AR 635-200 ..	314	Importance to national health, safety, or interest -----	No.
Sec V, ch 5, AR 635-200 ..	316	Release—Lack of jurisdiction -----	No.

See footnotes at end of table.

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Authority	SPN	Reason	Eligibility for immediate enlistment or reenlistment in Regular Army 2
Sec VI, ch 5, AR 635-200	415	Early release of inductees who have served on active duty prior to their present tour of duty.	( <sup>4</sup> ).
Sec VII, ch 5, AR 635-200	411	Early separation of overseas returnees -----	( <sup>4</sup> ).
Sec VII, ch 5, AR 635-200	701	Early release of personnel assigned to installations or units scheduled for inactivation or permanent change of station.	( <sup>4</sup> ).
Sec VII, ch 5, AR 635-200	420	Discharge or release of individuals with less than 3 months remaining to serve who fail to continue as students (academic failure) at service academies.	( <sup>4</sup> ).
Sec VII, ch 5, AR 635-200	412	Enlisted members of medical holding detachments or units who, upon completion of hospitalization, do not intend to immediately enlist or reenlist in the Regular Army.	( <sup>4</sup> ).
Sec VII, ch 5, AR 635-200	764	Release of REP 63 trainees upon completion of MOS training.	No.
Sec VII, ch 5, AR 635-200	21T	Release of REP 63 trainees due to emergency conditions ----	No.
Sec VIII, ch 5, AR 635-200	413	To enter or return to college, university, or equivalent educational institution.	No.
Sec VIII, ch 5, AR 635-200	41C	To accept a teaching position -----	No.
Sec IX, ch 5, AR 635-200	414	To accept or return to employment of a seasonal nature ----	No.
Ch 6, AR 635-200	226	Dependency -----	No.
Ch 6, AR 635-200	227	Hardship -----	No.
Sec III, ch 5, AR 635-200	229	Sole surviving son -----	No.
Ch 7, AR 635-200	225	Minority -----	No.
Sec II, ch 8, AR 635-200	220	Marriage, female only -----	No.
Sec III, ch 8, AR 635-200	221	Pregnancy -----	No.
Sec IV, ch 8, AR 635-200	222	Parenthood -----	No.
Ch 9, AR 635-200	240	Unconditional resignation of enlisted personnel on unspecified enlistment.	Yes.
Ch 9, AR 635-200	244	Resignation of enlisted personnel on unspecified enlistment in lieu of board action when based on unsuitability.	No.
Ch 9, AR 635-200	243	Resignation of enlisted personnel on unspecified enlistment in lieu of board action when based on unfitness.	No.
Ch 9, AR 635-200	241	Resignation of enlisted personnel on unspecified enlistment in lieu of reduction for misconduct or inefficiency.	No.
Ch 9, AR 635-200	242	Resignation of enlisted personnel on unspecified enlistment for good of service.	No.
Ch 9, AR 635-200	245	Resignation of enlisted personnel on unspecified enlistment in lieu of separation for disloyalty or subversion.	No.
Ch 9, AR 635-200	249	Resignation (class II homosexual) of enlisted personnel on unspecified enlistment.	No.
Ch 10, AR 635-200	246	Discharge for good of the service -----	No.
AR 635-204	290	Desertion (court-martial) -----	No.
AR 635-204	292	Other than desertion (court-martial) -----	No.
Sec V, AR 635-206	280	Misconduct. Fraudulent entry -----	No.
Sec VI, AR 635-206	284	Misconduct. Convicted or adjudged a juvenile offender by a civil court during current term of active military service.	No.
Secs V, VII, VIII, AR 635-206.	282	Misconduct. Prolonged unauthorized absence for more than 1 year (desertion).	No.
Sec VII, AR 635-206	283	Misconduct. AWOL, trial waived or deemed inadvisable -----	No.
Sec IX, AR 635-206	212	Honorable wartime service subsequent to desertion -----	( <sup>4</sup> ).
AR 635-212	28B	Unfitness—frequent involvement in incidents of a discreditable nature with civil or military authorities.	No.
AR 635-212	388	Unfitness—sexual perversion, including but not limited to lewd and lascivious acts, indecent exposure, indecent acts with or assault upon a child, or other indecent acts or offenses.	No.

See footnotes at end of table.

*see C2*

Authority	SPN	Reason	Eligibility for immediate enlistment or reenlistment in Regular Army <sup>3</sup>
AR 635-212 -----	384	Unfitness—drug addiction or the unauthorized use or possession of habitforming narcotic drugs or marijuana.	No.
AR 635-212 -----	386	Unfitness—an established pattern for shirking -----	No.
AR 635-212 -----	28F	Unfitness—an established pattern for showing dishonorable failure to pay just debts.	No.
AR 635-212 -----	28G	Unfitness—an established pattern for showing dishonorable failure to contribute adequate support to dependents or failure to comply with order, decrees, or judgments of a civil court concerning support of dependents.	No.
AR 635-212 -----	260	Unsuitability—inaptitude -----	No.
AR 635-212 -----	264	Unsuitability—character and behavior disorders -----	No.
AR 635-212 -----	46A	Unsuitability—apathy, defective attitudes and inability to expend effort constructively.	No.
AR 635-212 -----	262	Unsuitability—enuresis -----	No.
AR 635-212 -----	362	Unsuitability—homosexual tendencies (class III) (processed under AR 635-89).	No.
AR 635-212 -----	289	Unsuitability—Alcoholism -----	No.
Title 10, U.S. Code, sec 1201 or 1204.	271	Permanently retired by reason of physical disability -----	No.
Title 10, U.S. Code, sec 1202 or 1205.	270	Placed on temporary disability retired list -----	No.
Title 10, U.S. Code, sec 3914.	230	Retirement after 20 but less than 30 years' active Federal service.	No.
Title 10, U.S. Code, sec 3917.	231	Retirement after 30 years' active Federal service -----	No.
Title 10, U.S. Code, sec 3914.	238	Service retirement in lieu of other administrative action ---	No.
Sec II, ch 5 AR 635-200 ----	749	Early release of Puerto Rican personnel who fail to qualify for training.	No.

<sup>1</sup> See also AR 135-173, which indicates appropriate SPN's for release under sections of that Army regulation which do not have individual SPN's.

<sup>2</sup> To be used only in determining appropriate remark to be entered on DA Form 20 concerning eligibility for immediate enlistment or reenlistment in Regular Army (see AR 600-200 and para 37).

<sup>3</sup> Determination of eligibility for immediate enlistment or reenlistment in Regular Army will be based on current policies on age requirements, mental qualifications, and physical standards. See AR 601-210.

## APPENDIX B

## SEPARATION CERTIFICATES

Form No.	Title	Color	Type of separation
DD Form 256 A	Honorable Discharge Certificate	White	Honorable discharge (officer and enlisted personnel).
DD Form 257 A	General Discharge Certificate	White	Discharge under honorable conditions (officer and enlisted personnel).
DD Form 258 A	Undesirable Discharge Certificate	White	Discharge under conditions other than honorable (enlisted personnel only).
DD Form 259 A	Bad Conduct Discharge Certificate.	Yellow	Discharge under conditions other than honorable (enlisted personnel only).
DD Form 260 A	Dishonorable Discharge Certificate.	Yellow	Dishonorable discharge (warrant officer and enlisted personnel only).
DD Form 794 A	Discharge Certificate (Under Other Than Honorable Conditions).	White	Discharge under other than honorable conditions (officer personnel only).
DD Form 863 A	Certificate of Retirement	White	Retirement (officer and enlisted personnel).
DA Form 977	Certificate of Transfer to Retired Reserves.	White	Retirement (officers of the active Reserve).

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## APPENDIX C

## REFERENCES

1. Character of separation. AR 604-10; AR 635-20; AR 635-89; AR 635-120; AR 635-200; AR 635-204; AR 635-206; AR 635-212.
2. Medical examinations.
  - a. Physical standards. AR 40-501.
  - b. Failure to meet standards. AR 40-3; AR 616-41; AR 635-40A; AR 635-40B.
3. Preparation of separation forms. AR 604-10; AR 55-28; AR 635-40A; AR 635-40B; AR 635-89; AR 635-105; AR 635-200; AR 635-204; AR 635-206; AR 635-212; AR 635-230.
4. Resignation of Medical or Dental Corps officers of Reserve Components upon relief from active duty. AR 135-173; AR 310-10; AR 635-61.
5. Separation—processing steps, pay procedures, distribution of records. AR 37-104; AR 130-22; AR 135-200; AR 635-40B; AR 635-61; AR 635-230; AR 635-200; AR 640-10; AR 600-10.
6. Separation orders. AR 135-10; AR 135-200; AR 310-10; AR 640-10.
7. Status of officers on and after separation. AR 135-173; AR 310-10; AR 635-61.
8. Termination of AUS appointments. AR 135-173; AR 635-61.
9. Transfer or return to Reserve components or assignments to Army Reserve Control Group. AR 135-15; AR 135-173; AR 135-200; AR 310-10; AR 635-230.
10. Travel time upon separation. AR 310-10.

## APPENDIX D

## MAJOR COMMAND OR AGENCY OF ASSIGNMENT OF ORGANIZATIONS OF THE ACTIVE ARMY

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| <p>1. CONUS Armies, Military District of Washington, and Army Field Commands.<br/>         First United States Army.<br/>         Third United States Army.<br/>         Fourth United States Army.<br/>         Fifth United States Army.<br/>         Sixth United States Army.<br/>         United States Army Air Defense Command, including Commands and Regional Headquarters.<br/>         U.S. Army Combat Developments Command.<br/>         Headquarters, United States Continental Army Command.<br/>         Military District of Washington, United States Army.<br/>         U.S. Army Materiel Command.<br/>         United States Army Strategic Communications Command.<br/>         United States Army Intelligence Command.<br/>         Military Traffic Management and Terminal Service.<br/>         U.S. Army Forces, Strike Command.</p> <p>2. Army Departmental.<br/>         Office, Secretary of the Army.<br/>         Office, Chief of Staff, U.S. Army.</p> <p>3. Field Activities of the Army Staff.<br/>         The Adjutant General.<br/>         Army Audit Agency.<br/>         Chief of Engineers.<br/>         Chief of Finance.<br/>         The Surgeon General.<br/>         Chief of Communications-Electronics.<br/>         Chief, Support Services.<br/>         Director of Transportation, DCSLOG.<br/>         DCSPER</p> | <p>Office, Chief of Staff, U.S. Army.<br/>         ACSI<br/>         DCSOPS<br/>         ACSFOR<br/>         CRD<br/>         DCSLOG<br/>         CORC<br/>         OPO<br/>         CofCh<br/>         PMG<br/>         CINFO<br/>         TJAG</p> <p>4. Army Security Agency.<br/>         U.S. Army Security Agency.</p> <p>5. Department of Defense and Joint Activities.<br/>         Department of Defense and U.S. Army Elements of Joint Activities.</p> <p>6. Oversea Commands.<br/>         United States Army, Alaska.<br/>         United States Army Forces Southern Command (other than Puerto Rico).<br/>         United States Army Forces Southern Command—Puerto Rico.<br/>         HQ, United States Army, Europe.<br/>         COMMZ, Europe.<br/>         SETAF.<br/>         Berlin Command.<br/>         Seventh United States Army.<br/>         HQ, United States Army, Pacific.<br/>         United States Army, Hawaii.<br/>         United States Army, Japan.<br/>         United States Army, Ryukyu Islands.<br/>         Eighth United States Army.<br/>         United States Army, Vietnam (USARV).</p> |
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[AGPO]

Appendix E - Added - see C3